Idaho State Department of Agriculture
Division of Agricultural Resources
P.O. Box 7249• Boise, Idaho 83707
P: 208.332.8600 • F: 208.334.3547
Pesticidelicensing@isda.idaho.gov
www.agri.idaho.gov

PESTICIDE LICENSING GUIDE

IMPORTANT NOTE: The following summary is offered as a general guide to aid those who are preparing themselves for pesticide applicator certification. As such, it should not be used as a replacement for the Idaho Pesticide and Chemigation Law and Rules. Questions about specific details not covered in this guide can be answered by consulting Chapter 34, Title 22, IDAHO CODE and the Rules governing Pesticide and Chemigation Use and Application (IDAPA 02.03.03). You may request a copy of the Rules and/or Laws handbook or visit https://adminrules.idaho.gov/rules/current/02/0303.pdf. You may also contact the Idaho State Department of Agriculture field staff listed or the Boise office.

Region	Representative	Telephone Number
Northern Idaho	**Chuck Hawley**, *Agriculture Investigator, Sr.*	(208) 217-8134
Lewiston Idaho	**Nick Kampf,** *Agriculture Investigator, Sr.*	(208) 816-3860
Eastern Idaho	**Casey Clements**, *Agriculture Investigator, Sr.*	(208) 881-1107
	Broderick Johnston, *Agriculture Investigator, Sr.*	(208) 650-3838
South Eastern Idaho	**Steve Riedy**, *Agriculture Investigator, Sr.*	(208) 339-8038
	Dustyn Walker, *Agriculture Investigator, Sr.*	(208) 242-9440
South Central Idaho	**Westy Pickup,** *Agriculture Program Specialist*	(208) 312-1987
	Jeanne Watkins, *Agriculture Investigator, Sr.*	(208) 490-1336
	Jacob Meiers, *Agriculture Investigator, Sr.*	(208) 308-5977
South Western Idaho	**Ryan Ward,** *Field Services Program Manager*	(208) 332-8531
	Luis Urias, *Agriculture Program Specialist*	(208) 332-8663
	Brandon Smith, *Agriculture Investigator, Sr.*	(208) 550-1462
	Brian Slabaugh, *Agriculture Investigator, Sr.*	(208) 867-8378
	Devin Delaney, *Agriculture Investigator, Sr.*	(208) 283-5123
Boise Licensing Office	**Sherm Takatori,** *Program Manager*	(208) 332-8609
	Daniel Sandoval, *Program Specialist- Certification and Training*	(208) 366-5157
	Elizabeth Palmateer, *Program Specialist- Licensing and Certification*	(208) 332-8595
	Emily Paniccia – *Licensing Records Specialist*	(208) 332-8600
	Hillary Gray, *Office Specialist- Licensing and Certification*	(208) 332-8598

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PRIVATE APPLICATORS

Private Applicators use or supervise the use of agricultural chemicals (see definition by category below) to produce agricultural commodities or forest crops on land owned or operated by the Private Applicator or his employer and may be certified in one or both or the following categories:

- RU Category – to use or supervise the use of restricted-use pesticides to produce agricultural commodities or forest crops on land they or their employer owns or operates; and
- CH Category – for applying pesticides or fertilizers through irrigation systems on land they or their employer owns or operates.
    - Any system in which Chemigation will be used must be certified with ISDA before Chemigation can legally occur.
- SF Category – for applying fumigation chemicals to soils by all application methods including Chemigation*.

Requirements

- Pass a closed book exam with a minimum score of seventy percent (70%);
- Complete an ISDA license application form (If Chemigating, list all Chemigation systems on inventory on the back of application form);
- Pay the fee for the desired categories;
    - $10.00 for the RU Category
    - $20.00 for the CH Category
    - $30.00 for both RU and CH Categories
        - *No additional charge for adding the SF Category*

PROFESSIONAL APPLICATORS

Professional Applicators apply or supervise, on-site, the application of pesticides on the land or property of another for compensation OR apply pesticides or fertilizers through irrigation systems on the land or property of another for compensation OR offer or supply technical advice or recommendations regarding the use of agricultural pesticides.

