FALL ELECTION

CANDIDATES’ PACKET

*5 Senate Positions Available

Packets due Thursday, October 27, 2022 at 5 pm during the mandatory meeting.

Dress nice to mandatory meeting for headshots.

*Number of positions to be finalized when enrollment numbers are released
**Important Dates to Remember**

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<tr>
<th>Date</th>
<th>Event</th>
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<tr>
<td>Oct. 27th at 5 PM</td>
<td>Candidate Packet Due</td>
<td>ASUI Office (ISUB 302)</td>
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<tr>
<td>Oct. 27th at 5 PM</td>
<td>MANDATORY Candidate Meeting</td>
<td>ASUI Office (ISUB 302)</td>
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<td>Oct. 31st at 8 AM</td>
<td>Campaigning Begins</td>
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<td>Nov. 2nd from 4 PM-5PM</td>
<td>Open Forum</td>
<td>ISUB Food Court</td>
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<td>TBD</td>
<td>Open Forum</td>
<td>The Eatery/Dorm Dining Hall</td>
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<td>Nov. 14</td>
<td>Open Forum</td>
<td>Zoom</td>
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<td>Nov. 14</td>
<td>Voting Beings</td>
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<td>Nov. 15</td>
<td>All Day Voting</td>
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<td>Nov. 16</td>
<td>Last day of voting</td>
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*If a candidate cannot attend the mandatory meeting, they may send a proxy in their place. Please email the Director of Internal Affairs (eweber@vandals.edu) beforehand if this is the case.

**There will be three open forums for the Fall 2022 election cycle. Candidates MUST attend two of the three open forums. Final dates and times for these forums will be announced at the mandatory meeting on Monday, October 27th.*
Dear ASUI Candidates,

As the Director of Internal Affairs, I coordinate elections for ASUI and would like to thank you for your interest in leadership with ASUI. This is a fantastic way to get involved on campus and serve the students around you. In this election packet, there is important information you will need to know. Please keep a copy of this packet with you and look to it for the answers to your questions. I am here to help as needed also.

Be sure to read this packet thoroughly before you officially decide to run. This packet will inform you of dates and times that are critical to your campaign. Before you can continue with your candidacy, we will be checking your eligibility based on grades through the registrar’s office. Also enclosed in this packet are the Rules and Regulations, along with an abridged Constitution, which you will need a working knowledge of as you campaign. It is critical to read it so that you are aware of what we ask of our candidates and how the elections process will work.

I am to be another resource for you and your campaign, so please don’t hesitate to ask questions about anything you that you may be concerned about. I can be reached by email, phone, or during office hours (at the ASUI office, ISUB 302), all of which are listed below.

Again, I thank you for being eager to serve our Vandal Community. I hope this is an enjoyable experience for you—please remember to work in a professional manner and have fun.

Respectfully,

**Ella Weber**
She/Her/Hers
Director of Internal Affairs
ISUB 302 | Wednesday: 2:30-5:00 pm
(208) 995.7585
eweber@vandals.edu
Student Leadership Position  
Associated Students University of Idaho

POSITION DESCRIPTION

Title: ASUI Senator  
Dept.: ASUI  
Reports To: Vice-President  
Purpose: Assessing the needs of the university community and student body in the area of political activism and elections.

Duties and Responsibilities: 100%

- Assessing the needs of the university community and student body in the area of political activism and elections
- Implementing programs and generating University-wide change in response to student needs which fall within its jurisdiction
- The ASUI Senate shall consist of 11 senators elected by and from the ASUI membership. The ASUI Senate shall be responsible for the proper execution of duties defined in Article II of the ASUI Constitution, appropriate sections of the ASUI Rules and Regulations and the ASUI Senate Bylaws.
- All ASUI Senators shall attend an orientation session on procedures dealing with the ASUI and the ASUI Senate each semester. The training will include but not be limited to: payroll, writing bills and resolutions, parliamentary and ASUI Senate procedure, speaking to living groups, proper committee business, meeting with boards and other topics the training session administrators deem necessary.
- Comply with the ASUI Constitution, Bylaws; Rules and Regulations.
- Each ASUI Senator shall maintain at least six (6) office hours per week which are in a predefined schedule to be submitted to the ASUI Administrative Assistant no later than the second ASUI Senate meeting of the semester.
- All ASUI Senators will maintain one (1) common office hour per week. The ASUI Senate President Pro-Tempore will post one (1) common office hour at the beginning of each semester. Each ASUI Senator will be required to go to the common office hour unless excused by the Senate Pro-Tempore. This office hour will count towards the five (5) required office hours.
- ASUI Senator attendance of ASUI Standing Board meetings will count for up to two (2) office hours in a given pay period. It is the responsibility of the ASUI Senator to report these office hours to the Senate Pro-Tempore.

