4-H Know Your Government Conference

DELEGATE APPLICATION PACKET

February 18-20, 2017
Boise, Idaho

4-H Citizenship Through Community Pride

To enrich education through diversity the University of Idaho is an equal opportunity/affirmative action employer and educational institution. University of Idaho and U.S. Department of Agriculture Cooperating
Hello!

I hope you will decide to join your fellow 4-H members from across the state in exploring citizenship through community pride by participating in the Idaho 4-H Know Your Government (KYG) Conference.

The KYG Conference is offered for 8th and 9th grade 4-H youth interested in learning more about our government and how it works. Highlights include a Mock Legislative Session or Mock Trial Activities; opportunities to meet and observe members of the legislature at work, meet state elected officials and members of the judiciary, and tour the Capitol.

To apply for the KYG Conference, you and your parents will need to review and fill out the APPLICATION FORM. You will also need to ask your 4-H leader or other adult, such as a teacher, to fill out the RECOMMENDATION FORM and return it to the County Extension Office by November 14, 2016. If you are selected, you will need to register for the event through 4-H Online, pay the $150.00 registration fee and attend the orientation meeting.

I hope to see you in Boise!

Donna R. Gillespie
Regional Youth Development Educator

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PURPOSE

The Know Your Government Conference is designed for 8th & 9th graders to:

* Learn how the state government decision-making process works
* Learn how teens can participate politically to influence state government
* Learn how the State Judicial System works
* Learn what is involved in bringing a case to court
* Observe the legislative process in action
* Meet and share ideas with legislators, judges and other elected officials
* Have breakfast with legislators and judges
* Meet youth from around the state.

Persons with disabilities who require alternative means for communication of program information or reasonable accommodations need to contact Donna R. Gillespie, by January 1 at 315 Falls Ave., CSI Campus, Evergreen Bldg., Twin Falls, ID 83301 or at donna@uidaho.edu
IDAHO 4-H KNOW YOUR GOVERNMENT CONFERENCE POLICIES
University of Idaho 4-H Youth Development and the Know Your Government Steering Committee want your weekend at the Know Your Government Conference to be filled with exciting experiences, new friendships and fun. To help make this happen, each participant is expected to be considerate of others, participate fully in the Conference program and observe the following rules and policies. You will want to be a positive representative of 4-H to the people you meet and with whom you interact.

ELIGIBILITY
The 4-H Know Your Government Conference is for 8th and 9th graders who are currently active in 4-H. 2017 delegates who are now in the 9th grade and who completed Exploring Citizenship, My Government, may apply to attend if they participate in a different workshop. Each county may select a minimum of two delegates and any number of alternates. Each district will determine how their additional spaces will be filled. A total of 175 youth from the state, 40 from District I (includes Coeur d’Alene and Nez Perce Reservation Programs), 50 from District II, 40 from District III and 45 from District IV (includes Ft. Hall Reservation Program), may attend. One adult chaperone is needed for every ten delegates, four from District I, five from District II, four from District III, and five from District IV. KYG Steering Committee members are not included in these numbers.

APPLICATION AND SELECTION
Complete and return the application and recommendation form to your local UI Extension Office by November 14. By December 12, a committee will review the applications (this may include an interview of the applicants) and select delegates and alternates. Accepted delegates will need to register through 4-H Online to complete the registration process and, during the specified time, remit conference fees to the local UI Extension Office.

ORIENTATION
Between Jan. 9 and Feb. 4 an orientation will be held in the county (or district). It is very important that all delegates, adult advisors, and any alternates, that may still be selected, attend this orientation. You will receive important information about some of the activities at the conference including the Exploring Citizenship, My Government project book, which should be studied prior to the conference. You will also make plans for sharing what you have learned after the conference.

COST
The delegate registration fee is $150.00 PLUS busing cost. Fees must be paid to the local UI Extension Office (by Jan. 9th). The registration fee includes t-shirt, lodging and all meals except Sunday dinner at the conference. You are responsible for paying for your transportation to the conference, meals enroute, Sunday dinner, and any incidentals. Starting in 2017, Sunday breakfast will be provided at the host hotel and included in the registration fee. Remember that it is the custom in our society to leave a 15% tip for waiters and waitresses when eating in a restaurant, please include this when eating on your own.

