1. In an ordinary society, the unpublished minutes should contain mainly a record of:

A. Each motion, second, and pertinent debate occurred  
B. What was done at the meeting  
C. The secretary’s and president’s most accurate recollection of the meeting  
D. What was said by the members

2. If a member wanted to propose a motion to stop debate on a pending main motion, the proper form is to say,

A. "I move the previous question.”  
B. "I move to put the question immediately.”  
C. "Question! Question!” without rising.  
D. "I so move to adopt the previous question.”

3. When the motion *Postpone Indefinitely* has been applied to a main motion:

A. The postpone indefinitely can be referred to a committee  
B. The postpone indefinitely can be tabled  
C. The main motion cannot be referred to a committee  
D. The main motion can be referred to a committee

4. Which motion below can be made by the chair?

A. Previous Question  
B. Object to the Consideration of a Question  
C. Postpone Indefinitely  
D. Reconsider

5. Which of the following motions is amendable but not debatable?

A. Division of a Question  
B. Postpone Indefinitely  
C. Suspend the Rules  
D. Lay on the Table
6. The privileged motion to Adjourn:
   A. May be proposed when another member has the floor.
   B. Must be seconded.
   C. Is debatable.
   D. Is amendable.

7. A motion is *dilatory if it*
   A. Is closely related to or has bearing on the subject
   B. Suspends the rights of the minority to speak
   C. Is taken out of the normal sequence of order
   D. Obstructs or thwarts the will of the assembly

8. If a motion to close debate in 10 minutes (Limit Debate) is adopted, it is then out of order to:
   A. Move to lay the motion on the table.
   B. Raise a point of order
   C. Move to refer the matter to a committee
   D. Move the previous question

9. A single member has the power to require a:
   A. Ballot vote
   B. Standing vote
   C. Roll call vote
   D. Counted vote

10. Which process of amending would be correct if you wanted to delete a complete paragraph and replace it with a new paragraph?
    A. Strike out and insert
    B. Replacement
    C. Insert by paragraph
    D. Substitution

11. The previous question is said to be exhausted when:
    A. Every member has used up all of their opportunity to debate on pending debatable motions.
    B. The members are tired of hearing debate and move the previous question on all pending business.
    C. All of the motions under the order of previous question have been disposed of.
    D. The previous question has passed and the chair opens the floor for further debate.
12. Which one of the following motions is not an incidental motion?
   A. Call for the orders of the day
   B. Parliamentary inquiry
   C. Suspend the rules
   D. Division of the assembly

13. At the Idaho FFA State Leadership Conference, a main motion is pending during the delegate business session. Which of the following motions would be out of order?
   A. Recess for 10 minutes
   B. Postpone Indefinitely
   C. Amend the main motion
   D. Postpone Definitely until next year’s State Leadership Conference.

14. It is out of order to move to Lay on the Table a pending main motion if:
   A. The motion Previous Question is pending.
   B. There is no evidence of another urgent matter requiring the immediate attention of the assembly.
   C. The main motion has an amendment already applied to it.
   D. Another member has already moved to lay it on the table during the same meeting.

15. The initial vote on a main motion is usually taken “viva voce” which means by:
   A. Ballot
   B. Show of hands
   C. Voice
   D. Rising

16. In the absence of a quorum, which of the following actions is out of order?
   A. Recess
   B. Adjourn
   C. Refer an issue to a committee
   D. Fix the time to which to adjourn

17. In the standard order of business, what follows Special Orders?
   A. Unfinished Business and General Orders
   B. Standing Committee Reports
   C. New Business
   D. Old Business
18. Which of the following is NOT a motion which brings a question again before the assembly?

A. Appeal  
B. Rescind  
C. Take from the Table  
D. Reconsider

19. The device that permits a request or main motion relating to the rights of the assembly or any of its members to be brought up for possible immediate consideration because of its urgency is:

A. Suspend the rules  
B. A parliamentary inquiry  
C. A division of the assembly  
D. To raise a question of privilege

20. Which rules can be suspended with the use of the motion to Suspend the Rules?

A. Chapter Standing Rules  
B. Rules in the Chapter’s Bylaws  
C. Rules protecting basic rights of the individual members  
D. Rules which dispense with the regular orders of business

22. A germane amendment:

A. Must be in agreement with the motion to which it is being applied.  
B. Is hostile to the spirit of the original main motion.  
C. Must in some way involve the same question as the main motion.  
D. Modifies the secondary amendment

23. Complex motions are often presented as a Resolution. A resolution is a:

A. Incidental motion  
B. Incidental main motion  
C. Main motion  
D. Motion that brings a question again before the assembly

24. Which article below is generally not included in an organization’s bylaws?

A. Officers  
B. Officers Duties & Responsibilities  
C. Committees  
D. Parliamentary Authority

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