

# VETSWORK- GREENCORPS

## AMERICORPS POSITION DESCRIPTION

**POSITION TITLE:** Wildfire Management and Wildland Firefighter Training

**PARTNER ORGANIZATION:** Umatilla National Forest

**WEBSITE:** <http://www.fs.usda.gov/umatilla>

**PROJECT LOCATION:** 401 W. Main St. Ukiah, OR 97880

**SERVICE DATES:** April 19, 2021 to July 16, 2021



for the greatest good

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**POSITION SUMMARY:** In partnership with the Mt. Adams Institute (MAI) and AmeriCorps, the Umatilla National Forest is offering this exciting opportunity that combines hands-on work experience, skill development and camaraderie. VetsWork GreenCorps Interns will receive USFS training in safety, chainsaw, tool use, wildfire landscape management, wildland firefighting, and crew organization. Interns will focus on fuels reduction (thinning and removal of excess vegetation) combined with leadership training, and exposure to fire suppression. The experience and training in the VetsWork GreenCorps program is designed to prepare participants for a variety of positions with the U. S. Forest Service. Many participants of the program are hired directly onto a Forest Service fire (hand)crew immediately after the internship.

### ESSENTIAL FUNCTIONS (TO INCLUDE, BUT NOT LIMITED TO):

- Support the Integrated Vegetation Management Plan by participation in fuels reduction, thinning and prescribed fire applications.
- Participants will attend basic “Fire School” where they will receive training and certification in the following courses:
  - I-100 – Introduction to Incident Command System (ICS)
  - L-180 – Human Factors in the Wildland Fire Service
  - S-130 – Firefighter Training
  - S-190 – Introduction to Wildland Fire Behavior
  - S-211 – Portable Pumps and Water Use
  - S-212 – Wildland Fire Chain Saws
  - First Aid/CPR
- Participate in trail construction as needed.
- Attend and complete all MAI/AmeriCorps trainings and service requirements including orientation, trainings and team meetings.
- Complete and submit all necessary MAI/AmeriCorps paperwork and reports in a timely manner.
- Wear MAI identifiers and required safety gear while performing service or attending official events.

### POSITION REQUIREMENTS:

- Interns must pass a “pack test” on the first day of the program. The physical requirements are measured by the [Work Capacity Fitness Test](#) at the arduous level. Interns must be able to walk 3 miles within 45 minutes while carrying 45 pounds.
- Must be able to complete the following daily physical training requirements:
  - running 1.5 miles within 12 minutes
  - 25 sit-ups in 1 minute
  - 25 push-ups in one minute and 7 consecutive pull-ups.
- Willingness to work long hours in all types of weather conditions.

*Mt. Adams Institute strengthens the connection between people and the natural world through education, service learning, career development and research.*

- Repeatedly lift upwards of 50 pounds
- Ability to work 10 hours per day
- Ability to repetitively use hand tools (these are often heavy tools like Pulaskis, chainsaws, etc.)
- Must have a valid driver's license, clean driving record and ability to provide documentation.
- Interns must have NFPA Rated Leather Work Boots (Ex: Whites Boots, Hawthorne, & Danner Brands)
- Must not engage in any prohibited activities as outlined in the Member Service Agreement.
- Must have served in US Armed Forces, including Guard and Reserves and have a DD214 with an honorable discharge.
- Be between the ages of 19 to 35 years of age at beginning of service term.
- U.S. citizen, national or lawful permanent resident.
- Ability to commit to the full term of service (13 weeks) for which they are applying.
- Regular and reliable attendance.
- Possession of a high school diploma or equivalent, or commit to earning one prior to receiving education award.
- Selection, placement and retention are contingent upon passing the National Sex Offender Public Registry, state of service and state of residence criminal history check and a national FBI check.
- Interns are eligible to serve up to four terms of service and receive AmeriCorps Education awards for each term of service up to the value of two full time education awards only.
- **Must be willing to respond to COVID-19 restrictions by altering duties, working remotely from home, wearing designated Personal Protective Equipment (PPE) such as masks, ensure social distancing and follow all agency requirements while working and living in agency housing.**

