

**CONSULTING AGREEMENT FOR UNIVERSITY SUPERVISORS – SPRING 2021**

The following person served as the University Supervisor for:

- 1. **Student Intern:** \_\_\_\_\_  
**Mentor Teacher:** \_\_\_\_\_  
**School:** \_\_\_\_\_  
**School District:** \_\_\_\_\_
  
- 2. **Student Intern:** \_\_\_\_\_  
**Mentor Teacher:** \_\_\_\_\_  
**School:** \_\_\_\_\_  
**School District:** \_\_\_\_\_
  
- 3. **Student Intern:** \_\_\_\_\_  
**Mentor Teacher:** \_\_\_\_\_  
**School:** \_\_\_\_\_  
**School District:** \_\_\_\_\_

.....  
It is my understanding that I am being retained as an independent consultant/contractor for the College of Education, Health and Human Sciences, University of Idaho, to perform supervision of student interns, for a fee of \$400 per student intern, per semester.\*\*

I am also aware that, with the independent consultant status, I am not eligible for, nor covered by, any of the fringe benefits granted to the normal employees of the University of Idaho (e.g., workmen’s compensation and unemployment insurance.) I am also aware of my responsibility to report this income on my income tax schedule and to pay any necessary taxes and that I must provide a completed W-9 form with my tax identification information.

\_\_\_\_\_  
Name (Please print)

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Street

\_\_\_\_\_  
Date

\_\_\_\_\_  
City State Zip

\_\_\_\_\_  
**University of Idaho V Number (if known)**

\_\_\_\_\_  
Email Address

\_\_\_\_\_  
Phone Number

Please complete this Agreement and return it to Jennifer Kay via email at [jkay@uidaho.edu](mailto:jkay@uidaho.edu). Please complete the attached Substitute W-9 and Direct Deposit Authorization. In an effort to protect your social security number and bank routing information, please **MAIL** your W-9 to: University of Idaho, College of Education, Health & Human Sciences, Attn: Jennifer Kay, 1031 North Academic Way, Coeur d’Alene, Idaho 83814 **OR FAX** to 208-292-2544. Please contact Jennifer Kay with any questions or comments – 208-292-2519.

\*\*Mid-term and end-of-semester evaluations on program standards and dispositions are an essential element of our college assessment system. We will process stipends upon receipt of the both the mid-term and end of semester completed evaluations. We appreciate your timely submission of the forms.