

2012 IDAHO FFA PARLIAMENTARY PROCEDURE CDE
WRITTEN EXAMINATION

Name _____ Chapter _____

DIRECTIONS: Read each question carefully. **On the answer sheet, circle the one best answer for each question.** When you are finished turn your answer sheet into the contest official. You may keep the test question sheets after you have completed the exam.

1. A chapter has a roll of 70 members. A quorum is present at a regular meeting. A total of 59 members vote on a motion to *postpone definitely* the main motion. Assuming that there are no fractional votes, how many members must vote in the affirmative for the *postponement* to carry?
 - a. 30
 - b. 36
 - c. 40
 - d. 47

2. If it appears that there is no further business in a regular chapter meeting, the chair should state:
 - a. "All those in favor of adjourning, say 'Aye,' Those opposed, say 'No'."
 - b. "The meeting is adjourned"
 - c. "Is there any further business? Since there is no further business, the meeting is adjourned."
 - d. "The chair will entertain a motion to adjourn"

3. At the State FFA Convention if a motion proposed by a chapter delegate failed by a vote of 50 in favor and 100 opposed during the 1 P.M. session on Thursday, when would it be out of order to move to reconsider?
 - a. Thursday, 5 P.M. session
 - b. Friday, 1 P.M. session
 - c. Friday, 9 P.M. session
 - d. Saturday, 9 A.M. session

4. During a meeting of your FFA chapter's Finance Committee (composed of 8 members)
 - a. The chairman may speak in discussions and vote on all motions
 - b. Members may make a motion to set the number of debates allowed
 - c. The chairman may enter into discussions and only vote to make or break a tie
 - d. A secretary must be elected to report the committee's actions to the chapter

5. You are in a meeting at 2 P.M. and a main motion is on the floor. Which of the following is not a privileged motion?
 - a. I rise to a question of privilege affecting the assembly
 - b. I move we recess for 45 minutes
 - c. I move that we take a recess
 - d. I move we adjourn at 3 P.M.

6. Which process of amending would be correct if you wanted to strike out a complete paragraph of a motion and insert another paragraph?
 - a. Strike out and insert
 - b. Add by paragraph
 - c. Substitution

- d. Insert by paragraph
7. The chair must recognize any
 - a. Person in the assembly who seeks the floor
 - b. Member who seeks the floor while entitled to it
 - c. Officer who seeks the floor in preference to a member
 - d. Member who is the first to rise and properly address the chair
8. Charlie voted in favor of an amendment that passed. When the vote is taken on the main motion as amended, Charlie
 - a. Is obligated to vote in favor of the amended motion
 - b. Is not obligated to vote in favor of the amended motion
 - c. May abstain but may not vote against the motion
 - d. None of the above
9. A *secondary amendment*
 - a. May not be amended
 - b. May require a 2/3 vote if the motion to which it is applied requires a 2/3 vote
 - c. May be amended if the motion and prior amendments are not debatable
 - d. May never be debated
10. When the privileged motion to Adjourn is pending, which motion below is in order?
 - a. Lay on the Table
 - b. Call for the Orders of the Day
 - c. Fix the Time to Which to Adjourn
 - d. Limit Debate
11. A germane amendment
 - a. Must be in agreement with the motion to which it is being applied
 - b. Can be hostile to, or even defeat the spirit of the original motion
 - c. Must in some way involve the same question that is raised originally
 - d. Both b and c
12. At a regular chapter meeting, if the president appoints a committee to complete a motion to *refer*, how is the chair of that committee determined?
 - a. The committee elects their own chair
 - b. The first person who was named to the committee is the chair
 - c. The vice-president who is in charge of all committees appoints a chair
 - d. The most senior member becomes the chair
13. If all of the following motions were pending, which one would be voted on first?
 - a. Refer to a committee
 - b. Adjourn
 - c. An amendment to the refer to a committee
 - d. Postpone definitely
14. When the motion *postpone indefinitely* has been applied to a main motion
 - a. The main motion cannot be tabled
 - b. The postpone indefinitely can be tabled
 - c. The main motion can be amended
 - d. The postpone indefinitely can be referred to a committee