#### PREFERRED QUALIFICATIONS:

- Ability to qualify for the Veterans Recruitment Authority (VRA) <https://www.fedshirevets.gov/job-seekers/special-hiring-authorities/>
- Natural resources management experience
- Demonstrated ability to work on a team
- Experience living and working outdoors
- Positive and clear communication skills

#### BENEFITS INCLUDE:

- \$4,550 living allowance paid over the 13-week term of service (\$350 weekly, before taxes).
- \$1,678.57 education award (qualified student loans and/or education expenses)
- Loan Forbearance
- Child Care Reimbursement
- Professional development, trainings and networking opportunities.
- Provide meaningful service to the local citizens and environment.

#### HOUSING:

- Free bunkhouse for Interns
- Bunkhouse bedrooms are double occupancy with shared kitchen, bathroom and living space for the full 20 person crew.
- Drugs, alcohol and firearms are not allowed inside the bunkhouse.

#### TRANSPORTATION INFORMATION:

- Organizational vehicle is available for service activities.
- Personal vehicle is recommended for non-service time.

## OTHER CONSIDERATIONS:

- The town of Ukiah, OR (where the Forest Service district office is located) is a small town of approximately 250 people. There are no major grocery stores, doctor's offices or other similar services. The Frazier Bunkhouse where GreenCorps members live is 17 miles from the town of Ukiah. It is very remotely located. The nearest full service town is La Grande, OR and is about 1.25 hours from Frazier Bunkhouse.
- Internet and cell access at the bunkhouse is very limited.

## DIVERSITY, EQUITY AND INCLUSION:

MAI celebrates equity, diversity, and inclusiveness and does not discriminate against any person or group based on race, ethnicity, culture, age, gender, sexual orientation, expression, gender identity, ability, national origin or ancestry, veteran status, social economic class, religion, professional status, pregnancy, or parents/guardians with children. MAI is committed to a diverse workplace and to supporting our Interns and staff with trainings and career development opportunities.

MAI provides reasonable accommodations to applicants and employees. Applicants with disabilities may request a reasonable accommodation and/or alternative formats at any point in the employment process.

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## APPLICATION INSTRUCTIONS:

Email the following documents to Katie Schmidt at [katie@mtadamsinstitute.org](mailto:katie@mtadamsinstitute.org):

- Resume
- Cover letter (One for each position applying to).
- Three professional references (military, civilian, or academic) – Information to include: Name, Title, Relation to you, **email** & phone number.
- Supplemental Questions:
  - What is your motivation for applying to VetsWork GreenCorps?
  - What are you hoping to get out of this experience?
- Copy of your DD 214 with an honorable discharge:
  - "General under honorable conditions" discharge are considered on a case-by-case basis
  - Must be long form "Member 4 copy" (has 30 total boxes of information).

## PROCESS:

- MAI screens application materials, conduct pre-interviews, and recommends qualified applicants for Service Site interviews.
- Service Sites interview candidates, conduct reference checks and recommend placement.
- If position is offered, additional paperwork will be required.

## ADDITIONAL INFORMATION:

- More information at "[VetsWork Frequently Asked Questions](#)" and "[Is VetsWork Right for Me?](#)"
- Cover letter information can be found at <https://www.macslist.org/articles/cover-letters>

## QUESTIONS? CONTACT:

### **Katie Schmidt**

Recruitment Coordinator

503 504 5994 cell (Monday-Friday 9a-4p PDT)

509 395 3465 office

[katie@mtadamsinstitute.org](mailto:katie@mtadamsinstitute.org) | [mtadamsinstitute.org](http://mtadamsinstitute.org)

***Due to Covid-19 parts of our programming may change.***



**AmeriCorps**