ACTIVITIES AND WORKSHOPS
- Attendance at all scheduled events is required. Be prompt in attendance and courteous to all others, including guest speakers.
- Name badges are important for gaining admittance to KYG Conference events, identification and help you get acquainted. Wear your badge at all times.
HOUSING AND MEALS
All Conference delegates and adults will stay at the Red Lion Boise Downtowner. Delegates will be assigned to rooms by district, four persons per room. There are two beds in each room. If you prefer to not share a bed, please bring a sleeping bag. Most Conference events will take place at the Red Lion Boise Downtowner, the Capitol, and the Ada County Courthouse.

- Five special meals are planned: Saturday dinner, Sunday breakfast, Sunday lunch, the Monday breakfast with Your Legislators and Judges, and Monday lunch. Sunday evening each District will have the opportunity to make their own plans for dinner.
- Room assignments must be kept. Changes are not allowed. If there are issues with rooming (adult or youth) please work with Donna R. Gillespie (208-312-4109), do not contact or approach hotel staff to make your own rooming changes. In case of emergency, we must know where you are.
- Leave valuables at home. Doors lock automatically, but even locked doors do not always prevent losses.
- Show courtesy for the rights of other people staying in the hotel by keeping the volume level of voices, radios, TVs, etc. down so that they cannot be heard outside the room.
- Quiet time in rooms is from 10:30-11:30 on Saturday night and 10:30-11:00 on Sunday. Lights out will be at 11:30 on Saturday night and 11:00 p.m. on Sunday. Delegates must be in their own rooms by these times.

TRAVEL ARRANGEMENTS
The KYG Steering Committee will be working together to plan transportation to the Conference. Delegates should plan to arrive between 3:00 and 4:30 p.m. on Saturday and will be able to leave for home by 2:00 p.m. on Monday.

SCHOOL ABSENCE
The KYG Conference has been planned for President’s Day weekend, which is a holiday for many school districts. If your school will be in session on February 20, or you need an extra day for travel, your parents will need to request that you be excused. If you have any problems, contact your local UI Extension Office.

INFORMATION FOR FAMILIES
Conference Headquarters: Red Lion Hotel Downtowner, 1800 Fairview Avenue, Boise, Idaho 83702, (208) 344-7691.

INSURANCE
Delegates and chaperones are covered by health and accident insurance from the time they leave home until they return. In the event of injury, the insurance company (American Income Life) must be notified within 20 days. State 4-H Office staff will have information on filing claims.

CAPITOL AND COURTHOUSES
- Delegates are expected to behave in a respectful, courteous manner and stay within the workshop areas while in these buildings. Special permission has been granted to use these buildings during the weekend and Holiday.
- Elevators in the Capitol Annex are for the legislators’ use only. Please do not use them.

ADDITIONAL INFORMATION
- Delegates may not leave the conference during the weekend without approval by a conference adult. If you wish to meet a relative or friend, you must make arrangements ahead of time and bring written permission from your parent/guardian with name and contact information of the person you are meeting.
• **NO cell phones or electronic or handheld devices** (i.e. iPod, laptop, MP3, PSP, Gameboy) may be used (with the exception of when appropriate for photographs), including text messaging, during the conference, except after 6:00 a.m. until the start of the first session, and after 10:30 p.m. until lights out. In the event of misuse or violation of this policy, cell phones or electronic devices may be confiscated until the end of the conference. If an emergency arises, contact your adult chaperone or an adult KYG Steering Committee member. District meetings will be held each evening. Bring up any questions or problems at that time.

• A nurse will be available to handle illnesses or other minor medical problems.

• UI 4-H Youth Development Code of Conduct will be followed at all times. Possession or illegal use of drugs, tobacco or alcohol, firearms or explosives of any kind are prohibited at anytime during Idaho KYG Conference.

• Cost of damage or theft of any property used during the conference will be billed to the individual responsible (or to his/her parents) or to the group with which he/she is associated if an individual cannot be identified.

• Disregarding any of these policies may be considered grounds for dismissal from Conference, forfeiture of fees and prompt return home at parent’s expense. Examples of infractions that may cause you to be sent home are: if you leave the Conference facilities without permission, are in the room of the opposite sex without an adult present, participate in inappropriate sexual behavior, out of your room after curfew without permission or bullying others.

