

Vandal Ideas Project: Engage Request for Proposals

Vision

To tackle today's greatest challenges, to investigate ideas that matter, to have significant impact on the region, to engage our stakeholders requires multidisciplinary approaches. The Vandal Ideas Project: Engage (VIP) is a competitive university-wide grant program to stimulate bold new ideas that support our strategic plan focus on improving the "go-on" rates in Idaho.

Proposals are due Wednesday, April 12, 2017 and are to be [submitted to EIPRS](#) as a single .pdf

Criteria

- All faculty, staff and students are eligible to apply. This includes Extension faculty, faculty without a terminal degree, research, library and clinical faculty, and all staff and students. A faculty member may participate in or submit only one seed grant proposal. Students may submit their own projects independently or with faculty and staff.
- VIP grants are made for a period of 12 months, from July 1, 2017 to June 30, 2018 to coincide with the fiscal year. In limited cases the VIP program chairs may consider an exception to the standard timeline if the request is well justified. The Principal Investigators must state the anticipated start date and expected date of completion. An award letter will be sent to the PI with their actual award dates.
- Proposals will be given a score out of 100 points by a committee of deans. Membership on the committee will be limited to any dean who has a proposing team from their College. The scoring will be based on the following:

Feasibility of project	10 points
Novelty of idea	10 points
Likely impact of project on go-on rate	40 points
Sustainability plan	20 points

Connection with schools/partnerships	10 points
Reasonableness of budget	10 points

- Proposals will be prioritized based on scores and forwarded to Provost & EVP Wiencek and President Staben for final review and award.

Guidelines

Use single spacing, one-inch margins and a font size of 12 points. Do not include extra materials. Proposals that do not follow these guidelines will be returned without review.

- 1) **Cover sheet (1 page):** Complete the cover sheet included in this application packet. In EIPRS, please begin the title with “Vandal Ideas Project – Engage Grant:”. This will assist with tracking the proposal through EIPRS. For Sponsor, please select “UI Office of Research and Economic Development.” Signatures of PI(s), departmental administrator(s), and college dean(s) will be processed electronically via EIPRS. All signatures must be obtained through EIPRS by the 5:00pm deadline in order for the proposal to be considered complete and on time. Please note that Colleges of your team members may have an internal deadline for proposal submission and routing, to ensure that there is adequate time for Departmental and College level review and approval.
- 2) **Abstract (1 page):** Provide a brief (limited to 200 words), non-technical description of the problem, work to be performed, and expected outcome.
- 3) **Narrative (10 pages):** PIs are encouraged to follow the structure below.
 - Describe the proposed VIP Go On project or activity, including statements on anticipated regional and statewide impact.
 - Clearly delineate both the roles and synergies that the team brings to the project.
 - Describe the expected outcomes and the deliverables that will result from the project, e.g., specific impacts on the go-on rates

as measured by the State Board of Education metric.

- 4) **Bibliography/References Cited:** This will not be counted toward the 10-page limit.
- 5) **Budget Form:** The budget must be reasonable and well justified. The resources needed to complete the project should be completely and clearly described. PIs should work with departmental grant administrators when developing the budget. Funds are not likely to be used for salaries, however, in rare instances with sufficient justification, funds may be used for partial support of undergraduate or graduate students. Up to one month of PI summer salary may be allowed. Travel to professional meetings is limited to \$500 and must be justified as related to the project's outcomes. The maximum award is \$75,000 and more modest proposals have a higher likelihood of being funded. Budgets that exceed the maximum amount will be returned without review. Review committee reserves the right to reduce the size of the budget. Because these are internal funds, no Facilities and Administration fees (F&A) will be assessed on these awards.
- 6) **Biographical Information** (up to 3 pages for each investigator on the team): Please include:
 - Field and date of investigator's highest degree.
 - Date of initial appointment as a faculty or staff member at UI.
 - Present job title.

VANDAL IDEAS PROJECT COVER SHEET

PRINCIPAL INVESTIGATOR:

Name:	<input type="text"/>	Title:	<input type="text"/>
Department:	<input type="text"/>	Email:	<input type="text"/>

ADDITIONAL INVESTIGATORS:

Name:	<input type="text"/>	Title:	<input type="text"/>
Department:	<input type="text"/>	Email:	<input type="text"/>

Name:	<input type="text"/>	Title:	<input type="text"/>
Department:	<input type="text"/>	Email:	<input type="text"/>

Amount Requested:	<input type="text" value="\$"/>
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PROPOSAL TITLE:	<input type="text"/>
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Proposal Checklist:

- Cover sheet (1 page)
- Abstract (1 page; 200 words max)
- Narrative (10 page)
- Bibliography
- Budget Form
- Biographical Information (up to 3 pages/investigator)

FY2018 VIP Grant Budget Form

Salaries (PI salary is limited to one summer month. Academic year support for PIs is not allowed. Partial support for undergraduate and/or graduate students is allowed.) (Describe and itemize)	\$
Fringe Benefits (if applicable) (Describe and itemize)	\$
Travel* (travel to sites throughout the state and to professional conferences is permitted; travel to professional conferences is limited to \$500) (Describe and itemize)	\$
Other Expenses (e.g., project materials, software, etc) (Describe and itemize)	\$
Capital Outlay (e.g., video/photography equipment, computers, etc) (Describe and itemize)	\$
Total Requested	\$

Note: Internally funded, no Facilities and Administrative (F&A) fees will be assessed.

Please describe resources needed to complete the project already available.