Requirements

- Pass a closed book examination in the desired categories with a minimum score of seventy percent (70%);
- Complete an ISDA Professional Applicator license application. (See page 14)
- Provide proof of financial responsibility. (See page 4)
- Pay the licensing fee of $120.00 ($60.00 for 13 months or less).
  Federal, state, and other governmental agencies are exempt from these fees.

INSURANCE

All Professional Applicator Licensees will be required to provide proof of financial responsibility or provide a company insurance policy that covers all employees. This may be accomplished by providing the ISDA with documentation as prescribed in IDAPA 02.03.03.250.01. This proof must be submitted on ISDA's Idaho Professional Applicators Certificate of Insurance. *Acord Insurance forms are not accepted.*

- The minimum amount of coverage required as proof of financial responsibility is coverage of $50,000 bodily injury liability per person and $100,000 per occurrence and property damage coverage of $50,000 per occurrence.
- Professional applicators who do not apply pesticides may receive an exemption from the proof of financial responsibility by completing the prescribed ISDA exemption form.
- The Exemption of Insurance clause also includes Statewide Pest Consultants who are consulting and/or making recommendations, and/or conducting Demonstration and Research applications.

DEALERS

Dealers are individuals who sell restricted use pesticides. A dealer license shall be required for each location, outlet, or warehouse from where such pesticides are distributed (Idaho Code 222-3406(1)(d)).

Reqiurements

- Pass a closed book examination with a minimum score of seventy per cent (70%) either in the SW (Pest Control Consultant – Statewide) category or in all categories pertaining to the restricted use pesticides being sold.
- Complete the required ISDA license application form; and
- Pay the $100.00 license fee for the two-year licensing period ($50.00 for a license issued for less than 1 year).
- Dealer Licenses are non-transferrable

MIXER/LOADER TRAINING REQUIREMENTS

Mixer/Loaders work for Professional Applicators mixing and/or loading pesticides in preparation for application. A Mixer/Loader cannot make pesticide applications or recommendations.

Requirements

- Receive ISDA approved Mixer/Loader annual training from the Professional Applicator who employs the Mixer/Loader; and
- Complete and maintain in company/employer records an ISDA certification of training form which must include the name of the Professional Applicator, their signature and license number;
- Must comply with federal & state laws related to hazardous occupations.

EXAMS/TESTING

Schedules: ISDA provides regularly scheduled exams in five regional locations throughout the state.

Registration: anyone wishing to take an exam must register online at least 24 hours prior to scheduled exam session.

www.agri.idaho.gov/exams

Fees: Exam fees are $10.00 per exam, per session. All payments must be made in advance of exam. Failure to pay for exam registration will result in loss of seat. All payments are non-refundable and non-transferrable.

Waiting Period:
A minimum waiting period of one week is required before an applicant may retake a failed exam in the same category.

RECERTIFICATION/RENEWAL

Recertification: A program for all individuals who are certified as Private and/or Professional Pesticide Applicators, to ensure they maintain competency and keep current with changing technology. Licensed Applicators can attend approved seminars to obtain credit in lieu of retaking recertification exams.

Credit Requirements: All credits have to be obtained by the expiration date printed on the front of each license. All licenses require the applicator's signature on the reverse side where stickers of the seminars can also be placed.

- Private Applicators are required to obtain stickers totalling six (6) hours of validated pesticide training during their licensing period.
- Professional Applicators are required to obtain stickers totalling fifteen (15) hours of validated pesticide training during their licensing period. The seminar sponsor issues the stickers at the completion of an approved pesticide seminar.

Seminars: Sign-in sheets are provided at each approved seminar. Licensees are required to sign these sheets to provide a verification of attendance, as well as, have the seminar sponsor affix the seminar sticker to the back of the applicator license. In case of the loss of an applicator license, these sign-in sheets are the only other verification for attendance at a seminar.

- All licensees are encouraged to maintain a list of the dates and locations of the recertification seminars they attended or the specific recertification seminar number. This list will provide a backup reference in case of loss of your pesticide license. ISDA will need to check the specific sign-in sheet(s) for attendance confirmation.

