CALS Dean’s Excellence Fund

This request for proposals shall be used in the initial screening process of awarding funds to enhance the student experience. Please complete this form and return to Room 10 in the Iddings Ag. Science Building or MS 2331. Funds may be used for any of the following reasons: Recruitment events (EX: 4-H Teen Conference or bringing prospective students to campus), undergraduate research, and student travel for professional development, conferences or competitions. Please allow 2-4 weeks for application to be processed.

Name: ________________________________________________________________

Phone: ___________________________ Email: ______________________________

Club/Organization/Class: ________________________________________________

Amount Requested: ___________________________ Date Needed: ________________

Are there other sources of funding?
Name of Organization: __________________________________ How much? __________

If a reimbursement is needed, what budget number will need reimbursed?
Budget Number: ________________________________________________________

Please describe how this money will be used. Examples may include travel expenses, conference registration costs, event implementation, undergraduate research, etc.

Within two weeks of the conclusion of the event or use of these funds, a report shall be submitted to cals-advancement@uidaho.edu. The report will include pictures, complete with captions, and a brief summary of how the funds were used.

APPROVAL - FOR USE BY CALS ADMINISTRATION

___________________________________________________________  Date
Carly Schoepflin
Interim Director of Communications and Strategic Initiatives

___________________________________________________________  Date
Michael P. Parrella
Dean

Return Form to CALS Advancement
Iddings Ag. Science Building, Room 10