



Council of UI Business Officers

Thursday, April 13, 2017

10:00 a.m. (Pac) 11:00 a.m. (Mtn)

Commons Crest Room

UI Phone: 5-1111

Local Attendees: 208-885-1111

Outside of Local Calling Area: 844-861-4432

Meeting Number/Attendee Code: 52719

Agenda Items:

- Fiscal Year End Update, General Accounting – John Keatts
- New Guidelines for Employee Gifts– Linda Campos
- Household move guidelines – Julia McIlroy, Linda Campos
- Fiscal Year End Update, Budget Office – Cheyenne Smith-Sarkkinen
 - New Local Service Budget Request Template Overview
 - Deadline for Non-Appropriated Budget Requests
- Controller's Office Announcements/Updates
- Budget Office Announcements/Updates
- Other Items and Announcements
 - Seeking nominations for new members to University Audit Committee – Brad White
 - Announcement by Risk
 - Regarding APM 05.05: Foreign Liability and Travel/Medical Evacuation Assistance
 - APM updated to match current procedure
 - No noticeable change to departments
 - Other questions or announcements from the group