



Independent Study | in Idaho

KIN 486
Organization and Administration
of Health, Physical Education,
Recreation, Athletics

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Course Guide

Independent
Study | in Idaho

Self-paced study. Anytime. Anywhere!

Kinesiology 486 Organization and Administration of Health, Physical Education, Recreation, Athletics

Lewis-Clark State College
3 Credits

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KIN 486: Organization/Administration of Health, Physical Education, Recreation, and Dance

3 Semester-Hour Credits: LCSC

Welcome!

Whether you are a new or returning student, welcome to the Independent Study in Idaho (ISI) program. Below, you will find information pertinent to your course, including the course description, course materials, course objectives, as well as information about assignments, exams, and grading. If you have any questions or concerns, please contact the ISI office for clarification before beginning your course.

Policies and Procedures

Refer to the ISI website at www.uidaho.edu/isi and select *Students* for the most current policies and procedures, including information on setting up accounts, student confidentiality, exams, transcripts, course exchanges, refunds, academic integrity, library resources, and disability support and other services.

Course Description

This course is designed for administration in athletics, schools, recreation, and private sector fitness/wellness programs. Students will explore legal issues, economics, and finance and governance in sports while developing skills in computing, budgeting, marketing, fundraising, event management, program planning, scheduling, and facility and personnel management.

Prerequisite: NA

15 graded assignments, 2 exams

Available online only.

ALL assignments and exams must be submitted to receive a final grade for the course.

Course Materials

Required Course Materials

Scott, D., (2014). *Contemporary Leadership in Sport Organizations*. Human Kinetics: Champaign, IL. ISBN-13: 978-0736096423

Pedersen, P. & Thibault, L. (2019). *Contemporary Sport Management (6th ed.)*. Human Kinetics: Champaign, IL. ISBN: 978-1-4925-5095-2

Course Delivery

All ISI courses are delivered through Canvas, an online management system that hosts the course lessons and assignments, and other items that are essential to the course. Upon registration, the student will receive a *Registration Confirmation Email* with information on how to access ISI courses online.

Course Introduction

This course is an introduction to issues and concerns encountered by administrators in athletics, schools, recreation, and private sector fitness/wellness programs. You will explore legal issues, economics, and finance and governance in sports while developing skills in computing, budgeting, marketing, fundraising, event management, program planning, scheduling, and facility and personnel management. Assignments and quizzes will be used to assess your understanding of the course content.

Course Objectives

Upon completion of this course, the student will be able to:

1. Develop a philosophy of management.
2. Understand the role of management in the conduct of physical education, health, recreation, and sport programs.
3. Understand the various theories associated with management.
4. Become acquainted with the various patterns of management structures in schools, colleges, and other organizations and how health, recreation, physical education, and sport fit into these styles and structures.
5. Follow the correct procedures for organizing and administering intramural, recreation, and athletic programs.
6. Explain the procedure for selecting, purchasing, and maintaining facilities, equipment, and supplies.
7. Construct budgets for health, physical education, recreation, and athletic programs.
8. Explain the fundamental considerations of legality within education.
9. Objectively evaluate individual progress and program effectiveness in health, physical education, recreation, and athletic programs.
10. Identify the standards and procedures for safety and liability in health, physical education, recreation, and athletic programs.
11. Demonstrate various techniques of public relations needed in health, physical education, recreation, and athletic programs.

Lessons

Overview

Each lesson includes lesson objectives, reading assignments, and may include an assignment and/or a quiz. Each assignment contains directions and expectations for completion. All quizzes are composed of ten multiple choice and/or true/false questions. Students should write in their own words when referencing authorities, and all quotations must include full citations of the work from which they are taken. Do not copy from the textbook or any other resource.

Each lesson may include the following components:

- lesson objectives
- reading assignments
- written assignment, project, or activity and/or a quiz

Study Hints:

- Keep a copy of every assignment submitted.
- Complete all reading assignments.
- Set a schedule allowing for course completion one month before your personal deadline. An *Assignment Submission Log* is provided for this purpose.
- Web pages and URL links in the World Wide Web are continuously changing. Contact your instructor if you find a broken Web page or URL.

