



University of Idaho
Extension

Cake Decorating

IDAHO 4-H CAKE DECORATING PORTFOLIO

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Idaho 4-H Cake Decorating Portfolio

The Idaho 4-H Wilton Cake Decorating Portfolio is an electronically formatted manual to be used by Idaho 4-H members who are enrolled in a 4-H Wilton Cake Decorating Projects. The projects are available to anyone ages 8-18 regardless of their level of decorating skills. Project completion is accomplished by youth working in partnership with an adult mentor while engaging in activities in their club. 4-H members are encouraged to utilize the listed curriculum to complete their portfolio.

This portfolio is intended to replace the 4-H record book. 4-H members, leaders and mentors will utilize Wilton Cake Decorating Curriculum for education and activities to complete. Each member will fill out an activity sheet in the portfolio on six skills completed from a curriculum manual.

Cake Decorating Mentor

Adult mentors play an important role in the success of youth involved in cake decorating projects. Cake Decorating leaders and/or mentors should be willing to advise, encourage, listen to and teach the youth member. This partnership will help determine what activities are chosen and confirm they are completed.

Resources

The Wilton Method of Cake Decorating Course 1 Building Buttercream Skills
The Wilton Method of Cake Decorating Course 2 Flowers and Cake Design
The Wilton Method of Cake Decorating Course 3 Fondant and Gum Paste
The Wilton Method of Cake Decorating Course 4 Advanced Gum Paste Flowers

Acknowledgments

Many colleagues have taken time to review the portfolio. Special thanks goes out to University of Idaho Extension, county 4-H Professionals and 4-H Volunteers in Idaho.

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Project Requirements

Refer to county and state project requirements for information on what needs to be done for project completion.

4-H Cake Decorating Portfolio Instructions

A portfolio is a great way to display your work along with being able to review it and reflect on it. It is preferred if you use a report cover or presentation book to put portfolio materials in. Below are some general guidelines

1. Create a cover page that illustrates your unique personality and the purpose of your portfolio. This will be the front cover of your portfolio so be sure to include the title "4-H Cake Decorating Portfolio" and your name and county.
2. Create dividers that will help you organize your work. As you collect your work, put it in order of activity completed.
3. Be sure that your portfolio is neat and be sure to check spelling.
4. As you collect your work, place it into clear plastic sleeves next to the portfolio activity sheet.

What goes inside?

- **Project Identification** – This page is so that 4-H staff, volunteers and judges know what cake decorating curriculum you used and what year you are in.
- **Planning Sheet** – This page is intended to help you set goals for your project and attain them.
- **How did I do?** – This page is for you to look at your goals and achievements in this project and decide how you did.
- **Oral Presentation or Illustrated Talk** – This page allows you to describe your demonstration to the judge.
- **Project Information and Activity Log** - Include all dates of meetings and the skills worked on. This will allow the judge and leaders to see if you completed the required number of meetings/activities.
- **Activities** – Complete a Portfolio Activity Page for six of the skills learned as you complete your project. These will give the judge an idea of your progress with the project and your knowledge. **Decorating Samples** – put all cake decorating pictures in your portfolio along with the portfolio activity sheet to show your progress and refer back to them if you need to.
- **Project Inventory and Expenses** – This page is to help you have an understanding of how much your project has cost and what kind of inventory you have collected.
- **About My 4-H Year** – This page is intended to help the judge get to know you as a 4-Her and what you learned in your 4-H project.

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Project Identification

Year: _____

Name: _____

Age as of January 1st: _____ Date of Birth (MM/DD/YY): _____

Address: _____

City: _____ Zip: _____

School or 4-H Club: _____

Years in 4-H: _____ Years in Cake Decorating: _____

Cake Decorating Curriculum Used:

Level: _____

Years in this Cake Decorating Level: _____

I have personally prepared or reviewed this portfolio and believe it to be correct:

Signed _____ Date: _____
(Club Member)

Signed _____ Date: _____
(Parent or Guardian)

Signed _____ Date: _____
(Leader)

Portfolio Planning Sheet

My goal(s) for this year:

Use this form to create a plan for meeting your goal(s). Having an estimated idea of when you should work on each step will help you keep track. Knowing what supplies you may need will help keep you organized. **Juniors required to complete one “to do”, Intermediates required to complete two and Seniors are required to complete three.**

What do you want to do?	When will you do it?	What do you need?

For Example: If your goal is to learn to decorate a cake, your table might look like this:

What do you want to do?	When will you do it?	What do you need?
Learn the different cake decorating tools	During 4-H Club meeting	Project manual
Learn how to fill in an outline	During 4-H club meeting	Cake, piping gel, icing, decorating bag, tips
Learn how to make a border	During 4-H club meetings and at home	Cake, icing, decorating bags, tips, spatulas

How did I do?

Take a look at the goal(s) you listed above at the beginning of the project. How did you do?

Circle one: Excellent Very Well Ok Could Have Done Better

Explain:

Answer the following questions based on your project year:

What difficulties or challenges did you have with this project?

What do you need to improve on?

How would you use the skills you learned with this project in the future?

Insert Project Skills Checklist Here

Project Oral Presentation (Speech, Demonstration, or Illustrated Talk)

Title: _____

Date Given: _____

Materials Used (posters, equipment, etc.):

Describe the content of the demonstration, using 4-5 sentences or more:

Pictures of Oral Presentation:

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Reproduce Page 15 for documenting six (6) of the required skills/activities.

Name of Skill Learned:

Date Completed: _____

Pictures (if available):

Reflection Questions: Write 1-2 full sentences to answer each question.

What did you enjoy about learning this skill?

What difficulties or challenges did you have learning this skill?

How did you apply this skill today?

Project Expense Record:

Use this guide in filling out your 4-H Project and Exhibit Inventory and Expenses on the chart below.

For a cake-decorating project: decorating tips, decorating bags, icing colors, etc.

On Hand	Borrowed No Value	Purchased	Income	Description of equipment and miscellaneous items. Please subtract income from expenses. At least 4 or more entries required.	Cost/ Approximate Value or Income
x				9 in angled spatula	\$4.00
		x		Flower Nail	\$2.97
	x			Decorating tips: 230, 2D, 1M, 233, 104, 12, 21, 18, 352, 16, 3 and 1	\$15.00
		X		Rose Templates	\$4.96
	X			Practice Board	\$11.94
		x		Decorating Bags (package of 24)	\$6.69
		x		Icing Colors	\$7.26
TOTAL					\$52.82

4-H Project and Exhibit Inventory, Expenses

On Hand	Borrowed No Value	Purchased	Income	Description of equipment and miscellaneous items. Please subtract income from expenses. At least 4 or more entries required.	Cost/ Approximate Value or Income
TOTAL					

More About My 4-H Cake Decorating Year

Some of my favorite project skills/activities were:

This year, I learned:

Did you exhibit or participate in any contests or events?

Next year, I want to learn about:
