Graduate Council Meeting Agenda
October 13th, 2021– 3:30-5:00 p.m.
ZOOM

x	Jerry McMurtry	x	Kristin Henrich (Library)		Grant Harley (COS)
x	Chris Ludwig (EHHS)	x	Pedram Rezamand (At-Large/CALS)	x	Steffen Werner (At-Large/CLASS)
x	Linda Chen (CBE)	x	Kelly Quinnett (CLASS)	x	Ata Zadehgol (ENGR)
x	Dan Cronan (CAA)		Kerri Vierling (CNR/ENVS)	x	Seth Rose (GPSA)
x	Paul Hohenlohe (UWP)	x	Dan Strawn (CALS)		Alexander Blanco (GPSA)
				x	
x	Sarah Wu (At Large/ENGR)				

I. Minutes from September 15th, 2021
   a. Approved with two abstentions

II. Announcements
   a. Welcome new members
   b. Reminder: update handbooks
      i. Handbook templates were sent out to members recently- please make sure your department's handbook is up to date.
   c. Reminder: COGS Assistant to the Dean application open
      i. Search closing at the end of this week. Please encourage qualified candidates to apply.

III. Old Business
   a. Continuous enrollment
      i. Is this a policy that we could perhaps enforce at the doctoral level only? Or apply only to research-based programs instead of professional programs?
      ii. Council needs to determine fee structure, perhaps 10%
      iii. We will revisit this item at a future meeting to vote on the policy specifics and language.
   b. 4+1 program template
      i. We are currently waiting on state board approval; the template hasn't quite been finished yet but should be by complete by the next meeting.

IV. New Business
   a. Curriculum items:
      i. Landscape Architecture (MLA)
         1. https://nextcatalog.uidaho.edu/programadmin/?key=172
         2. This proposed change aligns with a change in accreditation standards. The bachelor's degree in this field will be adjusted to a degree in "environmental design" for the same reason. Faculty numbers are too low to support accreditation standards for the bachelor's degree program.
         3. The master's degree is accredited and is a standalone 3-year program or a joint 2-year program (following one year of advanced placement with a background in design).
         4. The following components will remain the same:
            a. Program assessment
            b. Graduate level outcomes
            c. CIP codes

5. The following components will be changing:
    a. Program credits are changing from 36 credits to 71.
    b. A few courses are changing. There is a research methods course that will go into master's project preparation (catered to thesis and nonthesis)
6. There are no negative economic impacts with this program change.
7. The program can be completed in Boise and Moscow.
8. Members asked- can we allow 300 level courses to count towards a graduate degree? No, we do not allow 300 level courses from within the discipline to count towards a master's degree- these courses will need to be adjusted.
9. Question: is a three-year program typical? Yes, this is typical across comparable institutions.
10. Unanimously approved with adjustments to the 300 level courses.

ii. Architecture (MARCH)
1. https://nextcatalog.uidaho.edu/programadmin/?key=35
2. They would like to transfer two courses over to electives (516 and 514), changing the CIP codes, primarily so international students qualify for STEM-based three-year OPT.
3. Approved unanimously

iii. Management Accounting Certificate
1. https://nextcatalog.uidaho.edu/programadmin/?key=453
2. This is a new graduate level certificate program.
3. Consulting firm did market research to explore online education opportunities. This program was created out of that research and a directive from the provost's office.
4. Master of Accountancy program provides the extra 30 credits needed to qualify students to sit for the CPA exam. Courses specifically on data analytics and other topics necessary for the CPA exam are covered with this degree.
5. They can't quite offer this graduate program fully online, so providing an online certificate seems like the most appropriate solution to reach this new need for online courses. This should have traction without hurting the face-to-face program.
6. This is purely for the management side of accounting, as this is what many students will need continuing education in.
7. This program will target the current workforce. The ideal student would have a bachelor's degree in an unrelated field but need to learn more about accounting.
8. This will also help prep students for CMA exams- each course in the degree addresses a component of the CMA.
9. Required courses consist of twelve modular-based one credit courses.
10. Members asked: is there a reason the 400 level courses are at this level? These courses are primers for the certificate and less intensive, so 400 level reflects the content more appropriately.
11. Members asked: can students enroll as a non-degree seeking student and take these courses part time? Yes.
12. There may be a discrepancy in the form- it says more than 50% cannot be completed online. This will be noted in CourseLeaf when approved.
13. Approved unanimously

