



University of Idaho Institutional Review Board Standard Operating Procedures Manual

Procedure and Guideline	Last Revised: April 6, 2021
Expiration of Protocols	Effective Date: July 1, 2021

IRB Procedures: Expiration of Protocols

1 Purpose and Procedures

In order to ensure that approved or certified research protocols are compliant with the most current policies of the Institutional Review Board:

- Full Board protocols will expire one year from their initial approval date unless a Continuing Review form is approved at a convened Board Meeting for an extension of time equal to or less than one year.
- Expedited protocols approved on or after January 20, 2019 will expire three years from their initial approval date. Annual status checks will be requested by the IRB.
- Expedited protocols approved prior to January 19, 2019 expire one year from their rolling anniversary date annually unless a Continuing Review form is approved for an extension of approval for one year.
- Exempt protocols will expire five years from their initial approval date.
- Effective July 1, 2021 all currently open Exempt and Expedited protocols will be assigned an expiration date for three or five years as appropriate, based on their next anniversary date.

2 Examples

- An Exempt protocol was approved on July 11, 2018. After July 1, 2021 a five-year expiration date is assigned for July 11, 2026.
- A Full Board protocol was approved on May 1, 2019. It was approved for renewal on April 3, 2020. It will expire on April 2, 2021 unless an annual Continuing Review is approved.
- An Expedited protocol was approved on February 15, 2017. After a number of annual reviews, it is set to expire on January 12, 2022. After July 1, 2021, it can be renewed for up to three more years. At that time the protocol permanently expires and a new protocol will need to be submitted.
- An Expedited protocol was approved on February 15, 2019. Status check requests have been sent to the PI, but there has (or has not) been a response. After July 1, 2021, an expiration date will be set for February 14, 2024.

- An Expedited protocol is approved on May 30, 2021. After July 1, 2021, an expiration date will be set for May 29, 2024.
- An Expedited protocol is approved on July 2, 2021. An expiration date is set for July 1, 2024.