Staff Council Agenda
Date: January 12, 2022
Location: Zoom
Zoom: https://uidaho.zoom.us/j/87354850554

1. Call to Order & Welcome [1 min] - Emily
2. Attendance [3 mins] - Renee
3. Approval of Minutes [3 mins] Emily
   a. December 2021
4. Staff Member of the Month [3 min] - Tami
5. Presentation [30 mins]
   a. Academic Impressions – Molly Smith
6. Reports [20 mins]
   a. Staff Council Working Group reports
      i. Awards & Recognition – Cari
      ii. Wellness – Arlette
      iii. Onboarding – Travis or Erika
   b. Human Resources - Brandi
   c. Faculty Senate – Bob or Ben
   d. Elections & University Committees - Erika
   e. Chair & Vice Chair Report – Emily and Erin
7. Parking Lot Topics [2 mins] - Emily
8. Good of the Order [5 min] - Emily
9. Close [1 min] – Emily

Meeting Guidelines
1. The monthly agenda will be posted in Teams (UI-Staff Council) under the general channel and
   agenda tab. A copy of the agenda will also be emailed before each meeting and posted to Staff
   Council’s website.
2. Each agenda item will be assigned an estimated time limit. All council members are encouraged
   to hold the agenda item owner accountable to time and topic integrity.
3. Discussions will spur questions and topics not on the agenda. Those items will be recorded in
   the topic parking lot section of the agenda and meeting minutes. Items in the parking lot will be
   reviewed by the Staff Council officers. If the items align with the parameters of Staff Council’s
   mission, they will be added to the next month’s agenda as new business.
4. Presentations and subsequent Q&As will be time limited. If more time is needed, items may be
   posted in the parking lot and presenters may be invited to future meetings. The desired
   outcome is a presentation specific to topics that align with Staff Council’s purpose.
5. If training or long-form presentations are relevant to staff, Staff Council is happy to facilitate
   brown bag lunches or other such meetings.
6. Committee chairs may request time to present updates. The agenda will no longer allow for
   round robin reports.