

4-H Know Your Government Conference

DELEGATE INFORMATION PACKET



University of Idaho
Extension

February 17-19, 2018

Boise, Idaho

*Empowering youth to be well-informed citizens who are actively engaged
in their communities and the world.*

To enrich education through diversity the University of Idaho is an equal opportunity/affirmative action employer and educational institution. University of Idaho and U.S. Department of Agriculture Cooperating

**4-H KNOW YOUR GOVERNMENT
2018 CONFERENCE**

February 17-19, 2018
Boise, Idaho

Hello!

I hope you will decide to join your fellow 4-H members from across the state in exploring citizenship by participating in the Idaho 4-H Know Your Government (KYG) Conference.

The KYG Conference is offered for 8th and 9th grade 4-H youth interested in learning more about our government and how it works. Highlights include a Mock Legislative Session or Mock Trial Activities; opportunities to meet and observe members of the legislature at work, meet state elected officials and members of the judiciary, and tour the Capitol.

To apply for the KYG Conference, you and your parents will need to review and fill out the APPLICATION FORM through 4-H Online. You will also need to ask your 4-H leader or other adult, such as a teacher, to fill out the RECOMMENDATION FORM (located on page 8 of this packet) and return it to your UI Extension Office by **November 13, 2017**. If you are selected, you will need to register for the event through 4-H Online, pay the \$150.00 registration fee and attend the orientation meeting.

I hope to see you in Boise!

Donna R. Gillespie
Regional Youth Development Educator

* * * * *

PURPOSE

The Know Your Government Conference is designed for 8th & 9th graders to:

- *Learn how the state government decision-making process works
- *Learn how teens can participate politically to influence state government
- *Learn how the State Judicial System works
- *Learn what is involved in bringing a case to court
- *Observe the legislative process in action
- *Meet and share ideas with legislators, judges and other elected officials
- *Have breakfast with legislators and judges
- *Meet youth from around the state.

Persons with disabilities who require alternative means for communication of program information or reasonable accommodations need to contact Donna R. Gillespie, by January 1 at 315 Falls Ave., CSI Campus, Evergreen Bldg., Twin Falls, ID 83301 or at donna@uidaho.edu



IDAHO 4-H KNOW YOUR GOVERNMENT CONFERENCE POLICIES

University of Idaho 4-H Youth Development and the Know Your Government Steering Committee want your weekend at the Know Your Government Conference to be filled with exciting experiences, new friendships and fun. To help make this happen, each participant is expected to be considerate of others, participate fully in the Conference program and observe the following rules and policies. You will want to be a positive representative of 4-H to the people you meet and with whom you interact.

ELIGIBILITY

The 4-H Know Your Government Conference is for 8th and 9th graders who are currently active in 4-H. 2017 delegates who are now in the 9th grade and who completed *Exploring Citizenship, My Government*, may apply to attend if they participate in a different workshop. Each county may select a minimum of two delegates and any number of alternates. Each district will determine how their additional spaces will be filled. A total of 175 youth from the state, 40 from the Northern District (includes Coeur d'Alene and Nez Perce Reservation Programs), 50 from the Southern District, 40 from the Central District and 45 from the Eastern District (includes Ft. Hall Reservation Program), may attend. One adult chaperone is needed for every ten delegates, four from the Northern District, five from the Southern District, four from the Central District, and five from the Eastern District. KYG Steering Committee members are not included in these numbers.

APPLICATION AND SELECTION

Complete the application through 4-H Online by November 13. A committee will review the applications (this may include an interview of the applicants) and select county delegates and alternates. Accepted delegates will need to register through 4-H Online between December 11 and January 8 and remit conference fees to the local UI Extension Office.

ORIENTATION

An orientation will be held in the county (or district). It is very important that all delegates, adult advisors, and any alternates, that may still be selected, attend this orientation. You will receive important information about some of the activities at the conference and the *KYG 4-H project requirements*. You will also make plans for sharing what you have learned after the conference.