• These policies are intended to assist in providing for the health, safety and social well-being of everyone attending Idaho 4-H Know Your Government Conference. Should a situation arise that is not covered by this list, the Know Your Government Steering Committee will handle it in a manner consistent with UI Extension policies.

**CLOTHING** - Appropriate category is designated on Tentative Agenda, see page 7

**YOUTH AND ADULTS ARE EXPECTED TO ADHERE TO DRESS GUIDELINES THROUGH THE DURATION OF THE CONFERENCE**

**CATEGORY A**: Semi-Formal - Dresses, dressy blouses and skirts (knee-length or longer when seated), or dress pants, shirts and ties. Semi-formal means no denim, bared midriffs and shirttails are tucked in. No flip flops or sport shoes

**CATEGORY B**: Business Attire - Dresses, skirts (knee length or longer when seated), slacks with nice blouses/shirts or sweaters, nice dress jeans (black Wranglers) are allowed but no blue denim. Closed toe shoes, hard-soled.

**CATEGORY C**: Casual Attire – Includes jeans, sweatshirts or t-shirts. Please no inappropriate images or sayings. No sweats, no shorts, no tank tops, and no low-cut shirts. Spandex type materials and skin tight jeans are not appropriate.

Sleepwear is to be worn only in individual hotel rooms, not in public areas (halls, meeting rooms, lobby).

You will need a warm coat and comfortable shoes for walking. You will not only be representing your home town and 4-H, but presenting yourself to the larger community and we know that because of who you are, you will do that well.
KNOW YOUR GOVERNMENT WORKSHOPS

On Sunday the Mock Legislative Session will give you the opportunity to try out the roles of legislator or lobbyist.

Legislators will discuss bills in legislative committees and debate the bills on the floor of the Legislature. A legislator in each committee and in the floor session will be selected to serve as secretary. Lobbyists will prepare and give testimony pro and con on the bills during the committee meetings.

Each legislator and lobbyist will select a committee which will be discussing a specific bill. 2017 bills are:

Bill 111: – Mandatory Drug Tests for all Idaho High School Students
Bill 222: – Maturity Level Ratings for School Library Books
Bill 333: – The Ban of Artificial Caffeine in Idaho Public Schools
Bill 444: – Mandatory Animal Control Facilities in Every Idaho County
Bill 555: – Mandatory Drug Testing for Teenage Employees in Idaho
Bill 777: – Mandatory Participation in Extracurricular Activities for Idaho Public School Students

In the Judicial Workshop you will learn about the Idaho Court System, explore how the law affects teenagers and participate in a mock trial. Each delegate will have the opportunity to play one of the following roles:

Prosecuting Attorney – presents the case for the state against the defendant.
Defense Attorney - presents the case for the defendant.
Witnesses – supply the facts in the case by testifying on the witness stand.
Defendant – is accused of a crime and offers testimony in his/her own defense.
Clerk/Bailiff – aides the judge in conducting the trial. Watches over the defendant. Calls the court to order and swears in the witnesses.

Delegates may indicate which workshop they prefer to attend and what role they prefer to play in the legislative and judicial workshops. Delegates who have not attended the KYG Conference are encouraged to participate in the legislative workshop the first year. Delegates who attended in 2016 must choose the workshop (judicial or legislative) they did not attend last year. Please indicate a first and second choice of roles on the application form. Approximately 60 delegates may attend the Judicial workshop, with approximately 85 assigned as legislators and 14 as lobbyists.
2017 4-H KNOW YOUR GOVERNMENT CONFERENCE
TENTATIVE AGENDA

SATURDAY, FEB. 18, 2017
3:00 - 4:30  Registration
4:30 - 5:30  District Meetings (C*)
5:30 – 6:30  Get ready for Dinner
6:30 - 8:30  Opening Dinner at the Red Lion Hotel Downtowner (A*) and Brandon Lee White, guest speaker
8:30-9:00  Change clothes while ballroom readjusts
9:00- 10:30 Evening Entertainment with Brandon Lee White(C*)
10:30-11:30 Quiet time in Rooms
11:30  Lights Out