Qualifications:
Must have an understanding of the ASUI role in student life at the university and an appreciation for the duties associated with the position. This position is an elected by the members of the Associated Students of the University of Idaho.

To be eligible as a candidate for an ASUI elected position, a member of the ASUI may not have been academically disqualified for the University of Idaho within the past two (2) semesters AND must meet one (1) of the following two (2) academic eligibility requirements: 1) cumulative grade point average of a 2.75 or greater; or 2) a previous semester grade point average of a 3.0 or greater.

Supervisory Responsibilities:
None

Position Type:
Elected
This is a one-year position. This position compensated with an $840 scholarship.

My signature below indicates that I have reviewed this position description, have received a copy of it, and fully understand the scope and duties of this position.

___________________________________  ____________
Signature Date
ARTICLE VIII – ELECTIONS

Section 1. The ASUI Election Coordinator shall be responsible for the proper administration of ASUI general elections, repeal, recall, and referendum as provided in this constitution and the ASUI Rules and Regulations. The eligibility of the ASUI Election Coordinator and any ASUI Election Staff shall be as established by the ASUI Rules and Regulations.

Section 2. General Rules Pertaining to ASUI Elections.

Clause A. Procedures for nomination shall be established in the ASUI Rules and Regulations.

Clause B. Election Procedures.
(1) Secret ballots shall be used. Space shall be provided for write-in candidates.
(2) Provisions for absentee ballots shall be established in the ASUI Rules and Regulations. No person shall vote by proxy. (3) No nominee whose name appears on the ballot, nor any announced write-in candidates, shall serve as an official of that ASUI election.
(4) In case of a tie vote for ASUI President, ASUI Vice President, or the last ASUI Senate position, a new election for that position shall be called by the ASUI President within one (1) week after the final tabulation of the tie election has been made.
(5) All disputes or irregularities shall be decided as stipulated in the ASUI Rules and Regulations.
(6) All election statistics and the eligibility of the officers-elect shall be certified by the ASUI Election Coordinator and recorded in the minutes of the ASUI Senate within one (1) week.
(7) No person shall vote without first presenting to the ASUI Election Coordinator or staff proof, as defined in the ASUI Rules and Regulations, of current ASUI membership.
(8) The ASUI Election Coordinator shall have a copy of the proposed ballot published in the University of Idaho Argonaut issue immediately preceding the election date.
(9) Further election and campaign rules shall be established in the ASUI Rules and Regulations.

Clause C. Term of Office. The term of office for all ASUI elected positions shall be one (1) year.

The ASUI Senate shall consist of members proportionate to the enrolled population of the undergraduate student body. The proportionality shall be determined in the Rules and Regulations.

SECTION 2. This bill shall be effective incrementally based on further guidelines in the Rules and Regulations, upon the approval of the ASUI Senate, ASUI President, and approval of the student body.

Rules and Regulations. The ASUI Faculty Council Members shall be elected by a plurality of votes cast.

