

Protecting Minors Training



**PROVIDED BY THE UNIVERSITY OF IDAHO
DEPARTMENT OF RISK MANAGEMENT**

Just so YOU know



There is audio for this presentation. Please adjust your speaker accordingly.



You can **exit this course** before you have completed the entire training by clicking the icon to exit the course. The course will retain where you left off and let you resume from there.



If you *accidentally close the browser* instead of exiting the course, the program will start from the beginning when you resume training.

Overview

The University of Idaho offers many programs for minors statewide and globally. We welcome these individuals to participate, learn, and grow. The University places great importance on taking steps to provide a safe environment for the participants in these programs. To reach this goal, it is required of those conducting UI programs involving minors to operate their programs in a safe and secure manner, as well as understand the Idaho Child Protective Act and follow its requirements.

This training is provided and intended for use by University of Idaho employees and volunteers who conduct and/or participate in camps, activities, and programs that include minors.



Idaho State Law Regarding Reporting of Abuse Abandonment, Neglect or Mental Injury

Idaho Code Chapter 16-1601 through 1643 or the State of Idaho Child Protective Act mandates that “any ... person having reason to believe that a minor has been abused, abandoned, neglected or mentally injured or who observes the minor being subjected to conditions or circumstances which would reasonably result in abuse, abandonment, neglect or mental injury shall report or cause to be reported within twenty-four (24) hours such conditions or circumstances to the proper law enforcement agency or the Idaho Department of Health and Welfare.”

Failure to report is a misdemeanor. This is a personal responsibility imposed on any person who fails to report.¹

University of Idaho Policy – Protecting Minors



It is our goal that University of Idaho events that include minors create a safe, fun, and educational experience. These events should be administered by engaged staff and volunteers with strategies for preventing, recognizing, and reporting child abuse, abandonment, neglect, and mental injury.

Regarding minors involved in UI Programs, University of Idaho policy states that the program will meet minimum operational requirements, and ensure that those working with minors understand their reporting duty, have obtained a successful public records review, and have taken Protecting Minors Training.

Minimum Operational Requirements for Programs that Include Minors

- Adult-minor contact ratio requirements. When involving minors the following ratios should be minimum requirements: minors up to age 7, 1:10 ratio; minors between the ages of 8 – 12, 1:16 ratio; and minors ages 13 and up, 1:28 ratio. Programs with daycare licenses shall adhere to State ratio guidelines.
- Overnight housing should include requirements of opposite gender separation restrictions for leaders and **any** program participants.
- Program policies should avoid one-on-one contact between adults and minors.
- Intimate relationships between employees and volunteers with minors or minor to minor is prohibited.
- Discipline by physical punishment or deprivation of the necessities of care, such as food or shelter is also prohibited.

Public Record Review

All individuals who are involved with programming that includes minors must have a successful public record review through the Department of Risk Management, unless a successful criminal background check has already been processed by Human Resources. The public record review must meet the UI requirements in Administrative Procedures Manual 50.16 or as set forth in Idaho Code § 39-1105. A public record review is valid for one year.



Further information on public record reviews can be found at the Department of Risk Management's website, under Risk Planning, and Protecting Minors.

A Disqualifying Public Record Review

Disqualifying convictions would be any record with the following convictions:

- Conviction of any crime against a child or vulnerable adult (including but not limited to child abuse, abandonment, neglect, and statutory rape);
- Conviction of any crime of violence;
- Conviction of any crime of a sexual nature, including but not limited to lewd conduct, sexual battery, sexual exploitation, rape, and statutory rape; or
- Conviction of any crime involving unlawful use or possession of a weapon or firearm.

Training

Programs are responsible for educating individuals involved with their activity of the program's minimum operational requirements, and ensuring these individuals have completed the Protecting Minors training, and understand their reporting duties.

All training is valid for one year from date of completion or certification.



UI Reporting for Child Abuse, Neglect, Abandonment, and Mental Injury Procedure

Any person who has reason to believe that a child under 18 years old has been abused, abandoned, neglected, or mentally injured or who observes the child being subjected to conditions or circumstances which would result in abuse, abandonment, neglect or mental injury is required to report to local law enforcement or the Idaho Department of Health and Welfare¹ at 1-855-552-KIDS (5437)² **and** to your supervisor or advisor within 24 hours of knowledge of circumstances. Your supervisor must immediately report the situation to the University of Idaho Department of Public Safety at 208 885-7054.

This reporting requirement is both a legal obligation under state law and a requirement of University policy and must occur within 24 hours of knowledge of circumstances.

Physical Abuse

Physical 'abuse' means any case in which a child has been the victim of conduct or omission resulting in skin bruising, bleeding, malnutrition, burns, fracture of any bone, subdural hematoma, soft tissue swelling, failure to thrive, or death, and such condition or death is not justifiably explained; the history given concerning such condition or death is at variance with the degree or type of such condition or death; or the circumstances indicate that such condition or death may not be the product of an accidental occurrence.¹

Call When You See A Child With...

Injuries such as bruises, welts, cuts, bite marks, or broken bones with no appropriate explanation.

Burns or bruises that look like an object with which they may have been inflicted.

Clothing too warm for the season that may hide injuries to arms or legs.

A pattern of repeated injuries.

