

The three lists below show what group each change belongs to. If you have questions about which group your proposed change falls into or if your change does not clearly fall into one of the three groups, please contact the Academic Publications Editor for assistance.

**Group A:**

- Add/Drop a course
- Change a course (credits, description, number, prereqs/coreqs, subject prefix, title, etc.)
- Move a course to or from Dormant status
- Change the curricular requirements for a degree
- Change the curricular requirements for a major
- Change the curricular requirements for a minor
- Change the curricular requirements for a certificate
- Change the curricular requirements for a teaching endorsement (teaching major/teaching minor)
- Add/Drop a subject prefix
- Change of subject prefix ownership
- Approval of USAC specialty programs

**Group B:**

- Add/Drop an option or emphasis within a major
- Add/Drop a minor
- Add/Drop a certificate (under 30 credits and no financial aid impact)
- Add/Drop a teaching endorsement (teaching major/teaching minor)
- Change the name of a degree
- Change the name of a major
- Change the name of a minor
- Change the name of an option or emphasis
- Change the name of an academic certificate
- Change the name of a teaching endorsement (teaching major/teaching minor)
- Change the name of an administrative unit
- Add/Drop/Change an academic regulation
- Add/Drop/Change a policy in the Faculty-Staff Handbook (4000s)
- Move an academic program(s) between existing administrative units
- Expansion of an academic program into a geographical area the University of Idaho already offers programs in
- Existing programs transitioning from less than 50% of its curricular requirements to 50% or more of its requirements being available via distance education with a financial impact of \$250,000.00 in a fiscal year or less

**Group C:**

- Add/Drop a degree/major
- Add/Drop a certificate (30 credits or greater and no financial aid impact)
- Offer a new academic program via distance education
- Add/Drop a Department/School/Program/College
- Expand an academic program into a geographical area the University of Idaho does not already offer programs in
- Add/Drop a Branch Campus
- Offer academic credit outside of NWCCU's region
- Enter into a contractual agreement with a regionally or non-regionally accredited organization to provide courses or programs on behalf of the University of Idaho
- Requesting a special program fee or self-sustaining program fee
- Changes to an academic program component with a financial impact of greater than \$250,000.00 in a fiscal year