I. Approval of the minutes from October 18, 2017
   - Moved to approve by Eveleth. Seconded by Isenbarger.
   - Approved unanimously

II. Announcements and Reports
    A. Graduate Teaching Assistants and Lab Assistants
       - Comments/concerns:
         ▪ There was a suggestion to strike “graduate” from the TA requirement indicating 18 graduate credits are required. Some programs do not even require 18 graduate credits for the degree.
         ▪ Warner said this language will cause an issue with tribal elders teaching their courses.
         - McMurtry: We will work with people who have particular expertise.
         ▪ McMurtry: Accrediting bodies are requiring guidelines like these.
         ▪ Are Grad TAs who are only teaching labs required to have 18 credits?
           - No, but they must have a Bachelor’s degree in that area.
         ▪ Concern that the criteria is more lenient for undergrad lab assistants than for graduate TAs.
         ▪ Members expressed concern that this could be limiting.
         ▪ Suggested changes: Say 18 credits at UI required or 18 credits toward their graduate degree, rather than requiring 18 graduate credits.

    B. Guiding Principles for TA Awards
       - Feedback from departments:
         ▪ Suggested that number 3 indicating preference will be given to terminal degrees be struck because it is a slippery slope.
         - McMurtry said that is to encourage more terminal degrees.
         ▪ Murdoch said many programs have doctoral programs, but industry wants only people with Master’s degrees.
         ▪ Murdoch said he will send feedback to McMurtry.
         ▪ Another draft of this will be brought back to a future meeting.

III. Discussion
    A. Feng Petition (Austin)
       - Gary Austin attended the meeting to speak to this petition.
       - Feng is the spouse of a UI employee who has been doing research in CNR. She applied once and didn’t get accepted because she did not meet the TOEFL requirement. She hired a private tutor and failed to get the minimum required
TOEFL score a second time. She is two courses away from completing the degree. The department would like to admit her with less than the minimum required TOEFL score.

- Councilmembers agreed that the TOEFL test does not necessarily test a person’s English skills, rather their ability to take a test.
- Smith moved to approve accepting this student with a 71 TOEFL. Seconded by Isenbarger. Approved unanimously.

B. Curriculum Changes
   1. Statistics Certificate (Williams)
      - The Statistics department wants to make Stat 431 a prerequisite rather than part of the certificate curriculum.
      - Murdoch moved to approve. Seconded by Quinnett. Approved unanimously.
   2. MSAT (Baker)
      - This change was to drop a biomechanics course that is not needed in order to shift focus to courses that are more appropriate for the program.
      - Eveleth moved to approve. Seconded by Isenbarger. Approved unanimously.

C. Clinical Graduate Faculty Definition
   - McMurtry pointed out a discrepancy between FSH 1565 and 1700. One section says Clinical Faculty can be committee chairs, and the other section says they can be committee members but not chairs.
   - The proposal is to make the department chair be responsible for approving clinical faculty to be on Graduate Faculty.
     - Comments/concerns:
       - This is a slippery slope. What is to prevent clinical faculty lines from eliminating tenure track faculty positions?
       - Suggestion was made that the general rule should be that clinical faculty not be allowed to serve on Graduate Faculty, and make it a case-by-case exception to allow it.
       - Could the rule allow Clinical Faculty to chair only non-thesis committees?
   - This has been tabled until next time due to too much uncertainty.

D. Criteria for Graduate Recruitment Day
   - Tabled until next time due to the time.

Adjourned at 5:20pm