Service Agreements – Certificates of Insurance

PLEASE NOTE: Certificates of insurance are required for any TRADES. Trades include but are not limited to: electricians, carpenters, painters, plumbers, construction, installation, janitorial, and landscaping.

Certificates of insurance NOT collected for following services:

A
Animal Vet Science improvement of long distance course
Art – workshop presenter
Artwork
Art services
Artist in residence
Accreditation – consultant, assessment of standards, external reviewers
Animation services
Animal services

B

C
Consultants
Culture – demonstrations, performances, presentations
CALS developer of online entrepreneurial program for rural minorities
CALS – editorial services
CALS – web services
CALS – garden consultant
CALS – identification of weed samples
CALS – seed growers and plant growers, research plot services
CDA – SEEP program assistants and presenters
CDA – SOAR team members, services
College of Law - trial team members and coaches
College of Law – Bankruptcy Team coach
College of Business and Economics – Executive Education – developers and presenters
CDHD – artAbility workshop presenters
CDHD – online training program provider, webinar provider
Center for Modeling Complex Interactions – workshop presenter
CTC – continuing education seminar presenters

D
Data entry
Data analysis and evaluation
Digital copying

E
External reviewers / evaluators / researchers
Emcee services
Editor, editorial services, proofreading
EHHS I KEEP mentors
EHHS school/district mentor
EHHS InSpire contractors
EHHS transcription services
EHHS – Movement Sciences – services of dance professionals
EHHS – SESTA contractors
EPSCoR – Project Advisory Board
EPSCoR – GEM3 – PUI Ambassador
Engineering – Mechanical Engineering – data analysis and evaluation
Engineering – preparation course for engineers – presenters
F
Ferrier, farrier

G
Graphic design services
Guest speaker
Gap review, analysis
Graduate studies – development of electronic templates

H
Horseshoeing
Hoof trimming

I
Illustrators, illustration services
Idaho INBRE external advisory committee members
Idaho INBRE development of proposal
Idaho Building Capacity Project (IBC)

J

K
Keynote speakers

L
Lecturers, guest lecturers, speakers
Lighting designer
Logo designer
LHSOM Jazz Festival adjudicators
LSHOM Jazz Festival performers
LSHOM master class presenters and guest artists
LSHOM composer for Vandal Marching Band
LSHOM music composers
LSHOM recital by professional
LSHOM – mastering of recordings
LSHOM – recording and editing clarinet pieces
LSHOM – opera outreach services

M

N
NIATT – report reviewer

O
Online course development

P
Project advisory board members
Performer, comedy and magic show
Performer, drum group
Performer, music
Performer, DJ
Photographer, photographic services
Proofreading

Q
R
Recreation and Wellness – judge for Cheer Challenge

S
Speaker, lecturer, keynote presenter – if controversial, contact Bruce Lovell
Search firms
Sign language services
Sheep Station, Dubois – lambing veterinarian
Sheep Station, Dubois – data entry
Sheep Station, Dubois – translator
Sheep Station, Dubois – Ferrier
Sheep Station, Dubois – install bench
Sheep Station, Dubois – sheep shearing

T
Trainers
Training facilitation using laptop and PowerPoint
Training development
Translators
Theatre – guest artists, master classes, workshops – conducted by professionals
Theatre lighting design by professional
Theatre – costume designer and sewer

U
UCM – video post-production services
UCM – developer of web content
UCM – graphic designer
UCM – motion graphic animations
UCM – photographic services
UCM - illustrator
UCM – editor
UCM - proofreader

V
Video post-production services
Virtual training development, delivery

W
Webinar development
Websites - content, development and services
Workshop presenter or facilitator
Writers
Writer in residence
WWAMI– Project ECHO program presenters and panelists
WWAMI – patient interview coordinators

XYZ