4090.000 Senate Body Composition (Rules and Regulation)

4090.010 The ASUI Constitution outlines in Article II- Legislative, under Clause A Membership that the number of senators found within the senate will be dictated by a proportionate number based on enrolled undergraduate students at the university. It says that this system will be outlined in the ASUI Rules and Regulations. This system will be outlined as follows:
4090.011 For every 650 students enrolled in the undergraduate body there will be one senator within the senate body.
4090.012 The number of senate seats will be rounded up, when the undergraduate student body is not divisible by 650.
4090.013 To achieve this proportionality, at each term cycle the position in charge of running elections will determine the enrolled number of undergraduate students. They will then determine the number of senate seats based on this enrolled number and the proportionate rate of one (1) senator for every 650 students enrolled in the undergraduate body. They will announce this number to the student body before elections start, as has been done before all other elections.
4090.014 To avoid increasing or decreasing the senate body at an extreme rate at the start of this proportionate based system, the current Vice President and Pro Tempore will oversee this process, by not filling seats that were left
unoccupied after the last election finished, or by appointing seats at the start of the next term based on the number of undergraduate students currently enrolled. They will not adjust the senate body by removing senate seats unless a senator is to be removed for other reasons that would naturally result in removal from office.

2000.000 ELECTION RULES

2010.000 Definitions

2010.010 The term ‘ballot’ shall apply to the method used by a student to select their choice of a candidate for ASUI elected office.

2010.020 The term ‘voting booth’ shall apply to any electronic device open to the ASUI voting site where ballots may be submitted.

2010.030 The term ‘polling station’ shall apply to spaces provided by ASUI with voting booths and staffed by individuals designated by the ASUI Director of Internal Affairs.

2010.040 The term “campaign material” shall apply to all forms of promotion for any candidate.

2010.050 The term “campaign” shall apply to any distribution of campaign material.

2020.000 Eligibility for Election

2020.010 To be eligible as a candidate for an ASUI elected position, a member of the ASUI may not have been academically disqualified for the University of Idaho within the past two (2) semesters AND must meet one (1) of the following two (2) academic eligibility requirements: 1) cumulative grade point average of a 2.75 or greater; or 2) a previous semester grade point average of a 3.0 or greater.

2020.020 It shall be the responsibility of the ASUI Director of Internal Affairs to work with the ASUI Advisor to request verification of academic eligibility for each candidate from the University of Idaho Registrar directly. The ASUI Director of Internal Affairs must first notify those candidates found ineligible and then report to the ASUI Senate on each candidate’s eligibility at the next regular ASUI Senate meeting prior to the election.

2020.030 Those candidates having no grade point average shall be eligible to run for an ASUI elected position. Once a grade point has been established, eligibility shall be determined in accordance with the ASUI Constitution, Bylaws and Rules and Regulations.

2030.000 Nomination for Election

2030.010 The ASUI Director of Internal Affairs will provide petition forms at the candidates’ meeting, for the nomination of candidates and placement of names on the official ballot. The names and signatures of 25 different members of the ASUI will be required for each Senatorial candidate. The names and signatures of 50 different members of the ASUI will be required for every Presidential/Vice Presidential ticket. The ASUI Director of Internal Affairs must verify ASUI membership of students signing the petitions. The ASUI Director of Internal Affairs may not sign any candidate’s petition of election form.
2030.011 The filing deadline for a candidate for an ASUI elected office shall be determined by the ASUI Director of Internal Affairs at a time no later than two (2) weeks prior to the election.

2030.012 The ASUI Director of Internal Affairs shall send public notice of positions open for election to all Presidents of ASUI recognized living groups, clubs, IFC, PHC, RHA, SAAC, and UNITY and the University of Idaho Argonaut, ten (10) days prior to the candidates’ meeting.

2030.013 Policy not determined by this section of the ASUI Rules and Regulations fall under the jurisdiction of the ASUI Director of Internal Affairs, subject to appeal under the election section of the ASUI Rules and Regulations, ASUI Senate Bylaws, and/or the ASUI Constitution.

2030.020 Write-in candidates are responsible to be aware of and comply with the ASUI Rules & Regulations pertaining to election rules.

