



University  
of Idaho

College of Education, Health and Human Sciences  
**College Coordinating Committee**  
Committee Chair: Dean Alison Carr-Chellman

Meeting Minutes

Date: Monday, September 16, 2019

Time: 3:30 PM (Pacific)

Location: Education Building, Room 515 and via ZOOM

1. Meeting called to order by Dr. Taylor Raney in Dean Carr-Chellman absence.
2. Attendance: Taylor Raney, John Cannon, Anne Adams, Laura Holyoke, John Cannon Davin Carr-Chellman, David Paul, Bruce Saxman, Penny Tenuto and Phillip Scruggs. Email comments and votes were received from Alexandra Hollingshead.
3. The Minutes of the April 9, 2019 meeting were read and approved. Taylor Raney moved to approve and Allen Kitchel seconded. The members in attendance approved with four members abstaining. Jennifer Kay will post the approved Minutes to the CCC webpage.
4. Proposals:
  - a. RSTM 104; RSTM 260; RSTM 275; RSTM 395; RSTM 425; RSTM 525; PEP 430; PEP 530; RSTM 430; RSTM 485; RSTM 585; RSTM 490; RSTM 590; B.S. – RSTM – Outdoor Leadership and RSTM Curriculum Change - were all discussed together as presented by Bruce Saxman. The group commended that the rational and the learning objectives (and how assessed) needed to be clarified. The group discussed that 240/425 needed to be combined with a graduate level course. Bruce Saxman will revise how the graduate level course would be more robust and will also add how these proposals will impact faculty and resources. It was suggested that syllabi should be added into the proposals to show difference for graduate level course. Phillip Scruggs moved to approve. Anne Adams seconded. Vote passed unanimous.
  - b. PEB 106, PEB 107 and PEB 108 – the group also discussed these proposals together. The proposals are needed to update the names and prefixes. Course will also now be available at a distance. David Paul moved to approve. Phillip Scruggs seconded the motion. Vote passed unanimous.
  - a. Health Education Minor Change: Taylor Raney explained the proposal and moved to approve. Anne Adams seconded the motion. Vote passed unanimously.
  - b. EDCI 204 – Taylor discussed the need for this course – course is currently being taught and will continue to be taught by same person. It was noted that the short title should be corrected and that the work load should be clarified.

Taylor Raney moved to approve. Anne Adams seconded. Vote passed unanimously.

- c. AT 587; AT 507; AT 511; AT 512; AT 513; AT 514; AT 520; AT 521; AT 522; AT 523; AT 533; AT 536; AT 540; AT 541; AT 542; AT 543; AT 547; AT 550; AT 551; AT 552 and AT 553 were all discussed together. The group noted that a couple proposals needed title changes, and several needed the distribution revised moving the courses to hybrid. Laura Holyoke moved to approve. Anna Adams seconded the motion. Vote passes unanimously.
- d. AOLL – Discussion was had about the impact on workloads. Davin Carr-Chellman will add an explanation that this course would not cause any additional workload/resources. It was also noted that the course number should be revised to 6XX and the Registrar will assign the correct course number. Credit should also be revised to state variable – rather than 1-9. Taylor Raney moved to approve as revised. Laura Holyoke seconded the motion. Vote passed unanimously.
- e. College Teaching Apprenticeship – Taylor Raney discussed the need for this course so that TA's and Work Study's could obtain college credit for teaching college courses. This will be circulated for electronic vote.
- f. M.A. TESOL – Taylor Raney discussed that this M.A. would be a new degree for EHHS C&I and is currently running through the CLASS curriculum change process. This will be a joint venture degree. Courses have already been evaluated for alignment. Laura Holyoke moved to approve. David Paul seconded. Discussion was had about having multiply degrees. This will overlap with teaching requirement. Vote passed unanimously.

**5. Old Business:**

- a. Should Dean Carr-Chellman chair this committee? The group discussed this question again. It was suggested that perhaps the UCC Representative should chair this committee. Others argued that having the Dean be chair will allow her to engage in the curriculum part as she is knowledge of resources that might be used. It was decided that this would need a college vote and that it should be reviewed prior to proposals. As an alternative, it was suggested that perhaps any chair of this committee updated the Dean on the committee events after each meeting – keeping the Dean in the curricular loop. It was also discussed that the Dean become an Ex Officio member. No recommendation will be at this time. Taylor Raney proposed bringing this up at the next Leadership Meeting.

**6. New Business for next meeting? None.**

**7. Future dates to note:**

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**DEADLINE to submit to UCC: October 1, 2019**

Spring Meeting: January \_\_, 2020

Final Meeting: April \_\_\_\_, 2020

Meeting adjourned.

DRAFT