Retesting/Recertification Exams: If an applicator chooses not to obtain recertification credits, the only alternative is to take the recertification exam(s) in all categories they wish to be licensed. Recertification exams can be taken within a year of the license expiring. Please contact one of the area investigators to register for testing.

1. First-time licensees whose expiration date is less than 13 months from issue date are not required to obtain recertification points for this first license.
2. The recertification period is concurrent with the licensing period. Credits can be earned once the license is issued/renewed and do not roll over into next licensing period.

RECIPROCITY

The Idaho Pesticide and Chemigation Law allow the Idaho State Department of Agriculture to issue a Professional Applicator or Private Applicator (RU only) license to an applicator that has tested and currently holds a similar license in another state. Only a non-resident of Idaho, who has tested and currently maintains the equivalent pesticide applicator license from one of the reciprocal states, qualifies for a Reciprocal License.

Idaho has reciprocal agreements with the following states:

- Montana
- Oregon
- Utah
- Washington
- Wyoming

Requirements

- Complete an ISDA license application
- Submit Proof of Reciprocal License Status and Categories
    - Residents of all states, except for Washington, must contact their home state to request a Letter of Good Standing to be sent to ISDA, Applicator Licensing Office. Washington license holders need to send a printout of their current license status from WSDA's website
- Provide proof of financial responsibility (for Professional Applicator License Only);
- Pay the appropriate license fees

Disqualifiers

- Idaho will not issue a Reciprocal License if the other state's license is set to expire within 30 days, or has already expired. The license will need to be renewed first.
- Idaho does not reciprocate the Chemigation category, and applicators must take the Idaho exam to perform such applications.
- If the reciprocal state notifies Idaho of recent/pending license violations or insufficient testing, Idaho may refuse to issue a license or category.

To obtain a Reciprocal License in one of the Reciprocal States, an individual must:

- Complete the Letter of Good Standing Request posted on the Licensing website, or contact the Licensing office at (208) 332-8600.

PROFESSIONAL APPLICATORS CATEGORIES

Applicants taking the exams in categories marked with an asterisk (*) must also take the Law and Safety exam.

LS – Law and Safety This exam covers general knowledge of pesticides, their use and disposal, first aid, labeling and laws. *Recommended study material: The Idaho Pesticide Applicator Training Manual.*

AGRICULTURAL CATEGORIES

***AH – Agricultural Herbicide**: Certification in this category allows for herbicide applications in agricultural fields, rights-of-way, forests and rangelands. *Recommended study materials: The Idaho Pesticide Applicator Training Manual, Agriculture Herbicide Study Manual, Thirty Common Agricultural Weeds in Idaho, and Agricultural Weed Management Principles.*

***AI – Agricultural Insecticide/Fungicide**: Certification in this category allows for insecticide/fungicide applications in agricultural fields, rights-of-way, forests and rangelands. *Recommended study materials: The Idaho Pesticide Applicator Training Manual, Agricultural Insect & Plant Disease Manual, and Introduction to Insect & Disease Management.*

CH – Chemigation: For applying chemicals through an irrigation system – except for aquatic pest control applications (For aquatic pest control, the AP Category is required). *Recommended study materials: The Idaho Pesticide Applicator Training Manual and Chemigation Educational Materials.*

CP – Commodity Pest Control: For controlling pests in stored commodities such as grain, seeds or wood. *Recommended study materials: The Idaho Pesticide Applicator Training Manual and Stored Grain Pest Control.*

***LP – Livestock Pest Control:** For treating cattle, sheep or other livestock. *Recommended Study Materials: The Idaho Pesticide Applicator Training Manual, Agricultural Insect & Plant Disease Manual, and Livestock Pests Study Guide.*

PC – Potato Cellar Pest Control: For persons who apply sprout inhibitors in potato cellars. *Recommended study materials: The Idaho Pesticide Applicator Training Manual.*

RC – Rodent Control: For rodent districts, and others, controlling field rodents. Certification in the General Pest Control Category shall exempt the applicant from the need to certify in this category. *Suggested study materials: The Idaho Pesticide Applicator Training Manual, General Vertebrate Study Packet, Study Manual for Pest Management Professionals, and Animal Damage Control.*