2030.030 A candidates’ meeting shall be called by the ASUI Director of Internal Affairs at least three (3) weeks prior to the elections. This meeting can also involve the following ASUI members: ASUI President, ASUI Vice President, ASUI Pro Tempore, and the ASUI Advisor. Attendance of this meeting shall be open to any member of the ASUI interested in running for office. This meeting shall be required in order for a potential candidate to be placed on the ballot unless excused by the ASUI Director of Internal Affairs. At this meeting, the ASUI Director of Internal Affairs shall explain rules and procedures, and issue each candidate the ASUI Rules & Regulations pertaining to election rules and eligibility requirements. Candidates shall sign a document that they are aware of and will comply with ASUI Rules & regulations pertaining to elections rules. This meeting includes presentation and discussion by the ASUI Advisor and other members of the ASUI Senate to inform candidates of the following:

1) General briefing of ASUI Senate, President, and Vice President, leadership responsibilities and expectations.
2) A description of the leadership structure within the ASUI and the University of Idaho.
3) A review of all campaign and campaign finance rules.
4) A review of disciplinary action for violations.
5) Notification of forum dates, times, and locations.
6) A question/answer opportunity.

2030.031 No candidate may campaign prior to the mandatory candidates’ meeting.

2040.000 Campaign Procedures

2040.010 Posters and other campaign materials must be placed on any surface by means that will not leave a permanent residue nor damage the surface. Materials may not be placed on brick walls, windows, painted surfaces, power poles, telephone poles, or affixed directly to the ground or sidewalks in any manner.

2040.011 Placement of campaign materials must comply with the rules and procedures of the Department of Facilities of the University of Idaho.

2040.020 Campaign materials and apparel may be stored at the ASUI office so long as the materials are not
actively displayed or available to influence students, this shall be at the discretion of the ASUI Director of Internal Affairs.

2040.030 Campaign materials shall be prohibited at all times in University computer labs with the exception of online campaigning.

2040.040 Candidates shall be responsible for not influencing voters in and immediately around voting booths and University computer labs.

2040.041 When voting closes on the Wednesday of election week, all active distributions of campaign materials, physical and online, are prohibited.

2040.050 No candidate shall deface the campaign materials of another candidate.

2040.060 It shall be the responsibility of candidates to remove all campaign materials and the substances used to attach these materials from all university public buildings and grounds by 8:00 p.m. on the Sunday immediately following the election.

2040.070 The ASUI Director of Internal Affairs shall be prohibited from publicly supporting or campaigning for any candidate for ASUI office.

2040.071 The ASUI Director of Internal Affairs shall be advised of this regulation when hired. If the ASUI Director of Internal Affairs is proven to be publicly supporting a candidate they shall be removed from office immediately.

2050.000 Campaign Finance and Donations

2050.010 Candidates for the office of ASUI President and ASUI Vice President shall spend no more than seven hundred and fifty dollars ($750), personal or donated on campaign material. Candidates for the office of ASUI Senate shall spend no more than three hundred dollars ($300), personal or donated, on campaign material.

2050.020 Candidates will be responsible for submitting receipts and other proofs of purchase to the ASUI Director of Internal Affairs. The ASUI Director of Internal Affairs will be responsible for tracking spending and reporting to the ASUI President and ASUI Senate on candidate spending.

2050.021 Receipts and proof of purchase of campaign materials must be submitted to the ASUI Director of Internal Affairs no later than the Friday after elections.

2050.030 Candidates may seek in kind donations from outside sources.

2050.031 In kind donations shall be defined as political donations of goods and services.

2050.032 In kind donations shall be reported in a receipt form of the candidate’s choosing as long as the receipt is found adequate by the Election Coordinators.

2050.040 In kind donations shall be limited to two hundred and fifty dollars ($250) in addition to the total campaign expenditures as outlined in 2050.010.
In kind donations shall be evaluated at the retail value of the goods or services.

**2060.000 Election Procedures**

**2060.10** The ASUI Senate shall be elected to at-large seats, whereby each seat is elected solely and entirely by the popular vote.

**2060.20** ASUI elections shall be conducted on the one (1) person/one (1) vote principle. No student may vote for more than the number of election positions available in any particular election.

**2060.30** In order to be eligible to vote, a person shall be a full-time undergraduate student of the University of Idaho, or a part-time student having paid the designated ASUI fees as provided for in Series 1010.000 of the ASUI Rules & Regulations.

**2060.40** Voting shall be allowed at voting booths through a secure ASUI website that may be accessed through any computer connected to the Internet.

