Chrome River Document Upload - Split Image Correction

At times the OCR software in Chrome River crops/splits images in the receipt gallery. A feature exists that allows users to return the image to its original state.

Example: The image below appears as three separate attachments after upload to the expense report, when it should contain only two images.

Solution:

1. Select one of the images that has been split and choose the Combine Split Up Arrow Button.
2. A box will pop up asking you to un-crop the image or to cancel the request. Choose Un-crop.

3. The image returns to its original state. In this example it’s back to two attachments.