

**Idaho Volunteer Association Executive Board  
Minutes 9/18/18**

**Attendance:** Jeremy Hampton, President (Custer County); Tawnya Tracy, President-Elect (Cassia); Mashell Barlow, Secretary (Twin Falls, UI staff); Debbie Buxton, Treasurer (Canyon); Beth Carter, Past President (Gem/Boise); Jennifer Clark, Member (Elmore); Donna Schwarting, 4-H Volunteer Staff Development Educator (State 4-H Staff)

**Old Business:** Minutes from previous meeting to be emailed to all Board members by past president Beth Carter. Financial reports prepared by Treasurer, Debbie Buxton read into record by President Jeremy Hampton.

**New Business:**

1. Dues Owed by Counties: Discussion of delinquent volunteer association fees owed by counties. Debbie Buxton indicated that she had emailed the counties with a reminder of the \$2 per certified volunteer fee owed to the Association.

**ACTION:** Debbie Buxton agreed to call the counties that still owe the fee to attempt to collect the money.

2. DSA: Selection of a Chairperson for the DSA Committee (Tawnya Tracy). Discussion of the cost of the awards. Discussion of the cost paid last year for extra characters on the plaques. Tawnya will make the calls and put in the order. Donna said that if the chairperson does not have access to the funds to purchase the awards, she can order them through her index (budget) and the Association can reimburse for the costs.

**ACTION:** Donna will ask Nancy Melville how the selection committee was chosen for the State DSA.

**ACTION:** Tawnya will contact Grace Whitman or Donna Gillespie to find out who the district representative is for each district.

3. Revisiting Volunteer Association By-Laws:  
President Jeremy Hampton led the discussion of reviewing the 2015 by-laws to consider possibly amending the document. He referenced a document he had

already emailed to Donna and Tawnya that held his comments and requested that Donna share his document with the entire Board so they can review his comments.

Specifically, the Executive Board discussed having a clearer objective. Also discussed was how to define term limits in a way that gives individuals time to build expertise before asking them to assume an officer role. One idea was to limit the number of years a person would serve on the Executive Board rather than limiting the time of a specific office. Also discussed was the make up of the representation to reflect the new designation of districts and to address the idea that individuals have a desire to serve even though there may already be representation for that district (at-large positions).

**ACTION:** Donna will share Jeremy's email with comments with the entire Executive Board with the goal of amending the by-laws at the November meeting.

4. Official Name of the Association: Debbie Buxton discussed the need to have the official name of the Volunteer Association match exactly the name on the checks and the account at the bank. Debbie needs to take a copy of the minutes to the bank to demonstrate that the motion was discussed and passed.

**MOTION:** Debbie Buxton "I move that we be called Idaho 4-H Volunteer Association."

Motion Seconded by Tawnya Tracy.

Call for a vote and motion unanimously passed.

5. Newsletter: Tawnya Tracy reported on the progress of the newsletter. She sent out a request to each of the new officers to submit a picture and brief bio of themselves. The group discussed how often the newsletter should be produced and agreed that it should be published quarterly. Also discussed was the name which should be used, but no decision was reached. Jeremy talked about the events listed on the University of Idaho calendar posted on the UI website and which of the events need to be included in the newsletter. Finally, Tawnya let a discussion of the places that content can be accessed for inclusion in the newsletter.

**NEXT MEETING** January 2019. Request from Board members that more than 24 hours notice be given before the zoom meeting.