A disclosure that he or she was hurt by an adult.²

Sexual Abuse

Sexual Abuse is the use of a child in a sexual way. The term 'abused' applies to any case in which a child has been the victim of sexual conduct, including rape, molestation, incest, prostitution, obscene or pornographic photographing, filming or depiction for commercial purposes, or other similar forms of sexual exploitation that harms or threatens the child's physical health, welfare, or mental health.¹

Call When A Child Has Told You...

They have been touched in a private place.

About having to play “games” the child doesn’t like.

They have to keep something a secret.

That someone will be hurt if they tell the secret.²

Neglect

'Neglected' means a child:

- Who is without proper parental care and control, subsistence, medical, or other care necessary for his or her well-being because of the conduct or omission of his or her parents, guardian, or other custodian, or their neglect or refusal to provide them;
- Whose parents, guardian, or other custodian is unable to discharge his or her responsibilities to and for the child and, as a result of such inability, the child lacks the parental care necessary for his or her health, safety, or well-being;
- Who has been placed for care or adoption in violation of the law; or
- Who is without proper education because of the failure to comply with I.C. § 33-202.¹

Call When a Child...

Is young and is left alone.

Lives in a house where health or safety hazards are present.

Has no home or emergency shelter.

Has nothing to eat and the child appears hungry and underweight.²

Abandonment

'Abandoned' means the failure of the parent to maintain a normal parental relationship with his or her child, including but not limited to reasonable support or regular personal contact.¹

Call When a Child...

Is young and is left alone.²

Mental Injury

‘Mental Injury’ is the substantial impairment in the intellectual or psychological ability of a child to function within a normal range of performance and/or behavior, for short or long terms. ¹

Call When a Child....

Shows extremes in behavior, such as overly compliant or demanding behavior, extreme passivity, or aggression.

Is either inappropriately adult (parenting other children, for example) or inappropriately infantile (frequently rocking or head-banging, for example).

Is delayed in physical or emotional development.

Has attempted suicide.

Reports a lack of attachment to the parent.³

What If You Are Not Sure It's Abuse?

Call and let the Idaho Department of Health and Welfare, Child and Family Services or law enforcement decide if they have enough information to respond.

You need not be prepared to prove that abuse, abandonment, neglect, or mental injury has occurred before making a report.²



When You Call, What Information Would be Helpful?

Child and family's names, address, and phone number;

Current location of the child and if they are in immediate danger;

Description of any injury to the child and when and where the incident occurred;

Names of people who may also have information;

Explanation of your concerns regarding the child's safety;

Any additional information you have about the child, family, or caregivers that may be helpful; and

Your name, address, phone number, and relationship to the child. You may choose to make an anonymous report.²

Remember you need to make the report to law enforcement or Children and Family Services within 24 hours of you learning of the situation. Don't wait to gain information but report what you know.

What Happens After You Call?

Someone from Child and Family Services or law enforcement, or both, will evaluate the situation to determine if there are current and ongoing safety issues for the child; and

Child and Family Services will work with the family to try to create a plan so the child can stay safely in his/her home; and/or

If the child's safety cannot be ensured with a safety plan, the child may be removed from his/her home by law enforcement or the court; and

If the child is removed from their home, Child and Family Services is required to work with the child and family toward the child's safe return home.²

Resources

Resources you might find helpful can be found on the Risk Management web site at www.uidaho.edu/public-safety-and-security/risk-management-and-insurance or directly at the sites of:

Idaho Department of Health and Welfare -
<http://www.healthandwelfare.idaho.gov/Children/AbuseNeglect/tabid/74/Default.aspx>

US Department of Health and Human Services -
<https://www.childwelfare.gov/can/>

UI Reporting for Child Abuse, Neglect, Abandonment, and Mental Injury Procedures

Report any suspected abuse to the appropriate law enforcement authority or the Idaho Department of Health and Welfare¹ at 1-855-552-KIDS (5437)² **and** your supervisor or advisor within **24 hours**. Your supervisor must immediately report the situation to the University of Idaho Department of Public Safety at 208 885-7054.

This reporting requirement is both a legal obligation under state law and a requirement of University policy and must occur within 24 hours of knowledge of circumstances.

Reference

¹<http://legislature.idaho.gov/idstat/Title16/T16CH16.htm>. Idaho Statutes Title 16, Chapter 16 Child Protective Act.

²<http://www.healthandwelfare.idaho.gov/Children/AbuseNeglect/tabid/74/Default.aspx>. Care Enough To Call, Idaho Department of Health and Welfare.

³<https://www.childwelfare.gov>, Child Welfare Information Gateway. (2013). What is child abuse and neglect? Recognizing the signs and symptoms. Washington, DC: U.S. Department of Health and Human Services, Children's Bureau.



Thank You!



**YOU HAVE COMPLETED THE PROTECTING
MINORS TRAINING.**

***UI EMPLOYEES* TAKING THE COURSE
THROUGH NETLEARNING, SHOULD PRINT
THE CERTIFICATE AS PROOF OF YOUR
TRAINING AND TRAINING DATE.**

***NON UI EMPLOYEES* WILL NEED TO REGISTER THE
TRAINING BY CLICKING . YOU WILL BE SENT A
CERTIFICATE TO SHARE WITH YOUR SUPERVISOR.**

TRAINING IS VALID FOR ONE YEAR.