COST

The delegate registration fee is \$150.00 PLUS busing cost. Fees must be paid to the local UI Extension Office (by Jan. 8th). The registration fee includes t-shirt, lodging and all meals except Sunday dinner at the conference. You are responsible for paying for your transportation to the conference, meals enroute, Sunday dinner, and any incidentals. Starting in 2017, Sunday breakfast will be provided at the host hotel and included in the registration fee. Remember that it is the custom in our society to leave a 15% tip for waiters and waitresses when eating in a restaurant, please include this when eating on your own.

ACTIVITIES AND WORKSHOPS

- Attendance at all scheduled events is required. Be prompt in attendance and courteous to all others, including guest speakers.
- Name badges are important for gaining admittance to KYG Conference events, identification and help you get acquainted. Wear your badge at all times.

4-H PROJECT COMPLETION

Youth Delegates attending the Know Your Government Conference are required to complete the Exploring Citizenship, My Government 4-H project in order to return for additional years of KYG or application to serve on the KYG Steering Committees. Many counties also require project completion or any scholarships awarded may need to be repaid to the county.

Delegates are encouraged to acquire a copy of the project materials before they go the Conference; these could be provided through their local counties and/or at their orientation sessions. Adult chaperones should also be familiar with project materials and requirements so they can help youth complete projects.

More information about the 4-H project will be included during the orientation session with emphasis about the importance of completing the project while the Legislature is in session. Project completion tip sheets, flow charts and project materials are located on the 4-H website or from your local 4-H Professionals.

HOUSING AND MEALS

All Conference delegates and adults will stay at the Red Lion Boise Downtowner. Delegates will be assigned to rooms by district, four persons per room. There are two beds in each room. If you prefer to not share a bed, please bring a sleeping bag. Most Conference events will take place at the Red Lion Boise Downtowner, the Capitol, and the Ada County Courthouse.

- Five special meals are planned: Saturday dinner, Sunday breakfast, Sunday lunch, the Monday breakfast with Your Legislators and Judges, and Monday lunch. Sunday evening each District will have the opportunity to make their own plans for dinner.
- Room assignments must be kept. Changes are not allowed. If there are issues with rooming (adult or youth) please work with Donna R. Gillespie (208-312-4109), **do not contact or approach hotel staff to make your own rooming changes**. In case of emergency, we must know where you are.
- Leave valuables at home. Doors lock automatically, but even locked doors do not always prevent losses.
- Show courtesy for the rights of other people staying in the hotel by keeping the volume level of voices, radios, TVs, etc. down so that they cannot be heard outside the room.
- Quiet time in rooms is from 10:30-11:30 on Saturday night and 10:30-11:00 on Sunday. Lights out will be at 11:30 on Saturday night and 11:00 p.m. on Sunday. Delegates must be in their own rooms by these times.

TRAVEL ARRANGEMENTS

The KYG Steering Committee will be working together to plan transportation to the Conference. Delegates should plan to **arrive between 3:00 and 4:30 p.m. on Saturday** and will be able to leave for home by 2:00 p.m. on Monday.

SCHOOL ABSENCE

The KYG Conference has been planned for President's Day weekend, which is a holiday for many school districts. If your school will be in session on February 19, or you need an extra day for travel, your parents will need to request that you be excused. If you have any problems, contact your local UI Extension Office.

INFORMATION FOR FAMILIES

Conference Headquarters: Red Lion Hotel Downtowner, 1800 Fairview Avenue, Boise, Idaho 83702, (208) 344-7691.

INSURANCE

Delegates and chaperones are covered by health and accident insurance from the time they leave home until they return. In the event of injury, the insurance company (American Income Life) must be notified within 20 days. State 4-H Office staff will have information on filing claims.

CAPITOL AND COURTHOUSES

- Delegates are expected to behave in a respectful, courteous manner and stay within the workshop areas while in these buildings. Special permission has been granted to use these buildings during the weekend and Holiday.
- **Elevators in the Capitol Annex are for the legislators' use only.** Please do not use them.

