College of Graduate Studies Annual Report Of Progress and Performance for Master's and Specialist Students

Student Name		ID/Vandal #
Degree	Major	Email Address

Student Directions: It is the **Master's or Specialist student's responsibility** to initiate the evaluation process; however, an evaluation may be initiated **at any time** by the Major Professor. If a Major Professor has not been appointed, the Department Chair will conduct the evaluation. The evaluation must be completed **annually by the second Friday of April**.

Major Professor or Unit Administrator: This form is to be used when evaluating student progress and performance. Please consult with the student and then respond to the following statements. If you wish to elaborate on any point, please use a separate page.

Timely completion of major professor and/or committee form.		No	NA
Timely posting of educational plan to Degree Audit.		No	NA
Timely development of the non-thesis requirement or thesis topic.	Yes	No	NA
Timely Acceptable progress toward completion of thesis or non-thesis requirement	Yes	No	NA
Meeting department responsibilities	Yes	No	NA
Maintaining working relationships with fellow students, staff, and other university departments and offices	Yes	No	NA
Growth as a scholar and a researcher.		No	NA

Other comments or concerns may be included on the other side or a separate sheet.

Department Chair Signature

Student signature below indicates that you have discussed the contents of this evaluation report with your Major Professor or Department Chair

	Student Signature	Date
Major Professor signature indicates that you Recommended action for the student is:	u have discussed the contents of this e	valuation report with your student.
Continuance in Pro	ogramWarning*	Dismissal*
Major Professor Signature	Date	Printed Name
Department Chair signature indicates that th program's administrative level.	e contents of this evaluation report hav	ve been reviewed and approved at the

*Please submit a copy of this report to the College of Graduate Studies (COGS) **only** if a warning or dismissal is recommended. Email (cogs@uidaho.edu).

If dismissal is recommended, a meeting will be scheduled with all parties and the COGS Dean. Students who wish to appeal any part of this evaluation may do so in writing to the unit administrator with notification to the COGS Dean. Further appeals will be submitted to the COGS Dean and forwarded to the Graduate Petitions Committee.

Date

Printed Name