**2060.41** The link to vote shall be made available to all ASUI students by whatever means deemed appropriate by the ASUI Director of Internal Affairs up to two (2) weeks before the election.

**2060.42** The ASUI Director of Internal Affairs shall arrange to have posted on the on-line election page the following notice: "I hereby declare that I have voted only once in this ASUI election. If I am accused of violating Section 2030.010 of the ASUI Rules & Regulations by voting more than once, I understand that I may be summoned before the University Judicial Council, and if found guilty, I may be fined up to $200.00.” Each voter shall be required to read this statement and check a box to verify this statement.

**2060.50** On each ballot must appear each office to be filled and beneath each office a list of all eligible candidates for that office, as well as blank lines for write-in candidates. Beside each name shall be a box in which a check can be placed.

**2060.51** A check appearing next to a candidate’s name on an electronic ballot shall constitute a vote for that candidate.

**2060.52** When a write-in candidate's name is typed correctly on the ballot it shall constitute a vote. The box beside the write-in candidate's name need not be checked. The counting of misspelled write-in candidate names as a vote shall be at the discretion of the ASUI Director of Internal Affairs. Any name written-in that is already on the ballot shall not count as a vote towards that candidate.

**2060.53** There will be a blank section on the on-line election page that will give the students a section to voice their opinions on any issue that they deem pertinent.

**2060.54** This section shall be preceded by a question as follows: “Please use the space provided below to voice any concerns or comments about current issues that you would like to see ASUI work on, and give suggestions on how you would like to see the issue improved.”
2060.55 The opinions submitted in 2060.063 shall be organized by the ASUI Advisor and given to the newly appointed ASUI Senate by the first Senate meeting of the semester.

2060.056 Candidates’ names on the official ballot shall be rotated.

2060.057 In accordance with Article XII, Section 2, Clause B, Point 8 of the ASUI Constitution, the Public Relations Board or whomever the Public Relations Board deems fit shall publish a voting guide that can include but is not limited to: pictures, biographies, and platform, as provided by the ASUI Director of Internal Affairs.

2060.060 All constitutional amendments, referendums, and questions designed to solicit information from students, which are intended to appear on the ballot in a regular ASUI election must be approved at least two (2) weeks prior to the elections by three-fourths (3/4) vote of the ASUI Senate.

2060.080 Immediately after the elections end, a review of the results is to be conducted in a closed room in which only ASUI Director of Internal Affairs and ASUI professional employees deemed appropriate by the ASUI Director of Internal Affairs will be allowed.

2060.090 The results of the election shall be made public through whichever means deemed appropriate by the ASUI Director of Internal Affairs.

2070.000 Election Appeal

2070.010 In accordance with the ASUI Constitution, rulings by the ASUI Director of Internal Affairs may be appealed to the ASUI Senate Standing Committee on Rules and Regulations and Other Governing Documents. Further appeals are within jurisdiction of the full senate.

2080.000 Election Violations

2080.010 Disciplinary action for violations of section 2000.000 of ASUI Rules and Regulations shall extend to fines or disqualification.

2080.020 In cases of elections violations, the ASUI Director of Internal Affairs shall act as prosecutor. It is their responsibility to provide evidence and documentation of the specific violations, as well as propose disciplinary action.

2080.030 The candidate accused of violations shall have an ASUI Student Dispute Advocate act as their defender, and will not act in an advisory capacity to the ASUI Director of Internal Affairs or Senate. The defender must be provided with the evidence and documentation of violations before action is taken.

2080.031 Any evidence collected after disciplinary proceedings have begun must be provided to an ASUI Student Dispute Advocate before that evidence can be used in disciplinary proceeding, as to
provide notice of the evidence to the candidate.

2080.040 The ASUI Director of Internal Affairs shall meet with the accused candidate and an ASUI Student Dispute Advocate to discuss the evidence of violations and proposed disciplinary action.

2080.041 Fines shall be assessed at fifteen dollars ($15) per incident of violation totaling no more than two hundred dollars ($200).

2080.050 Fines proposed by the ASUI Director of Internal Affairs may be settled upon by the candidate and an ASUI Student Dispute Advocate in the meeting provided in section 2080.030.

