

MEMO

TO: Lionel Hampton School of Music Community
FROM: Vanessa Sielert Director, Lionel Hampton School of Music
DATE: August 27, 2020
RE: Updated Procedures



Thank you for a wonderful first week. I appreciate your positive energy and your adaptability to new procedures and locations. I also appreciate your flexibility as things continue to evolve. We have developed new procedures based on progressing studies on safety and music making. Please refer to this document as a guide until further notice.

General Protocols

- Face coverings should be worn at all times indoors
 - Exception for when playing or singing in a room alone (no one else in the room)
 - Exception for wind rehearsals at the Kibbie Dome
- Singer's mask
 - Purchased for choral rehearsals to make singing easier
 - Should be worn for **all singing**, in the dome and outdoors, with social distancing
 - These masks do not stop the spread of aerosol
 - Exception for outdoor studio lessons, with 15-foot spacing
- Hand sanitizer
 - Clear, clear bottles
 - One in every room
 - Should be used on hands
 - Can be put on washcloths and applied to instruments - alcohol based
 - Once used, washcloths go in dirty bag
 - Once cloths are too dirty to be used, you launder
 - Do not use paper towels or disinfectant on instruments
- Disinfectant
 - Pink, clear bottles
 - Will be in classrooms and studios
 - To be used with paper towels
 - Spray surface, wait 60 seconds, wipe
 - Do not use on instruments
- Spit rags
 - Empty spit onto spit rags only

- Place rags in spit bag
- Launder when necessary

Studio Instruction

Piano, strings and percussion

- Must wear masks at all times
- 45-minute maximum lessons
- 15-minute minimum empty room between
- Windows should be open when possible

Winds and voice

- No playing or singing with anyone else in the room
- Some possibilities for individual instruction include:
 - Lessons outdoors
 - Recorded lesson assignments, meet studio instructor in person
 - Lessons via Zoom
 - Lessons using Soundjack technology (more to come soon)
- Likely will be a combination of the above or other possibilities - your studio teacher will give you further information soon

Ensembles

- Marching band will meet in the Kibbie Dome, no winds, at the regularly scheduled time, socially distanced and masked, 45-minute maximum rehearsals
- Socially distanced choir will meet in the dome, 30-minute maximum rehearsals.
- Opera Workshop - will be modified and meet.
- Chamber ensembles involving only percussion, piano and/or strings will meet - socially distanced and masked. 45-minute maximum rehearsals, 15-minute minimum empty room between.
- Chamber ensembles involving winds will meet either in the Kibbie Dome or outside.
 - Chamber ensembles involving winds will be “front-loaded” with an intensive experience at the beginning of the semester, ending earlier, to avoid conflicts with weather and dome scheduling.
 - All wind chamber ensembles will be spaced by 15 feet
 - All wind chamber rehearsals are limited to 30 minutes in the same space

Practicing

We have developed a schedule for rooms in Ridenbaugh. Specific room use instruction is posted on every door. If you have the capability to practice at home or outdoors, I encourage you to do so. We have placed a rack of stands for outdoor use in the lobby of the music building. Please return these stands to the rack after use.

- Piano and percussion practice rooms
 - Mask must be worn at all times
 - Practice can occur in 45-minute increments maximum
 - At quarter past the hour, the room must be vacated for 15 minutes, even if the same person is playing. This will allow for any aerosols to settle.

- String practice rooms
 - Dedicated “string only” practice rooms will be assigned
 - Practice routine will be the same as piano/percussion

- Wind/voice practice rooms
 - Dedicated “winds and voice only” rooms will be assigned
 - Mask can only be removed when in the practice room alone
 - Practice can occur in 30-minute increments maximum
 - Rooms must be left vacant for 90 minutes in between
 - Room schedules will be placed on door and must be followed

- Double reed room
 - Dr. Rodriguez and Dr. Proud will develop protocol

All doors to all practice rooms must remain closed

Windows in practice rooms should remain open when possible

Concerts and Recitals

- All concerts and recitals will be live-streamed, no audience
- If you are giving a recital this semester and are having difficulty finding an accompanist, work with your studio teacher. Performing different repertoire and/or with pre-recorded accompaniment, in the recital hall may be possible
- If you give a recital during this time, we will welcome you back to give another recital in our hall when you can have your family and friends present
- We will be working on a new concert schedule this week
- Convocation requirements for the semester will be adjusted as per the number of available recitals