Refer to the **Course Rules** in Canvas for further details on assignment requirements and submission.

Exams

- You must wait for grades and comments on assignments before taking subsequent exams.
- For your instructor's exam guidelines, refer to the Course Rules in Blackboard.
- Refer to Grading for specific information on assignment/exam points and percentages.

Grading

The course grade will be based on the following considerations:

| <u>Assignment</u> | <u>Points</u> | <u>Percentage</u> |
|---|----------------------|--------------------------|
| Assignment 1: Leadership | 25 | |
| Assignment 2: Job Design/Job Description | 25 | |
| Assignment 3: Review Questions | 25 | |
| Assignment 4: Review Questions | 25 | |
| Assignment 5: Experience in Recreational Sport | 25 | |
| Assignment 6: Scheduling Activity | 25 | |
| Assignment 7: Grant Writing | 25 | |
| Assignment 8: Review Questions | 25 | |
| Assignment 9: Levels of Collegiate Sport | 25 | |
| Assignment 10: Career Opportunities in Professional Sport | 25 | |
| Assignment 11: Budget | 25 | |
| Assignment 12: Risk Management | 25 | |
| Assignment 13: Examining Sport Tourism | 25 | |
| Assignment 14: Effective Communication | 25 | |
| Assignment 15: Program Plan Assignment | 150 | |
| Total: | 500 | |

| <u>Exams</u> | <u>Points</u> | <u>Percentage</u> |
|---------------------|----------------------|--------------------------|
| Exam 1 | 100 | |
| Exam 2 | 100 | |
| Total: | 200 | |

Total Points for the Course: 700

A = 90% to 100%

B = 80% to 89%

C = 70% to 79%

D = 60% to 69%

F = 59% or less

The final course grade is issued after all assignments and quizzes have been graded.

Acts of academic dishonesty, including cheating or plagiarism, are considered a very serious transgression and may result in a grade of F for the course.

About the Course Developer

The course developer was Dr. Heather Van Mullem, a Professor of Kinesiology and Health at Lewis-Clark State College. She received her Ph.D. from the University of Kansas in 2005.

Contacting Your Instructor

Instructor contact information is posted on the Canvas site under *Course Rules*.

Lesson 1

Managing Sport

Lesson Objectives

After completing this lesson, the student will be able to:

1. Identify settings in which sporting activities occur.
2. Explain methods for organizing the sport industry.
3. Explain competencies required for success as a sport manager.
4. Discuss opportunities and challenges facing sport managers of the future.

Reading Assignment

1. Contemporary Sport Management, Chapter 1: Managing Sport, pp. 4-29

Important Terms

- Descriptive
- Associated Spending
- Discretionary Funds
- Extreme Sports
- Networking
- Organizational Culture
- Prescriptive
- Principled Decision Making
- Underrepresented Groups
- Workforce Diversity

Lesson Introduction

This lesson focuses on basic concepts related to the management and organization of sport organizations. In addition, this unit explores the components of the sport industry.

Written Assignment

Assignment: Please answer the following questions:

1. “Describe the models of segmentation that have been applied to the sport industry and provide examples of sport organizations in each segment of the model” (Pedersen & Thibault, 2014, p. 30).
 2. “Explain the task clusters into which sport managers’ responsibilities can be classified” (Pedersen & Thibault, 2014, p. 30).
 3. “List the dispositions that critical thinkers should possess and indicate whether you possess each of them. Explain your answers” (Pedersen & Thibault, 2014, p. 30).
 4. “Define principled decision making and give examples of when and how sport managers need to make principled decisions” (Pedersen & Thibault, 2014, p. 30).
- “Describe opportunities and challenges in technology, social media, ethics, and social responsibility, and globalization that all sport managers will face in the future” (Pedersen & Thibault, 2014, p. 30).