ADDITIONAL INFORMATION

- Delegates may not leave the conference during the weekend without approval by a conference adult. If you wish to meet a relative or friend, you must make arrangements ahead of time and bring written permission from your parent/guardian with name and contact information of the person you are meeting.
- NO cell phones or electronic or handheld devices (i.e. iPod, laptop, MP3, PSP, Gameboy) may be used (with the exception of when appropriate for photographs), including text messaging, during the conference, except after 6:00 a.m. until the start of the first session, and after 10:30 p.m. until lights out. In the event of misuse or violation of this policy, cell phones or electronic devices may be confiscated until the end of the conference. If an emergency arises, contact your adult chaperone or an adult KYG Steering Committee member. District meetings will be held each evening. At this time any questions or problems will be addressed.
- Medical staff will be available to handle illnesses or other minor medical problems.
- UI 4-H Youth Development Code of Conduct will be followed at all times. Possession or illegal use of drugs, tobacco or alcohol, firearms or explosives of any kind are prohibited at any time during Idaho KYG Conference.
- Cost of damage or theft of any property used during the conference will be billed to the individual responsible (or to his/her parents) or to the group with which he/she is associated if an individual cannot be identified.
- Disregarding any of these policies may be considered grounds for dismissal from Conference, forfeiture of fees and prompt return home at parent's expense. Examples of infractions that may cause you to be sent home are: leaving the Conference facilities without permission, being in the room of the opposite sex without an adult present, participate in inappropriate sexual behavior, out of your room after curfew without permission or bullying others.
- These policies are intended to assist in providing for the health, safety and social well-being of everyone attending Idaho 4-H Know Your Government Conference. Should a situation arise that is not covered by this list, the Know Your Government Steering Committee will handle it in a manner consistent with UI Extension policies.

CLOTHING

Appropriate category is designated on Tentative Agenda, see page 7

**YOUTH AND ADULTS ARE EXPECTED TO ADHERE TO DRESS GUIDELINES
THROUGH THE DURATION OF THE CONFERENCE**

CATEGORY A: Semi-Formal - Dresses, dressy blouses and skirts (knee-length or longer when seated), or dress pants, shirts and ties. Semi-formal means no denim, bared midribs and shirttails are tucked in. No flip flops or sport shoes

CATEGORY B: Business Attire - Dresses, skirts (knee length or longer when seated), slacks with nice blouses/shirts or sweaters, nice dress jeans (black Wranglers) are allowed but no blue denim. Closed toe shoes, hard-soled.

CATEGORY C: Casual Attire – Includes jeans, sweatshirts or t-shirts. Please no inappropriate images or sayings. No sweats, no shorts, no tank tops, and no low-cut shirts. Spandex type materials and skin tight jeans are not appropriate.

Sleepwear is to be worn only in individual hotel rooms, not in public areas (halls, meeting rooms, lobby).

You will need a warm coat and comfortable shoes for walking. You will not only be representing your home town and 4-H, but presenting yourself to the larger community and we know that because of who you are, you will do that well.

KNOW YOUR GOVERNMENT WORKSHOPS

On Sunday the **Mock Legislative Session** will give you the opportunity to try out the roles of legislator or lobbyist.

Legislators will discuss bills in legislative committees and debate the bills on the floor of the Legislature. A legislator in each committee and in the floor session will be selected to serve as secretary.

Lobbyists will prepare and give testimony pro and con on the bills during the committee meetings.

Each legislator and lobbyist will select a committee which will be discussing a specific bill. 2018 bills are:

Bill 111:- A Sugar Ban in School Vending Machines

Bill 222:- Lowering the Age to Obtain a Driver's Permit and License

Bill 333:- Death and Dignity Act

Bill 444:- Prohibition of School Uniforms

Bill 555:- Prohibition of Dyed Diesel Roads

Bill 777:- Providing Alternate Languages for Standardized Testing

In the **Judicial Workshop** you will learn about the Idaho Court System, explore how the law affects teenagers and participate in a mock trial. Each delegate will have the opportunity to play one of the following roles:

Prosecuting Attorney – presents the case for the state against the defendant.