SUNDAY, FEB. 19, 2017
8:00 – 9:00  Breakfast at Hotel (B* all day)
9:15 - 10:00  Speaker Brandon Lee White
10:00 - 10:15 Break – Setup for Orientation
10:15 - 11:30 Orientation for Lobbyists, Legislators, Reporters, and Judicial delegates
11:30 - 12:00 Luncheon, at Hotel
12:15 - 1:30 4-H Opportunities Fair
1:45 -  4:30 Legislative Workshop, Capitol
Judicial Workshop, Supreme Court Building
5:00 - 7:30 District Dinner Options (B or C*)
7:30 - 8:45 District meetings at Hotel and 3rd Yr. Interviews
8:45 - 10:30 Evening entertainment and Alternate Activities(C*)
10:30-11:00 Quiet time in Rooms
11:00  Lights Out

MONDAY, FEB. 20, 2017
6:15 – 6:30  Delegates in ballroom, ready for Breakfast (B* until lunch)
7:00 -  8:00 Breakfast with Your Legislators and Judges, Red Lion Hotel (B*)
8:30 - 12:00 Know Your Government Workshops
Legislative Delegates:
8:30  Mock Legislative Floor Session
10:15 – 11:40 Observe Legislature in Session
Judicial Delegates:
8:30-10:30  Mock Trial & Sentencing
11:45  District Pictures on Capitol steps
12:30 – 1:30 Lunch & Closing Session at Hotel, Evaluation and announcement of 3rd and 4th
year Steering Committee members (C*)
2:00  Leave for home

*Appropriate Clothing Category (see page 5 for description of categories)
Due to local UI Extension Office: NOVEMBER 14, 2016

4-H KNOW YOUR GOVERNMENT CONFERENCE
DELEGATE APPLICATION
Return (1 extra page may be attached to the form)

A completed application packet includes this form and letter of recommendation.

Name _______________________________________________ County __________________
Address ____________________________________________ Phone _______________ Cell________________
City __________________________________________________ Zip Code __________________
E-mail Address ___________________________ What is your Legislative District? #_____

AGE (as of Jan. 1) _____ M _____ F _____ CURRENT SCHOOL GRADE _____ YEARS IN 4-H _______

If you are a returning youth, did you complete your project last year? ________________________
_____________________________________________________________________________________

What 4-H projects are you taking this year? ________________________________________________
_____________________________________________________________________________________
_____________________________________________________________________________________

What citizenship projects or activities have you been involved in through 4-H or your community?

4-H _____________________________________________________________________________
_________________________________________________________________________________
_________________________________________________________________________________

Community _____________________________________________________________________
________________________________________________________________________________
__________________________________________________________________________________

__________________________________________________________________________________
What type of leadership experience have you had (i.e. 4-H club, school offices, committee membership, help with younger members)?

4-H ___________________________________________________________________________
_________________________________________________________________________________
__________________________________________________________

Community ______________________________________________________________________
_________________________________________________________________________________
_________________________________________________________________________________

What activities have you been involved in beyond the local level (i.e. county demonstration, camp, workshops/festivals)?

4-H ______________________________
_________________________________________________________________________________
_________________________________________________________________________________
________________________________________

Community ______________________________
_________________________________________________________________________________
_________________________________________________________________________________

Why do you want to attend the Know Your Government Conference?
_________________________________________________________________________________
_________________________________________________________________________________
_________________________________________________________________________________

Name the State Legislators from your district.
_________________________________________________________________________________
_________________________________________________________________________________
_________________________________________________________________________________

When you return from the KYG conference, how do you think you might share what you have learned with other 4-H members?
_________________________________________________________________________________
_________________________________________________________________________________
_________________________________________________________________________________
KNOW YOUR GOVERNMENT
DELEGATE RECOMMENDATION

To be completed by 4-H Volunteer (other than your parent) or Teacher

Name of Applicant _________________________________________________________________

4-H Club ________________________________________________________________________

Suggested Selection Criteria

1. Interest in the community (as shown by involvement in community service projects, other community activities).
2. Leadership and potential for leadership.
3. Willingness to return information to other 4-H'ers at the county level.

Using these criteria as a guide, please explain why you feel this applicant should be selected to attend the 4-H Know Your Government Conference.

Signed _______________________________ Title ________________________________

Address ________________________________________________________________________

City _________________________________ Phone ____________________________

Please return directly to the local UI Extension Office.