

## **Sample Constitution for Voluntary Student Organizations**

**This sample constitution is provided for use as a guideline only. Your organization's actual constitution may be expanded or abbreviated but must include the following sections below in order to be considered for recognition as a Registered Student Organization at the University of Idaho.**

### **Article I – Name**

Section 1 - The name of this organization shall be:  
(You may not use “University of Idaho” at the beginning of your name or “of the University of Idaho” at the end of your name, unless you receive direct funding from a University Department. You may use “at the University of Idaho” or “U.I. Chapter” at the end of your name).

### **Article II – Purpose**

Section 1 - It shall be the purpose of this organization to:

### **Article III – Affiliations**

Section 1 - Describe any affiliations of the organization such as regional or national organizations

### **Article IV – Membership**

Section 1 - This organization shall not discriminate in its membership on the basis of race, color, religion, national origin, sex, sexual orientation, gender identity/expression, age, disability or status as a Vietnam era veteran.

Section 2 - The majority of the membership of this organization shall consist of regularly enrolled undergraduate and graduate students of the University of Idaho. Only those members who are currently registered University of Idaho students have voting privileges.

Section 3 - Associate members? University staff and faculty, and non-University persons may have associate membership status. However, they may not have voting privileges. (Note: This section must be added if your organization allows non-University of Idaho students to be members.)

Section 4 - Eligibility requirements for membership, other than those listed in Section 1 above? (Grade point average, academic major/minor, special qualifications, etc. may be used for eligibility but cannot be any of the bases prohibited by the nondiscrimination policy.)

### **Article V – Officers**

Section 1 - The officers of this organization shall consist of: (Outline of all officer positions and their responsibilities. Officers must be registered University of Idaho students).

Section 2 - Provisions for elections

Section 3 - Removal of Officers (grounds for removal, notice of charges, right to fair hearing, right to appeal, form of vote)

### **Article VI - Advisors, Sponsors**

Section 1 - Method of selecting advisor(s).

Section 2 - Outline of Advisor(s) responsibilities.

Section 3 - Method of removing advisor(s).

### **Article VII – Elections**

Section 1 - Types of Elections

Section 2 - Form of Vote

**Article VIII – Voting**

Section 1 - Procedures for decision-making / voting process.

**Article IX - Constitutional Amendments**

Section 1 - How will amendments be presented and adopted.

Date approved

Executive's Signature