2080.051 Unsettled fines shall be decided by the ASUI Senate Committee on Rules and Regulations and Other Governing Documents by majority vote. The Committee will be provided with written evidence and documentation of violations by the ASUI Director of Internal Affairs, as well as the written rebuttal of a Student Dispute Advocate and the accused candidate.

2080.052 Decisions on fines by the ASUI Senate Committee on Rules and Regulations and Other Governing Documents may be appealed to the full ASUI Senate.

2080.060 If the proposed disciplinary action is disqualification, the ASUI Director of Internal Affairs shall submit the specific rules allegedly violated, in bill form, to the ASUI Senate.

2080.061 If the ASUI Director of Internal Affairs moves to disqualify a winning candidate, the candidate shall not be sworn in until the case has been decided.

2080.062 Any winning candidate whom there have been no charges filed against, and whose election would not be affected by disqualifying the candidate, shall be sworn in at the regularly appointed time.

2080.070 This bill of disqualification shall be sent to the ASUI Senate Committee on Rules and Regulations and Other Governing Documents.

2080.071 The Committee will be provided with written evidence and documentation of violations by the ASUI Director of Internal Affairs, as well as the written rebuttal of an ASUI Student Dispute Advocate and the accused candidate.

2080.072 The ASUI Senate Committee on Rules and Regulations and Other Governing Documents shall determine if the evidence and documentation of alleged violations merits being decided upon by the full senate. This shall be decided by a majority vote.

2080.080 If the ASUI Senate Committee on Rules and Regulations and Other Governing Documents approves the bill, the issue shall be decided by the senate. When the bill is considered, the ASUI Director of Internal Affairs shall be provided with one week to present the evidence and documentation of the specific violations, unless more time is requested in writing to the President of the Senate, and approved by a majority of a full vote of the senate.

2080.081 Records of electronic ballots shall be kept by the ASUI Vice President’s Adjutant for at least one (1) year.
The accused candidate and an ASUI Student Dispute Advocate shall be provided with two opportunities to speak: First after the ASUI Director of Internal Affairs, and second before the bill is put to a vote.

The candidate shall be disqualified by a vote of two thirds of the members present.

No member of senate shall vote in any disciplinary proceedings if they ran in the same election for the same position as the candidate accused. Neither should the candidate accused vote in any disciplinary proceedings if they are concurrently serving on senate.
Candidate Agreement Form

This sheet must be completed and accompany your completed petition sheet and turned into the front desk at the ASUI Office, ISUB 302 by Friday October 30, at 5pm.

I __________________________ __________________________ am seeking to be elected to the position of __________________________.

(First, Last Name) (Senator)

I, __________________________ HEREBY CERTIFY THAT I am not in violation of the below stated eligibility requirements for participation and give my consent for my academic eligibility to be confirmed with the Registrar’s Office.

The ASUI Rules and Regulations section 1010.000 describes the eligibility requirements for participation.

- I understand that I must be enrolled in the University of Idaho during my entire term of office.
- I am a member of the ASUI.
- I understand that I **must** have a cumulative GPA of 2.75 or a previous semester GPA of 3.0 or higher.

Please provide your Vandal ID # so the Director of Student Involvement can conduct grade eligibility:

V __________________________
Senator candidates must have 25 eligible signatures
Additional spaces are provided to ensure that number of eligible supporters.

**PETITION FOR ELECTION**

We, the undersigned members of the ASUI, support ___________________________ as a candidate for the position of SENATOR _________ for the Fall 2020 ASUI election cycle.

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Petitions for elections are due NO later than **5pm, October 27, 2022**. Please bring them to the mandatory candidate meeting October 27th.

According to ASUI Rules and Regulations Sec. 2030.031, **CAMPAIGNING CANNOT BEGIN UNTIL AFTER ATTENDING A MANDATORY CANDIDATE MEETING.**

**Campaigning officially begins: October 31, 2022**

If you have any questions, contact:

**Ella Weber**  
Director of Internal Affairs  
(208) 995-7585  
eweber@vandals.edu