

Withdrawing from UI

- 1) Notify an ISSFS advisor in IPO of your intent to leave. This form is considered your official notification.

F-1 STUDENTS: You are required to leave the U.S. 15 days after notifying ISSFS of your intent to leave.

J-1 STUDENTS: You are required to leave the U.S. 10 days after notifying ISSFS of your intent to leave.

- 2) Remember to always get authorization from ISSFS before withdrawing from courses or your SEVIS records will be terminated because of “unauthorized withdrawal”. If ISSFS is notified properly your records will be terminated because of an “authorized early withdrawal” which is better for your immigration status.
- 3) Withdraw from all courses. If you do not withdraw from courses, you may be charged tuition and fees even if you do not attend. A refund may not be possible if you withdraw too late.
- 4) Pay all outstanding bills (phone, utilities, housing, & registration fees) at UI, or you will not be able to obtain official transcripts from the UI Registrar's Office.
- 5) Update your address with ISSFS and Vandal Web so that important documents can be sent directly to your new or forwarding address.

Please Note: Withdrawing from school before finishing your program may make it difficult for you to return to the U.S. at a later date, especially if you withdraw improperly without notification.

By signing below I am indicating that I understand all of the above and I understand that as of today's date my SEVIS record will be terminated as an Authorized Early Withdrawal.

SEVIS #

Vandal #

Sign

Print

Date