

Graduate Council Meeting Minutes
January 29, 2014
Commons Panorama Room
3:30 - 5:00 p.m.

X	Jie Chen	X	Grace Goc Karp	X	Gordon Murdoch
X	Jerry McMurtry	X	Tao Xing	X	Jon Van Gerpen
X	Greg Turner-Rahman	X	Courtney Conway	X	Diane Prorak
-	Scott Minnich	X	Sandra Reineke	X	Susan Irizarry
X	Jane Weiss	-	Mary Gardiner	X	Thomas Morrow
X	Jill Johnson	-	Bob Mahler		

- I. Approval of the minutes from November 13, 2013
- Courtney Conway moved to approve. 2nd by Jill Johnson.
Minutes approved.
- II. Announcements and reports
- Jie suggested that this meeting begin with discussion item III. A., to respect the time of Michael Satz and Barb Cosens who attended on behalf of the Law School for this discussion.
- A. Electronic theses and dissertations (ETD) (Jerry)
- This process is fully in place and seems to be working well. Expected less than 10 students to use this system as a test in Fall 2013, but we ended up with 56 with no major issues.
- B. Graduate Admissions
- Jerry McMurtry reported that applications are up about 10% for Fall 14.
 - He asked the Grad Council members to ask their departments to expedite the admission process to help convert applicants to enrolled.
 - Grace Goc Karp asked if February 1 is a hard deadline because that is what has been reported in her department. Jerry said there is no hard deadline at this time.
- C. Document Management System (Jerry)
- Jerry reported they hope to have this system in the testing phase by March and will run some test cases through at that time.
 - Trainings will be conducted later in the spring.
 - They hope to have the system ready for Summer 14.
- D. 3+2 Program
- Jie Chen reported that this was approved at the Faculty Meeting and will be in the next version of the catalog.
 - Thomas Morrow said there is rumor that a system is in infancy stages for domestic students and asked for verification. Jerry McMurtry said that domestic 3+2 programs can happen on a case-by-case basis.
- E. Ph.D. in Experimental Psychology NOI vote
- Jie Chen reported that there were 12 “Yes” votes and 4 did not vote.

- This NOI has been sent to the SBOE for inclusion on their next agenda.
- F. COGS Awards (Jerry)
- Jerry reminded the group about the COGS awards and the impending deadline.
- G. Retention Analysis
- Jie Chen reported that the retention report was sent to deans, assoc deans, and department chairs.

III. Discussion

A. Law School request for changes to the COGS Bylaws (Representatives from Law School)

- Michael Satz and Barb Cosens attended the meeting for this discussion.
- Michael Satz said the purpose of this proposal is to improve the processes with Interdisciplinary Programs and students/faculty in Law who are involved with Interdisciplinary Programs.
- Barb Cosens explained that they want J.D.'s to be able to be the major professors of Ph.D. students and to have a seat on Graduate Council. Their proposed change would allow for the COGS dean to approve Law faculty to be major professors on a case-by-case basis for Masters and Ph.D. students.
- Gordon Murdoch asked why the Law faculty need to be the "sole" major professors, rather than co-major professors.
- Barb said co-advisors are logistically difficult for the students and are unfair for faculty to not have the ability to be major professors because they don't get credit for their efforts with grant programs, such as IGERT.
- Jon Van Gerpen asked what basis would the COGS dean use to make the decision?
- Barb said the colleges should determine the criteria – numbers of previous committees served, experience, etc?
- Discussion happened about the suggested changes in wording – changing the word "higher" to "different" in reference to degree held by the major professor
- Jie suggested forming a task force to study potential implications of this proposed change, check best practices, form a list of questions for the Law School, etc.
- Task force members are Gordon Murdoch, Thomas Morrow, Sandra Reineke, and Robert Mahler (if he is available/willing). Jie nominated him in his absence.

B. Undergraduate Enrollment in COGS - Course Level Adjustment Form (CLAF)

- Jerry introduced catalog language with changes to the CLAF requirements, including requiring it by day 10 of the semester in which the class to transfer to the grad transcript is being taken.
- Susie Irizarry asked why there is a need for this language if the Registrar's Office will not even process the CLAF until the course is completed.
- Jon Van Gerpen is concerned by the fact that students will not be allowed to move "excess" classes from their undergrad transcript to their grad transcript in their last semester. Sometimes students realize they have a few more classes than they need for their Bachelor's, so he recommends they move them to a grad transcript in an effort to retain them as grad students after they graduate with their undergrad degree. The current practice is to move these in the final semester of the student's undergrad program.
- Grace Goc Karp proposed to change the 10 day rule because of concerns brought up by Jon.
- Jon suggested the rule be changed to say the CLAF may be submitted any time before graduation with the Bachelor's degree.

- Sandra Reineke suggested students be able to “bank” them until they are admitted to a grad program
- Courtney Conway suggested this rule might have implications with GRFP and other such programs.
- Jerry will redraft the language and include it on the February agenda.

C. Transcript Policy

- Jerry briefly described the new transcript policy that is being considered; which is, to allow students to submit unofficial transcripts with their applications and submit the official transcripts for admission.
- This will be included on the February agenda.

Meeting adjourned at 5:05 p.m.

Future Meetings:

February 26

March 26

April 30

All meetings are at 3:30pm Pacific in the Commons Panorama Room.