REQUEST FOR QUALIFICATIONS

For

PROFESSIONAL CONSULTING SERVICES

SPACE UTILIZATION AND SPACE PLANNING CONSULTING SERVICES

ADDENDUM NO.01 – ADDITIONAL SUPPLEMENTAL INFORMATION

University of Idaho
Moscow, Idaho

Date of Addendum No. 01: April 04, 2023

Date of Original RFQ: March 27, 2023
UI PN CP230054
WO 38748

For additional information contact:

Raymond Pankopf, Director -or- Lee Fleming, Construction Contract Specialist
Architectural & Engineering Services, Facilities, University of Idaho

(208) 885 6246 (208) 885 9333 (fax)
REQUEST FOR QUALIFICATIONS

For

PROFESSIONAL CONSULTING SERVICES

SPACE UTILIZATION AND SPACE PLANNING CONSULTING SERVICES

University of Idaho
Moscow, Idaho

To: Space Utilization and Space Planning Consultants
From: Kim Salisbury, Assistant Vice President, Budget & Planning Facilities, University of Idaho

Subject: Addendum No. 01:
Enclosed is additional supplemental information in relation to the Request for Qualifications (RFQ) for the desired Space Utilization and Space Planning Consulting Services, University of Idaho, Moscow, Idaho. UI CP230054.

Item 1: Pre-Proposal Meeting:
The university invites interested parties and potential respondents to the Request for Qualifications for Space Utilization and Space Planning Consulting Services, University of Idaho, Moscow, Idaho, to attend a Pre-Submitttal Conference. The conference is planned to occur Tuesday, April 11, 2023, 2:00 p.m. PDT, via zoom.

This is a Non-Mandatory Conference. Attendance is not required.

Details for the Zoom Invite are:
https://uidaho.zoom.us/j/85792076031
Meeting ID: 857 9207 6031
Passcode: 858558
Item 2: Submittal Requirements:

The original text of the Request for Qualifications as written stated:

“Interested firms should submit ten (10) copies of the Response Materials as described herein plus one (1) of any additional materials that a firm may wish to submit (i.e.: Sample Reports, Portfolios, etc.).”

This is hereby amended to add:

“Interested firms should also include one (1) electronic device (i.e., flash drive) containing of the Response Materials as described herein plus one (1) of any additional materials that a firm may wish to submit (i.e.: Sample Reports, Portfolios, etc.), in PDF format.”

End of Addendum Items

As a courtesy reminder, the original Request for Qualifications was issued March 27, 2023

Proposals/Statements of Qualifications Due: Friday, April 21, 2023 @ 5:00PM (COB)

Date of Issue for this Addendum: Tuesday, April 4, 2023

Any questions, which arise from this addendum, shall be addressed to:
Raymond Pankopf, Director
Architectural & Engineering Services
University of Idaho
875 Perimeter Drive MS 2281
Moscow, Idaho 83844-2281
(208) 885-6246
rayp@uidaho.edu

End RFQ Addendum No. 01