Date

Dear Mr. Sanford:

I enjoyed speaking with you on the phone today. I am sorry there are no positions available with your firm. However, I would appreciate it if you would keep my resume on file for future possibilities as I will be available again in the fall for a second internship.

Thank you for your consideration.   
  
Sincerely,   
  
Your Signature   
Your Address   
Your Phone Number   
Your Email Address