I. Approval of the minutes from April 24, 2019
   • Smith moved to approve. Seconded by Quinnett.
   • Approved unanimously.

II. Announcements and Reports
   A. Introduction of New Members – Andy Scheef (EHHS), Connor Hill (GPSA), Jordan Hardy (GPSA)
   B. Enrollment Data
      • McMurtry gave the group 10th day enrollment figures for COGS. Up a little bit for continuing students. Down a little bit for new students.
   C. LSAMP Grant
      • UI received a grant from NSF to support 12 Native American students in STEM Ph.D. programs.

III. Old Business
   A. Graduate Faculty Status
      • This item has been tabled until the QTT in Faculty Senate is finished.
      • McMurtry will share concerns expressed by Councilmembers with the other deans.
   B. 500/600 Credit Limitations Follow-up
      • Lana Unger explained the issue and asked Council for guidance.

IV. New Business
   A. Rubric for Thesis/Dissertation
      • McMurtry asked Council if they want to create a rubric for thesis/dissertation defense.
      • Members were not generally in favor of this for various reasons:
         -- could be useful for students to know what is expected, but finding something that is common for all across campus would be nightmarish.
         -- General consensus was NO, this is not something Councilmembers want to do.
   B. TA Workloads
      • McMurtry asked members if they want to write language to define TA workloads.
      • Comments:
         -- Smith: CNR surveys all TA’s in their college each semester. There is a big difference in workloads between students. They try to do a maximum of two courses for full-time TA appointments.
         -- Quinnett: This should be a conversation between the student and major professor.
         -- Warner: It should be an average of 20 hours per week over the course of the semester.
         -- Hardy: what would be enforcement mechanism be?
         -- McMurtry: would it be helpful to have broad guidelines for faculty?
         -- Yes. Quinnett and Smith suggested it should be added to each Graduate Handbook.
      • Consensus was to have people add it to their Graduate Handbooks.
C. Provisional Enrollment Language (attachment)
   • Council reviewed and discussed proposed catalog language changes for Provisional Enrollment.
   • Members recommended changes to the proposed language. McMurtry will edit and send the language to Councilmembers to share with their faculty.

D. Catalog Language re: Reversion Grades (attachment)
   • McMurtry shared proposed edits to the Probation, Disqualification, and Reinstatement section of the catalog.
   • The change was to remove language that no longer applies re: GPA re-calculation after an incomplete is completed. This is no longer true.
   • Language concerning reinstatement after disqualification was also edited to include that a student must have a major professor and approved study plan and must get the positive recommendation from the program director and major professor.
   • Murdoch moved to approve with edits. Seconded by Smith.
   • Approved unanimously.

E. 300 Level Courses on Study Plans
   • Members discussed whether 300 level courses should be allowed on a graduate study plan.
   • Comments/Questions:
     --No.
     --Example given of an AVS student needing to take an Engineering course. The course is important to the degree. It is not a deficiency course. The student should be allowed to count it.
     --Others felt it should be allowed in situations like discussed above.
     --It was suggested to not allow students to transfer 300 level courses, but do allow them to take it while under the advisement of their major professor.
   • This will be brought back for further discussion at a later time.

F. Allowing 500/600 Credits on Non-thesis Degrees
   • McMurtry is not supportive of students using 500/600 courses for their non-thesis degrees. The non-thesis degree should be course-based.
   • Members are generally in support of allowing it. They felt the department should assess what courses should count.
   • Enforceable language is needed.
   • Language will be written and will be brought back for discussion.

G. Transfer of 300/400 Level Courses from Other Institutions
   • This will be discussed at a later meeting.

H. Curriculum Items
   1. EMBA
      a. External Context of Business – 512 – change from 3 credits to 2 credits
      b. Assessing to Improve – 543 – change from 3 credits to 1 credit
      c. Taxation and Internal Controls – 53? – create new course
      d. Strategic Financial Decisions – 544 – name change
      e. Managing for Your Future – 546 – change course description
      f. EMBA – change program from 42 to 36 credits
   • Smith moved to approve all together as one package. Seconded by Quinnett.
   • Approved unanimously.

Meeting adjourned at 5:18 p.m.