      iv. Natural Resources (MNR)
1. https://nextcatalog.uidaho.edu/programadmin/?key=226
2. Minor edits were made to reflect a few changes in course offerings across the options. The more substantive changes include reducing the required credits in the Statistics bin of the Fisheries (FWSM) option to 2 credits, because the course offerings include a 2 credit course that the faculty believe would be sufficient to meet the intended requirement.
3. In the Restoration (REHM) option, CNR would like to add an option for students to take Landscape Ecology REM 429 instead of Landscape and Habitat Dynamics REM 507 because REM 507 is only offered in odd years, and students who start the program in spring of even years would have to stay an extra half year (summer plus fall) to complete the requirement (instead of finishing within four semesters).
4. In addition, the EESC option requests changes to the curriculum to enable the program to be completed within one year. Many students have requested that a one-year completion timeline be available in the EESC program. This reduces the total number of required credits from 34 to 32, which is more in line with the other MNR options.
5. The content has not changed significantly, only the length of time during which students engage in independent case study projects.
6. The faculty believe the quality and integrity of the program is maintained. If students wish to spend the entire summer semester working on the final credits, they will be allowed to do so when faculty are available to advise them.
7. Approved unanimously

b. Academic Regulation J-1-C
    i. This is a proposed update to the credit requirements policy for baccalaureate degrees to allow the sharing of up to 6 credits of course work with a graduate degree.
    ii. This proposal will be significant for 4+1 programs.
    iii. Members asked: will this put programs in an awkward position if they don't want to allow students to move these 6 credits? No, departments are allowed to say no if they wish.
    iv. Approved unanimously
c. Ed. Specialist credit limits
    i. There was a situation lately where a student wanted to stack degrees, and we weren't sure how many credits we could count towards an Ed Specialist degree. We are working with the College of Education to discuss this further and will bring the item back to council in a following meeting.
d. Lowering the grad overload credit limit
    i. Grad students are currently allowed to take up to 20 credits until they get to credit overload. Would we like to adjust this policy so overload is lower?
    ii. Sometimes Master of Accountancy students will have 18 credits a semester (specifically in Spring), but other programs don't typically see above 16.
    iii. Students on teacher certification track will also sometimes see this when they are student teaching.
    iv. Council will revisit this item in a future meeting.
e. Full time requirement for GAs

    i.   All GAs are currently required to be full time students. One faculty senate member suggested we only allow full time appointments for GAs to provide full tuition relief.

    ii.   Because we require students to register full time if they only get a part time appointment, they have a greater financial burden.

    iii.   Members stated: partial GAships can help reduce financial burden across more students (everyone gets some instead of some students getting a lot).

        1.   Half TAs work very well for professional programs

        2.   Also, it may not be feasible for students with a large course load to work full time

    iv.   The flexibility would be very nice having the option to offer full or part time depending on what makes the most sense for the student and department.

    v.   Council will revisit this item in the following meeting.

f.   Homework assignment- does anyone on council have ideas for things we could work on this semester?

    i.   Member asked: could we discuss GRE requirements? Yes, but these are department specific.

        1.   Is there a way to get this information out to prospective students more clearly? This information is online in a few places. GRE waiver requests are usually from students who don't have access to take the test.

g.   Student situation

    i.   A prospective Ph.D. student in CALS has applied but cannot submit all documents relevant to admission

        1.   This student has a Ph.D. already, but in a different field. It is requested that the documentation requirement be "waived" so the student can be admitted, in addition to their admission being approved for a second Ph.D. program.

    ii.   The student has completed degrees at three levels, but they received a provisional degree in all three cases. For domestic students they would be admitted based on evidence of the awarded degree.

        1.   In a similar situation Polly Tohaneanu reached out to learn more about credential evaluation and learned that this provisional status means that the degree has not been awarded. Could the admission be finalized without a "formal" degree?

    iii.   A member suggested: the issue here is between the candidate and their school, and we are overstepping.

        1.   The UI requires that a student discloses information of their secondary degrees. We are following best practices by sticking with this requirement, as we are liable for admitting an international student that cannot prove they have earned a bachelors degree at minimum. This is for immigration purposes as well as admission. It would raise a red flag in immigration if the student doesn't have proof that they have been awarded a degree. If the student can obtain proof of their bachelors and masters this would not be an issue.

    iv.   GC needs to approve the student earning a second PhD. We can bring this discussion back to Graduate Council if the student is unable to provide proof of degree before beginning their program.

        1.   If we don't get an official transcript at the bachelor level at minimum and the student has been admitted, they will not meet admissions requirements and will need to leave the country. This is a concern that we need to be on top of- the

> student should not be advised to travel to Idaho without certainty that they can provide these transcripts.
>
> v. Council approved the admission of the student for their second Ph.D. program, 12 in favor, 1 opposed and 1 abstained.
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>   1. The vote was taken by email following the meeting after members moved to bring the matter to a vote.
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> vi. Graduate Council did not vote on waiving the requirement to submit transcripts.

Meeting adjourned at 5:00

The next meeting will be held on 11/17