

CALS Dean's Excellence Fund

This request for proposals shall be used in the initial screening process of awarding funds to enhance the student experience. Please complete this form and return to Room 57 in the Iddings Ag. Science Building or MS 2331. Funds may be used for any of the following reasons: Recruitment events (EX: 4-H Teen Conference or bringing prospective students to campus), undergraduate research, and student travel for professional development, conferences or competitions. Please allow 2-4 weeks for application to be processed.

Name: _____

Phone: _____ Email: _____

Club/Organization/Class: _____

Amount Requested: _____ Date Needed: _____

Are there other sources of funding?

Name of Organization: _____ How much? _____

If a reimbursement is needed, what budget number will need reimbursed?

Budget Number: _____

Please describe how this money will be used. Examples may include travel expenses, conference registration costs, event implementation, undergraduate research, etc.

Within two weeks of the conclusion of the event or use of these funds, a report shall be submitted to cals-advancement@uidaho.edu. The report will include pictures, complete with captions and a brief summary of how the funds were used.

APPROVAL - FOR USE BY CALS ADMINISTRATION

Carly Schoepflin
Director for Communications and Strategic Initiatives

Date

Michael P. Parrella
Dean

Date