15. If a motion is considered and adopted without having been seconded, it
- Is still adopted
 - Is lost
 - Must be proposed, seconded, and voted on again at the next meeting
 - Is automatically added as an item of old business for the next meeting
16. The parliamentary name given to any form of discussion of the merits of a motion is called
- Deliberation
 - Debate
 - Discussion
 - Dialog
17. When a main motion is postponed to later in the same session while a motion to amend is pending, the amendment is
- Voted on before the postponement
 - Automatically adopted
 - Automatically lost
 - Postponed with the main motion
18. The use of the motion *previous question* is not allowed in
- Annual conventions
 - Small assemblies
 - Executive committee meetings
 - Legislative meetings
19. *Division of the Question*
- Is not amendable
 - Is in order when another member has the floor
 - Cannot be applied to an amendment
 - Cannot be made on the main motion when an amendment is pending
20. In an ordinary society, the unpublished minutes should contain mainly a record of
- Each motion, second, and pertinent debate occurred
 - What was said by the members
 - The secretary's and president's most accurate recollection of the meeting
 - What was done at the meeting
21. A motion is *dilatory* if it
- Is closely related to or has bearing on the subject
 - Obstructs or thwarts the will of the assembly
 - Is taken out of the normal sequence of order
 - Suspends the rights of the minority to speak
22. An *Object to the Consideration of a Question* can only be raised
- Before the result of the vote has been announced
 - Before there has been any debate or subsidiary motion, except Lay on the Table, has been stated by the chair
 - Before the vote has been taken on the main motion
 - On an incidental main

23. Which one of the following motions is not an incidental motion?
- Parliamentary inquiry
 - Division of the assembly
 - Call for the orders of the day
 - Suspend the rules
24. The chair's reply to a Parliamentary Inquiry:?
- Is an opinion
 - Is subject to appeal
 - Is a ruling
 - Is approved by the Parliamentarian
25. No motion can be renewed during the same session unless the question:
- Is proposed by a different member the second time
 - Has become different in some respect
 - Has been separated by at least one other item of business
 - Is referred to a committee

Make sure your name and chapter are on the answer sheet and turn the answer sheet into the contest official.

You may keep the test.

2012 IDAHO FFA PARLIAMENTARY PROCEDURE CDE

ANSWER SHEET

NAME _____ CHAPTER _____ SCORE _____

BLACKEN ONE LETTER FOR EACH QUESTION. TURN THIS SHEET INTO THE CONTEST OFFICIAL.

- | | | | | | | | | | |
|-----|---|---|---|---|-----|---|---|---|---|
| 1. | A | B | C | D | 14. | A | B | C | D |
| 2. | A | B | C | D | 15. | A | B | C | D |
| 3. | A | B | C | D | 16. | A | B | C | D |
| 4. | A | B | C | D | 17. | A | B | C | D |
| 5. | A | B | C | D | 18. | A | B | C | D |
| 6. | A | B | C | D | 19. | A | B | C | D |
| 7. | A | B | C | D | 20. | A | B | C | D |
| 8. | A | B | C | D | 21. | A | B | C | D |
| 9. | A | B | C | D | 22. | A | B | C | D |
| 10. | A | B | C | D | 23. | A | B | C | D |
| 11. | A | B | C | D | 24. | A | B | C | D |
| 12. | A | B | C | D | 25. | A | B | C | D |
| 13. | A | B | C | D | | | | | |

2012 IDAHO FFA PARLIAMENTARY PROCEDURE CDE

ANSWER KEY

ROBERTS RULES OF ORDER NEWLY REVISED, 11TH EDITION (2011)

QUESTION	ANSWER	PAGE	LINES
1	A	400	16-19
2	C	241	9-15
3	D	316	26-30
4	A	488	18-20
5	D	233	17-19
6	C	134	15-17
7	B	376 377	16 1
8	B	131	10-14
9	A	132	12-15
10	C	Tinted – Pg. 4	----
11	B	136	5-19
12	B	175	25-27
13	B	Tinted – Pg. 4	----
14	C	131	24-26
15	A	37	9-16
16	B	29	11-13
17	D	181	6-8
18	C	500	18-22
19	D	271	12-16
20	D	468	14-18
21	B	342	12-14
22	B	267	27-31
23	C	Tinted Pg. 20	----
24	A	294	11-12
25	B	336	12-16