**Car Rental Information**

**Rental Car Reminders:**

Renting, on behalf of the University, a vehicle larger than a Standard size car requires a business justification. Prior approval is required along with the justification at the time of the Pre-Approval Requests.

UI Employees, who fail to provide justification at the time of the Pre-approval Request, will be reimbursed at the Standard size rates. Anything greater than the standard rate would not be reimbursable.

UI Employees cannot be reimbursed for Cost Damage Waivers or any additional insurance offered by a rental car company or a third party.

Roadside Assistance, Navigation, and other added products and services offered by the rental car are not reimbursable.

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**Rental Car Abbreviations**

**ALAMO car groups:**

- E Economy Car
- C Compact Car
- I Intermediate Car
- IS Convertible
- F Standard Car (full size)
- P Premium Car
- LA Luxury Car
- LW 4-Wheel Drive Vehicle
- LX Minivan
- LC 2-door Luxury
- L4 4-door Luxury

**AVIS car groups:**

- A Sub-compact
- B Compact
- C Intermediate
- D Full-size 2-door
- E Full-size 4-door
- G Premium
- H Luxury
- K Convertible
- F Intermediate SUV
- Z Full-size SUV
- L Premium SUV
- W Standard SUV
- V Minivan
- P 12 Passenger Van
- S Sport
- X Specialty

**BUDGET car groups:**

- Z or B Compact
- C Midsize
- D or E Fullsize
- X or A Economy
- G Premium
- H Luxury
- K Convertible
- V Minivan
- W or F Mid-size SUV
- L Full-size SUV
- P Jeep Wrangler (in Hawaii)

**DOLLAR car groups:**

- C Compact
- E Economy
- I Intermediate
- F Fullsize
- P Premium
- L Luxury
- STAR Convertible
- MVAR Minivan
- SFAR SUV - compact
Car Rental Information

ENTERPRISE car groups:
ECAR  Economy
CCAR  Compact
ICAR  Intermediate
SCAR  Standard
FCAR  Full Size
PCAR  Premium

LCAR or LDAR  Luxury
MVAR  Minivan
GCAR  Minivan (Grand Caravan)
XPAR  Sport Utility
XVARP  15 person van

HERTZ & THRIFTY car groups:
A (CCAR)  Compact 2-dr
B (CCAR)  Compact 4-dr
C (ICAR)  Intermediate, mid-size
D (SCAR)  Standard
F (FCAR)  Full size
G (PCAR)  Premium
I (LCAR)  Luxury

L Standard  SUV
M4  Full size fan - 12 pass.
Q4  Intermediate SUV
R  Minivan 7 pass.
T  Prem SUV expedition - 8 pass.
T6  Prem SUV excursion - 8 pass.
U  Convertible

NATIONAL car groups:
ECAR  Sub-compact
CCAR  Compact
FCAR  Fullsize
LCAR  Luxury
ICAR  Intermediate

PCAR  Premium
MVAR  Minivan
SCAR  Fullsize 2-dr
SFAR  SUV

Miscellaneous Abbreviations:
Allowable:  Not Allowable:

AAF airport access fee
AIRCON airport concessionaire fee
CFC concession facility charge
CONC concession recoup fee
FPO fuel purchase option
FSO fuel service option
T&M daily charge Time & Mileage
VLF recovery fee
ADDR – Additional Driver Charges require a business justification

ALI additional liability insurance
APP Alamo protection plus
ATP auto tow protection
CDW collision damage waiver
CPP carefree personal protection
EP extended protection
ESP emergency sickness protection
FFQ/FTP frequent flyer programs
GPS/Neverlost
LDW loss damage waiver (insurance)
LSI supplemental insurance
P personal passenger protection
PAE or PAC personal accident and effects or cargo insurance
PAI personal accident insurance
PDW physical/partial damage waiver
PEC personal effects coverage
PEP personal effects protection
PLC premium location charge
SLI supplemental liability insurance
SPAI super personal accident insurance
TP theft protection
TPI third party insurance
Trip Saver Road Side Assistance
UMP uninsured and underinsured motorist protection