Defense Attorney - presents the case for the defendant.

Witnesses – supply the facts in the case by testifying on the witness stand.

Defendant – is accused of a crime and offers testimony in his/her own defense.

Clerk/Bailiff – aides the judge in conducting the trial. Watches over the defendant. Calls the court to order and swears in the witnesses.

Delegates may indicate which workshop they prefer to attend and what role they prefer to play in the legislative and judicial workshops. Delegates who have not attended the KYG Conference are encouraged to participate in the legislative workshop the first year. Delegates who attended in 2017 must choose the workshop (judicial or legislative) they did not attend last year. Please indicate a first and second choice of roles on the application form. Approximately 60 delegates may attend the Judicial workshop, with approximately 85 assigned as legislators and 14 as lobbyists.

4-H KNOW YOUR GOVERNMENT CONFERENCE

President's Day Weekend – Boise, ID



SATURDAY

3:00 - 4:30	Registration
4:30 - 5:30	District Meetings
5:00 – 6:00	Adult Chaperone Orientation
5:30-6:30	Get ready for Dinner
6:30 - 8:30	Opening Dinner with Speaker
8:30-9:00	Change clothes for Evening Entertainment
9:00	4 th Year Steering Committee Interviews
9:00- 10:30	Evening Entertainment
10:30-11:30	Quiet time in Rooms
11:30	Lights Out

SUNDAY

8:00 - 9:00	Breakfast at Hotel
9:15 - 10:00	Speaker
10:00 - 10:15	Break – Setup for Orientation
10:15 - 11:30	Orientation for Legislative and Judicial delegates
11:30 - 12:00	Luncheon, at Hotel
12:15 - 1:30	Idaho 4-H Teen Officer Presentation
1:45 - 4:30	Legislative Workshop, Capitol Judicial Workshop, Supreme Court Building
5:00 - 7:00	District Dinner Options
7:30 - 8:00	District meetings at Hotel
7:30 – 8:45	3 rd Year SC Interviews
8:00 – 8:45	Teen Association Games
8:45 - 10:30	Evening Entertainment, Alternate Activities and Mock Trial Prep
10:30	Steering Committee Meeting
10:30 -11:00	Quiet time in Rooms
11:00	Lights Out

MONDAY

6:15 - 6:30	Steering Committee in Ballroom, ready for Breakfast
6:15 – 6:30	Delegates in Ballroom, ready for Breakfast
7:00 - 8:00	Breakfast with Legislators and Judges, Red Lion Hotel
8:30 - 12:00	Know Your Government Workshops
	Legislative Delegates:
	8:30 -10:15 Mock Legislative Floor Session
	10:30 – 11:40 Observe Legislature in Session
	Judicial Delegates:
	8:30-10:40 Mock Trial
	10:45 – 11:20 Mock Sentencing
11:45	District Pictures on Capitol steps
12:30 – 1:30	Lunch & Closing Session at Hotel, Evaluation and Announcement of New Steering Committee Members
2:00	Leave for Home

*Appropriate Clothing Category (see page 5 for description of categories)



KNOW YOUR GOVERNMENT
DELEGATE RECOMMENDATION

To be completed by 4-H Volunteer (other than your parent) or Teacher

Name of Applicant _____

4-H Club _____

Suggested Selection Criteria

1. Interest in the community (as shown by involvement in community service projects, other community activities).
2. Leadership and potential for leadership.
3. Willingness to return information to other 4-H'ers at the county level.

Using these criteria as a guide, please explain why you feel this applicant should be selected to attend the 4-H Know Your Government Conference.

Signed _____ Title _____

Address _____

City _____ Phone _____

Please return directly to the **local UI** Extension Office.