CHANGE OF SITUATION FORM
(Change of Awards or Enrollment)

Student: ____________________________  Student V#: ____________________________
Please Print

Today’s Date: _______________  Student Phone #: ____________________________  Aid Year: 20_____/20_____

REQUESTED CHANGE IN AWARD (CHSIT)

(Please contact our office if you are unsure how to complete this area)

☑ Accept my (type of award): for $

☑ Accept Parent PLUS bypass: UNSUBSIDIZED for $

☑ Increase my (type of award): by $

☑ Decrease my (type of award): by $

If decreasing Parent PLUS loan, please provide contact phone number for parent borrower –

☑ Decline the full amount of my award (type of award):

☑ My grade level will soon change from to Please review my loan eligibility after my grades have posted.

CHANGE IN ENROLLMENT STATUS (ENRL)

☑ I will NOT ENROLL at UI for the semester: FALL _______ SPRING _______ SUMMER

☑ I expect to graduate in December and will not attend during the spring semester.

☑ My enrollment plans for the 20__-20__ academic year at UI are: _______ Credits FALL and _______ Credits SPRING

(Please note the number of credits you plan to take)

OTHER CHANGES OR EXPLANATION FOR ABOVE CHANGES (If you require more space, please attach a separate piece of paper or use the back of this form).

________________________________________  ________________________
Student Signature                          Date

FOR OFFICE USE ONLY
RECEIVED: PER PHONE   PER EMAIL   IN PERSON   BY   DATE
PROCESSING: 1. Enter on RRAAREQ as code CHSIT or ENRL w/ status at N; if a doc is already present, change status to N
2. On RHACOMM. enter CHSIT# ___ (1,2, etc.) and briefly describe the situation;
3. Route the document to the Financial Aid Counselor’s file

Doc: CHSIT/ENRL – G2
Completed by/date:  _______________________

OFFICE USE ONLY