

University of Idaho

Office of the Registrar
PO Box 444260
Moscow, ID 83844-4260
(208) 885-6731
www.uidaho.edu/registrar

Cashier Stamp R3210E

This request will only be processed when all signatures have been obtained and the \$35 fee is paid to Student Accounts (see below for additional fees)

APPLICATION FOR CHALLENGE (Credit by Exam)

Student's Name: _____ ID _____

Degree and major: _____

Wishes to challenge the following course(s) during the Fall, Spring, or Summer Year: _____

_____ credits _____
Subject, Course Number, Title

_____ credits _____
Subject, Course Number, Title

Preparation, knowledge, and/or experience to take the challenge exam for this course(s) is:

This petition has been approved by:

- Signature of **Course Instructor** _____ Date _____ .
- Signature of **Department Chair for Course** _____ Date _____ .
- Signature of **Student's Academic Dean** _____ Date _____ .

Degree-seeking students may challenge UI lecture and associated lab courses - earn credit by exam - as follows:

- No exam under this regulation may be conducted during the last two weeks of any academic session.
- Students are not permitted to challenge a prerequisite course after having completed the more advanced course.
- Credit in courses offered by the College of Law may not be obtained by this procedure.
- Students must submit evidence to the course instructor that they have sufficient knowledge to challenge a course. After the students has obtained permission to challenge a course by the instructor, the department chair, and his or her academic dean, the application fee is paid and the completed petition is filed with the Registrar. **The Registrar checks the student's record and, if the student is eligible to challenge, notifies the instructor to proceed with the exam-the application must be submitted prior to completing the exam.**
- Undergraduate students must earn a grade of C or higher to pass and obtain credit. Graduate students must score a B or higher to pass and obtain credit. A passing grade is entered as a P and is not included in the grade-point average. If students do not meet these standards, no entry is made on their records.
- Results of challenged courses must be forwarded to the Registrar no later than the beginning of the last week of the semester. **Forms will be considered null and void if no grade is submitted by the instructor by this deadline.**

My signature below verifies that I have read and meet the above qualifications to earn credit by exam. I understand that my account will be charged the \$25 per credit fee once credit has been awarded. I accept responsibility to contact Student Accounts regarding payment.

Student's Signature _____ Date _____

REGISTRAR USE ONLY:

Date Card Sent to Instructor _____ Last Day for Exam _____ Grades Due _____ Acct Charged _____