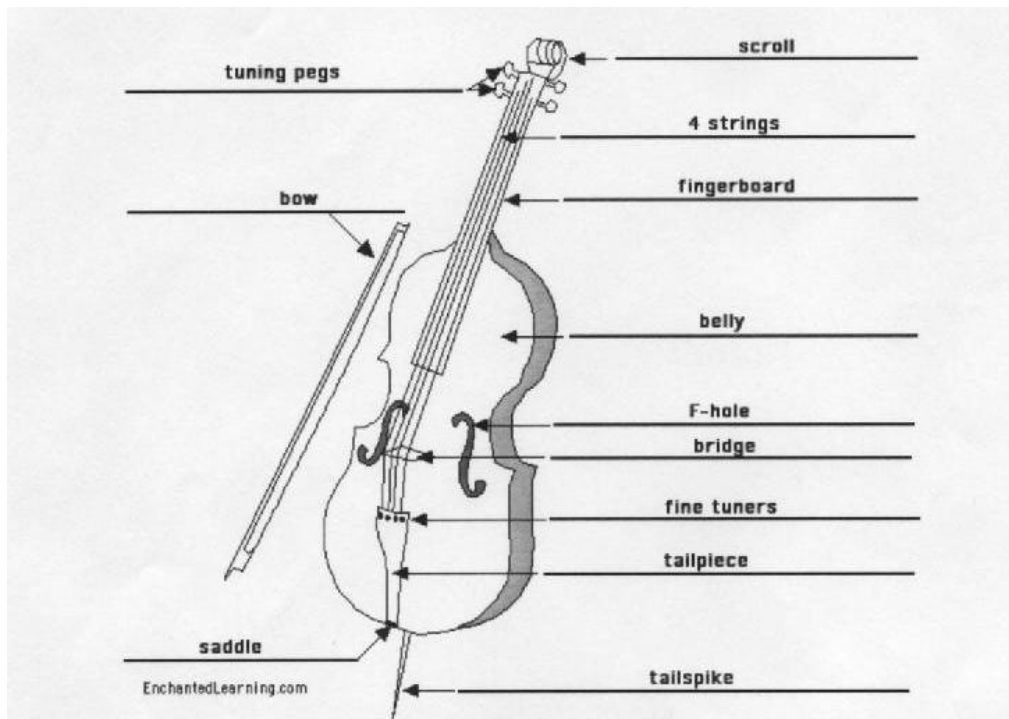


Care and Maintenance of Stringed Instruments

(Your teacher will show you how to care for your instrument and bow. If you have any questions, please ask your teacher or the Director of Strings.)

1. Do not expose the instrument to extremes of temperature. Hot and cold temperatures can cause serious and expensive damages such as open seams and cracks in the wood.
2. Please do not EVER leave the instrument in a parked car, even for a short time. Aside from the danger of theft, there is also the temperature problem.
3. Protect the instrument against hard knocks and jolts.
4. Always store the instrument in its case in a location that is out of reach of children and pets. Do not store it anywhere it may be at risk of being bumped, crushed, or sat on.
5. Please endeavor not to scratch the varnish so we can keep our instrument collection looking beautiful for generations to come.
6. Wipe rosin dust from the strings, instrument and bow with the provided cloth before returning the instrument to its case.
7. Always loosen the bow before returning it to the case.



You are strongly advised to take out your own insurance policy for the Preparatory Division instrument, because you are financially liable for any loss of or damages to the instrument.

If any of the following problems occur, please call the Director of Strings *immediately*:

1. If the sound post (small post inside the instrument) has come out.
2. If the bridge is dislodged.
3. If a crack appears in the wood, or if one of the glued seams comes apart.
4. If the hair comes off your bow.