



## Idaho Master Forest Stewards Recertification

All University of Idaho volunteers, including 4-H Leaders, Master Gardeners, and Idaho Master Forest Stewards must be certified. Newly trained Idaho Master Forest Stewards are certified for up to two years, depending on when they complete their core training. During the 2<sup>nd</sup> year after completing their IMFS core training sessions (and every year after), Idaho Master Forest Stewards should begin their recertification process, which has both continuing education and a volunteer service component.

### The value of recertification

Recertifying as an Idaho Master Forest Steward has a number of benefits, including:

- Opportunities to continue to help guide UI Extension programming and agency efforts for family forest owners.
- Staying on certified Idaho Master Forest Stewards mailing lists for information on educational opportunities such as webinars, new publications, and peer-to-peer learning opportunities among Idaho Master Forest Stewards.
- Recertification ensures liability and similar protections afforded to University of Idaho volunteers.
- Certified Idaho Master Forest Stewards can attend UI Extension Forestry programs (where UI is the primary organizer) for half-price.
- All the other volunteer rewards that come with being an Idaho Master Forest Steward!

### Volunteer Service Requirements *(15 hours annually)*

During the second year after completing core training, and every year after, Idaho Master Forest Stewards must complete 15 hours of volunteer service by December 31<sup>st</sup> to remain certified for the next. Volunteer service records are maintained from volunteer logs – no additional record-keeping beyond these logs is required for this part of recertification. Volunteer service is over the calendar year (i.e., hours are completed from January 1 - December 31).

### Continuing Education Requirements *(15 hours annually)*

Idaho Master Forest Stewards must also complete 15 hours of continuing education annually to be recertified for the following year. Credits can be obtained through:

- *Participation in continuing education events, online webinars or videos:* These can include extension programs, forest owner association and tree farm events, or any other program in which master forest stewards gain knowledge or skills they can apply to helping other forest owners or to their own forest land. Credit is counted on the basis of the number of hours of actual presentation/instruction (i.e., lunches, breaks, and travel to and from the event are not counted). Volunteers' repeated participation in programs they have also attended previously, counts towards these requirements.
- *Written materials and web sites.* Reading a book, article, webpage, and writing up a 1-page report (see attached form) on it or presenting on it at an Idaho Master Forest Stewards meeting. Reports will be posted to the Idaho Master Forest Stewards web site. Credit can be negotiated, but it is assigned based on 1 credit per four pages of written material, with no more than 6 points for any particular document.
- *Additional shadowing case studies.* Use the same form that was used for initial training. 6 credits for at least half-day, plus report.



# Continuing Education for Recertification

*(Due by December 31 of current year for recertification in the next)*

Name (please print) \_\_\_\_\_ Date \_\_\_\_\_

## Credits from Continuing Education Events:

| Name of Event | Primary sponsor | Date | Location | Description | # Credits |
|---------------|-----------------|------|----------|-------------|-----------|
|               |                 |      |          |             |           |
|               |                 |      |          |             |           |
|               |                 |      |          |             |           |

## Credits from Self-Study:

List and use the attached "credits for self-study" form for each (or the IMFS shadowing case study form, as appropriate)

- 1.
- 2.
- 3.



University of Idaho  
Extension

## Credits from Self-Study

Name (please print) \_\_\_\_\_ Date \_\_\_\_\_

Title of the book or article, citation, and article length (*e.g.*, *Getting to know forest mushrooms, NW Woodlands, February, 2010. 4 pages*):

What did you learn from the publication?

How will you apply what you learned to interaction with other forest owners or to your own forest?

What new questions about the subject did the publication raise for you?

*Use the back of this form if you need additional space . . .*