***SF – Soil Fumigation:** Certification in this category allows for applying fumigation chemicals to soils by all application methods including professional Chemigation. *Recommended study material: The Idaho Pesticide Applicator Training Manual and Soil Fumigation Manual.*

ST – Seed Treatment: For persons doing treatments to protect seeds used for plant reproduction (does not cover fumigation treatments, must have the CP Category). *Recommended study materials: The Idaho Pesticide Applicator Training Manual and Seed Treatment.*

SW – Statewide Consultant: For persons who consult or recommend the use of pesticide products in agricultural or forest situations. This is not an applicator category unless accompanied by the Demonstration and Research Category or other specific categories. *Recommended study materials: The Idaho Pesticide Applicator Training Manual, Agriculture Herbicide Study Manual, Agricultural Insect & Plant Disease Manual, Agricultural Weed Management Principles, Animal Damage Control, General Vertebrate Study Packet, Introduction to Insect & Disease Management, Livestock Pests Study Guide, Soil Fumigation, Stored Grain Pests Control, and Thirty Common Agricultural Weeds of Idaho.*

DR – Demonstration and Research (A person is only eligible to license in this category by passing the SW examination). For persons who apply or supervise the use of restricted use pesticides at no charge to demonstrate the action of the pesticide or conduct research with restricted use pesticides. Recommended study materials: See SW (Statewide Consultants Category).

RESIDENTIAL/URBAN CATEGORIES:

AP – Aquatic Pest Control: For irrigation districts, canal companies and others controlling pests on aquatic sites. *Recommended study materials: The Idaho Pesticide Applicator Training Manual, Aquatic Pest Control, and Sewer Line Root Control*

***GP – General Pest Control Operator (PCO):** For controlling pests in and around residential, commercial or other buildings, excluding structural destroying pests (structural destroying pest control requires the SP Category). *Recommended study materials: The Idaho Pesticide Applicator Training Manual and Study Manual for Pest Management Professionals.*

***OH – Ornamental Herbicide:** For persons doing outside urban or residential herbicide applications, with the exception of soil sterilant applications (soil sterilants require the RW or AH Category). *Recommended study materials: The Idaho Pesticide Applicator Training Manual, Thirty Common Ornamental Weeds in Idaho, and Turf & Ornamental Weed Management Principles.*

***OI – Ornamental Insecticide/Fungicide:** For persons doing outside urban or residential insecticide and fungicide applications, including exterior applications to residential, urban or commercial buildings, excluding structural destroying pests (structural destroying pest control requires the SP Category). *Recommended study materials: The Idaho Pesticide Applicator Training Manual and Introduction to Insect & Disease Mgmt.*

***PH – Public Health Pest Control:** For mosquito abatement districts and others controlling public health pests. *Recommended study materials: The Idaho Pesticide Applicator Training Manual and Public Health Pest Control.*

***RW – Right-of-Way Herbicide:** For railroads, highway departments and others controlling roadside weeds on public lands (non-crop). An applicator's certification in the Agricultural Herbicide (AH) category shall satisfy the requirement to certify in this category. *Recommended study materials: The Idaho Pesticide Applicator Training Manual, Agriculture Herbicide Study Manual, Agricultural Weed Management Principles, Thirty Common Right-of-Way Weeds in Idaho.*

***SP – Structural Destroying Pests:** For persons controlling wood-destroying pests in pre-existing structures such as houses, bridges, buildings or other like structures. Does not include wood treatment with preservatives such as CCA, Penta or other chemicals (wood preservative applications require the WP Category). *Recommended study materials: The Idaho Pesticide Applicator Training Manual and Study Manual for Pest Management Professionals.*

WP – Wood Preservative: For persons applying wood preservatives. Recommended study materials: *The Idaho Pesticide Applicator Training Manual and Wood Preservation.*

GOVERNMENT

***FE – Forest Environment:** Primarily for US Forest Service and Bureau of Land Management personnel, contractors, and private industry personnel who control pests on forests and rangelands. *Recommended study materials: The Idaho Pesticide Applicator Training Manual and Forest Environment Pesticide Study Manual.*

