EMERGENCY MANAGEMENT CYCLE

**PREVENT – PREPARE – RESPOND - RECOVER**

**PREPARE**

* Multi-hazard emergency management **plans**

Physical hazards

“Man-made” hazards

* **Coordination** throughout university
* Communication plans
* **Training** in emergency management procedures
* **Exercises** to practice and improve plans
* Collaboration with community responders
* Contracts for resources

**PREVENT**

* Risk assessments
* Implement protective measures (i.e., monitored cameras, keys, electronic locks, fencing, lighting, security patrols)
* Nurturing a healthy campus community – mental and physical health: APM 05.33
* Reporting bias / hate incidents
* Violence prevention programs
* **IF YOU SEE SOMETHING, SAY SOMETHING**
* **Threat Assessment & Management group activities**

**RECOVER**

* Using the “teachable moment”
* Physical and structural recovery
* Business recovery
* Restoration of academic learning environment
* Psychological and emotional recovery

**RESPOND**

* **Activate incident command system**
* Conduct incident / threat assessment
* Activate MOUs with community responders
* Establish Emergency Operations Center

Executive Group makes policy decisions

Response Group directs response actions

* Activate communications plan – “multi modal”

Intra-university communications

Emergency Notification System

Media

* After-action reports for continuous improvement

**IF YOU SEE SOMETHING, SAY SOMETHING**

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**What items to report**

**If you see something, say something**

**Any suspicious or disruptive activity – so it can be assessed with info from other areas**

Threatening statements, whether specific or generalized

Bias or hate incidents

Unauthorized access (even if it seems harmless, i.e., photography of doors)

Graffiti or property defacement, wherever located (whether simple property damage or threats)

Any incidents that could constitute work place violence

See APM 5.35 <http://www.uihome.uidaho.edu/default.aspx?pid=84328>

B. **Definition**. Violent or threatening behavior is behavior that would cause a reasonable person to fear for his or her safety, or the safety of others. Examples include, but are not limited to, physical acts that intend to or cause harm to an individual; harassing or threatening oral or written statements, telephone calls, e-mail messages, or gestures; frequent or prolonged shouting; or behaviors such as stalking.

Thefts/property loss

Building damage (i.e., break in, vandalism)

**When to report**

**If you see something, say something**

**Report immediately -** timely reporting can prevent or mitigate further incidents

When in doubt, please report it – feel free to call Risk to discuss

If you see something, say something

**IF YOU SEE SOMETHING, SAY SOMETHING**

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| **Risk Management**  **24 hour on call emergency / security cell phone**  Risk Management can make contacts to relay information  and provide needed resources  (**208) 301-8484** | **Police**  **In progress emergency, crime, suspicious activity (i.e., threats, intruders)**  **911**  **Not in progress: Moscow Police 882-2677** |