X	Jerry McMurtry	X	Gordon Murdoch (At-Large/CALS)	X	David Tank (COS)
	Vacant (CAA)	X	Kelly Quinnett (CLASS)	X	Elowyn Yager (At-Large/ENGR)
X	Jeff Bailey (CBE)	X	Andrew Scheef (EHHS)	X	Ata Zadehgol (ENGR)
X	Robert Heinse (At-Large/UWP)	X	Alistair Smith (CNR)	X	Jordan Hardy (GPSA)
X	Kristin Henrich (Library)	X	Daniel Strawn (CALS)	X	Connor Hill (GPSA)

I. Approval of the minutes from April 24, 2019
   - Smith moved to approve. Seconded by Quinnett.
   - Approved unanimously.

II. Announcements and Reports
   A. Introduction of New Members –Andy Scheef (EHHS), Connor Hill (GPSA), Jordan Hardy (GPSA)
   B. Enrollment Data
   - McMurtry gave the group 10th day enrollment figures for COGS. Up a little bit for continuing students. Down a little bit for new students.
   C. LSAMP Grant
   - UI received a grant from NSF to support 12 Native American students in STEM Ph.D. programs.

III. Old Business
   A. Graduate Faculty Status
   - This item has been tabled until the QTT in Faculty Senate is finished.
   - McMurtry will share concerns expressed by Councilmembers with the other deans.
   B. 500/600 Credit Limitations Follow-up
   - Lana Unger explained the issue and asked Council for guidance.

IV. New Business
   A. Rubric for Thesis/Dissertation
   - McMurtry asked Council if they want to create a rubric for thesis/dissertation defense.
   - Members were not generally in favor of this for various reasons:
   --could be useful for students to know what is expected, but finding something that is common for all across campus would be nightmarish.
   --General consensus was NO, this is not something Councilmembers want to do.
   B. TA Workloads
   - McMurtry asked members if they want to write language to define TA workloads.
   - Comments:
   --Smith: CNR surveys all TA's in their college each semester. There is a big difference in workloads between students. They try to do a maximum of two courses for full-time TA appointments.
   --Quinnett: This should be a conversation between the student and major professor.
   --Warner: It should be an average of 20 hours per week over the course of the semester.
   --Hardy: what would be enforcement mechanism be?
   --McMurtry: would it be helpful to have broad guidelines for faculty?
      --Yes. Quinnett and Smith suggested it should be added to each Graduate Handbook.
   - Consensus was to have people add it to their Graduate Handbooks.

C. Provisional Enrollment Language (attachment)
- Council reviewed and discussed proposed catalog language changes for Provisional Enrollment.
- Members recommended changes to the proposed language. McMurtry will edit and send the language to Councilmembers to share with their faculty.

D. Catalog Language re: Reversion Grades (attachment)
- McMurtry shared proposed edits to the Probation, Disqualification, and Reinstatement section of the catalog.
- The change was to remove language that no longer applies re: GPA re-calculation after an incomplete is completed. This is no longer true.
- Language concerning reinstatement after disqualification was also edited to include that a student must have a major professor and approved study plan and must get the positive recommendation from the program director and major professor.
- Murdoch moved to approve with edits. Seconded by Smith.
- Approved unanimously.

E. 300 Level Courses on Study Plans
- Members discussed whether 300 level courses should be allowed on a graduate study plan.
- Comments/Questions:
  --No.
  --Example given of an AVS student needing to take an Engineering course. The course is important to the degree. It is not a deficiency course. The student should be allowed to count it.
  --Others felt it should be allowed in situations like discussed above.
  --It was suggested to not allow students to transfer 300 level courses, but do allow them to take it while under the advisement of their major professor.
- This will be brought back for further discussion at a later time.

F. Allowing 500/600 Credits on Non-thesis Degrees
- McMurtry is not supportive of students using 500/600 courses for their non-thesis degrees. The non-thesis degree should be course-based.
- Members are generally in support of allowing it. They felt the department should assess what courses should count.
- Enforceable language is needed.
- Language will be written and will be brought back for discussion.

G. Transfer of 300/400 Level Courses from Other Institutions
- This will be discussed at a later meeting.

H. Curriculum Items
1. EMBA
   a. External Context of Business – 512 – change from 3 credits to 2 credits
   b. Assessing to Improve – 543 – change from 3 credits to 1 credit
   c. Taxation and Internal Controls – 53? – create new course
   d. Strategic Financial Decisions – 544 – name change
   e. Managing for Your Future – 546 – change course description
   f. EMBA – change program from 42 to 36 credits
- Smith moved to approve all together as one package. Seconded by Quinnett.
- Approved unanimously.

Meeting adjourned at 5:18 p.m.