GV – General Vertebrate Control: For US Wildlife Services and Plant Health Inspection Service controlling vertebrates, such as rodents, predators, and birds. Recommended study materials: *The Idaho Pesticide Applicator Training Manual, General Vertebrate Study Packet, and Animal Damage Control.*

RECOMMENDED STUDY MATERIALS

Agricultural Herbicide (AH):

a) The Idaho Pesticide Applicator Training Manual
b) Agriculture Herbicide Study Manual
c) Agricultural Weed Mgmt. Principles
d) Thirty Common Agricultural Weeds in Idaho

Agricultural Insecticide/Fungicide (AI):

a) The Idaho Pesticide Applicator Training Manual
b) Agricultural Insect & Plant Disease Manual
c) Introduction to Insect & Disease Management

Aquatic Pest Control (AP):

a) The Idaho Pesticide Applicator Training
b) Manual Aquatic Pest Control
c) Sewer Line Root Control

Chemigation (CH):

a) The Idaho Pesticide Applicator Training
b) Manual Chemigation Educational Materials

Commodity Pest Control (CP):

a) The Idaho Pesticide Applicator Training Manual
b) Stored Grain Pest Control

Forest Environment (FE):

a) The Idaho Pesticide Applicator Training Manual
b) Forest Environment Pesticide Study Manual

General Pest Control Operator (GP/PCO):

a) The Idaho Pesticide Applicator Training Manual
b) Study Manual for Pest Mgmt. Professionals

General Vertebrate Control (GV):

a) The Idaho Pesticide Applicator Training Manual
b) General Vertebrate Study Packet
c) Animal Damage Control

Law & Safety (LS):

a) The Idaho Pesticide Applicator Training Manual
b) *Recert Exam*: Idaho Pesticides & Chemigation Law and IDAPA Rules Governing Pesticide & Chemigation Use & Application

Livestock Pest Control (LP):

a) The Idaho Pesticide Applicator Training Manual
b) Agricultural Insect & Plant Disease Manual
c) Livestock Pests Study Guide

Ornamental Herbicide (OH):

a) The Idaho Pesticide Applicator Training Manual
b) Thirty Common Ornamental Weeds in Idaho
c) Turf & Ornamental Weed Mgmt. Principles

Ornamental Insecticide/Fungicide (OI):

a) The Idaho Pesticide Applicator Training Manual
b) Introduction to Insect & Disease Mgmt.

Private Applicator (RU):

a) The Idaho Pesticide Applicator Training Manual

Potato Cellar Pest Control (PC):

a) The Idaho Pesticide Applicator Training Manual

Public Health Pest Control (PH):

a) The Idaho Pesticide Applicator Training Manual
b) Public Health Pest Control

Rodent Control (RC):

a) The Idaho Pesticide Applicator Training Manual
b) General Vertebrate Study Packet
c) Study Manual for Pest Mgmt. Professionals
d) Animal Damage Control

RECOMMENDED STUDY MATERIALS (cont'd)

Right-of-Way Herbicide (RW):

a) The Idaho Pesticide Applicator Training Manual
b) Agriculture Herbicide Study Manual
c) Agricultural Weed Management Principles
d) Thirty Common Right-of-Way Weeds in Idaho

Soil Fumigation (SF):

a) The Idaho Pesticide Applicator Training Manual
b) Soil Fumigation Manual

Structural Destroying Pests (SP):

a) The Idaho Pesticide Applicator Training Manual
b) Study Manual for Pest Mgmt. Professionals

Seed Treatment (ST):

a) The Idaho Pesticide Applicator Training Manual
b) Seed Treatment

Wood Preservative (WP):

a) The Idaho Pesticide Applicator Training Manual
b) Wood Preservation

Statewide Consultant (SW):

a) The Idaho Pesticide Applicator Training Manual
b) Agriculture Herbicide Study Manual
c) Agricultural Insect & Plant Disease Manual
d) Agricultural Weed Management Principles
e) Animal Damage Control
f) General Vertebrate Study Packet
g) Introduction to Insect & Disease Management
h) Livestock Pests Study Guide
i) Soil Fumigation
j) Stored Grain Pests Control 11) Thirty Common Agricultural Weeds of Idaho