# BANNER Student Query Reference Manual
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CHAPTER TWO: 2006
STUDENT AFFAIRS POLICIES July 2005
STUDENT EDUCATION RECORDS

PREAMBLE: This section discusses student records, their definition, custody, and access. This section first appeared in the 1979 Handbook and was most recently amended in July, 1996. For further information, contact the University Counsel's Office (208-885-6125). [ed. 7-97, rev. 7-05]

A. PURPOSE. Information about UI students is collected, maintained, and used for legitimate educational purposes. The purpose of this policy is to inform students, parents, and all UI personnel about access to and protection of information in student education records. Copies of this policy are available upon request to students and parents and will be printed in the publication, UI Policies and Information of Interest to Students, as well as in the UI Faculty-Staff Handbook.

The collection, retention, and dissemination of education records is subject to federal and state regulations under the Family Educational Rights and Privacy Act of 1974 (FERPA) and the Idaho Public Records Law. Students are protected specifically against improper disclosure of their grades and disciplinary records in other policies of UI. [See 2200 V and 4700 F-5. (ed. 7-97)]

B. DEFINITIONS.

B-1. "File" and "Record" refer to any discrete gathering of information concerning a student that is stored in a manner that provides access to information about specific persons.

B-2. "Student" is any person who is or has attended UI and about whom UI maintains records.

B-3. "Education records." Records maintained by UI are "education records" if they (a) directly relate to a student and (b) are maintained by UI. "Education records" do not include: (1) records of instructional, supervisory, and administrative personnel and those working under their direction which are kept in the sole possession of the maker of the record and are not accessible or revealed to others unless acting for them, e.g. gradebooks, student evaluations, class notes; (2) records relating to a student in his or her capacity as an employee unless the student's status as a student is the basis of the employment; (3) records made or maintained by a physician, psychiatrist, psychologist, or other professional while treating a student and which are kept confidentially; (4) records created about alumni; and (5) records created, maintained and held by a UI law enforcement unit (see B-7 below) for law enforcement purposes. [ed. 7-00, 7-05]

B-4. "Personally identifiable information" is information contained in any record which makes a student's identity easily traceable such as name, address, name or address of parent or other family member, social security number, student identification number, or personal characteristics which make identity easily traceable.

B-5. "Directory information" is the student's name, individual photograph or electronic image including the photograph on the student identification card, local address and telephone number, permanent address and telephone number, electronic mail address, class, academic major, college, full- or part-time status, academic and other honors, heights and weights of members of athletic teams, specific athletic achievements, letters of commendation, high schools and other academic institutions attended, scholarships awarded, withdrawal date, degree earned and date it was conferred, dates of attendance, and leadership positions in UI organizations. [rev. 7-05]

B-6. "Legitimate educational interest" of UI faculty, staff, employees or other school officials in educational records and personally identifiable information includes a reasonable need to know information because in the course of acting in his or her capacity as a faculty or staff member, employee, or school official, the information is legitimately related to carrying out his or her duties.

B-7. "Law enforcement unit" includes the UI campus substation of the Moscow Police Department and the UI nightwatch service.
REQUEST TO RESTRICT THE DISCLOSURE OF DIRECTORY INFORMATION
(CONFIDENTIALITY OF STUDENT RECORDS)

Student Name: _______________________________ ID # __________________

When completed and signed below, and returned to the Office of the Registrar within the first ten (10) days of any academic term, this form constitutes a request to restrict the disclosure of “Directory Information” by the University of Idaho. The disclosure of any or all items of Directory Information may be restricted.

Not all disclosures of Directory Information will be restricted by this request. For example, Directory Information may be disclosed within the University if a "Legitimate Educational Interest" exists on the part of the recipient of the Directory Information. Further, this request operates prospectively only.

"Directory Information" includes the following: name; individual photograph or electronic image; local address and telephone number; permanent address and telephone number; academic major; college; full-time or part-time status; academic and other honors; heights and weights of members of athletic teams; specific athletic achievements; letters of commendations; high schools and other academic institutions attended; scholarships awarded; withdrawal date; degree earned and date it was conferred; dates of attendance; leadership positions in UI organizations; and such other information as may be considered directory information under applicable law.

Be advised that a request to restrict the disclosure of only your name would be considered full restriction of all your “Directory Information”.

"Legitimate educational interest" includes a reasonable need to know information because in the course of acting in his or her capacity as a faculty or staff member, employee, or school official, the information is legitimately related to carrying out his or her duties.

The University will accept and process a Request to Restrict the Disclosure of Directory Information at any time. However, if this request is submitted more than ten (10) days after the start of an academic term, the University may not be able to prevent the disclosure of all or any Directory Information. This request shall remain in effect until expressly revoked in writing.

☐ Full Restriction restricted:

☐ No Directory Listing

☐ Specific items to be restricted:

________________________________________________________________________

________________________________________________________________________

________________________________________________________________________

Please consider very carefully the consequences of any decision to restrict the disclosure of Directory Information.

Please initial below:

❖ ________ I have read this form carefully and understand the consequences of my decision to restrict the disclosure of Directory Information.

❖ ________ I understand that this form does not restrict the disclosure of Directory Information under all circumstances and that disclosure may be made as permitted by applicable law.

Student's Signature __________________________________________ Date ______________

07-OCT-2009 BANNER 8 STUDENT QUERY MANUAL 4
CONSENT FOR RELEASE of Student Information

I, _______________________________________________  Student ID: _________________

First                                              Middle

Last

Birth Date: _________________

hereby authorize the University of Idaho to release the following information about me:

 All academic records (admission, registration/enrollment, grades, GPA, academic standing, graduation)
 All account information (fees, charges, payments)
 All financial aid information
 All housing information (room assignment, locations, housing judicial matters)

----- OR

only these specific items (check individual items):

ACADEMIC:
 Admission
 GPA
 Registration/Enrollment
 Academic Standing
 Grades
 Graduation

ACCOUNT:
 Fees
 Charges
 Payments

HOUSING:
 Location
 Room Assignment
 Judicial Matters

To the following individual(s) upon their request:

1. ________________________________________________  Address ______________________________________________

(Printed Name) (Printed Name)  (Relationship to Student)  (Relationship to Student)  Email ________________________  Email ________________________

2. ________________________________________________

(Printed Name)  Address ______________________________________________  Email ________________________

I understand that this information is considered a student education, financial, and/or housing record. Further, I understand that by signing this release, I am waiving my right to keep this information confidential under the Family Education Rights and Privacy Act (FERPA). I certify that my consent for disclosure of this information is entirely voluntary. I understand this consent for disclosure of information can be revoked by me in writing at any time, but will not affect the information released under my previous consent. If I wish to make any changes to my consent for release, I understand I will need to complete and file a new form. The authorization on this form will supersede all prior authorizations for release of my information.

Student’s Signature: ___________________________________________  Date:_______________

FOR OFFICE USE ONLY

SWACONS UPDATED BY ___________________________________________  Date _______________

Place original in student’s permanent file (Registrar or Admissions).

Rev 2/14/08
**SPAIDEN**
General Person Identification – Current Identification

**ID** field...enter student’s ID number or search:
- Click on Search button ▼, then *Person Search* option
  - F6

The **Current Identification** block displays the current name of the student. Optionally, **Preferred First Name** is also designated.
The student ID number, social security number, and aliases are listed under the **Alternate Identification** tab on SPAIDEN.

Student ID numbers contain a dash where social security numbers do not. The name associated with the Student ID number is the official student name.

Searches performed under any alias will retrieve the record.
Each **Address** is identified by **Address Type** and are date range specific with a **From Date** and **To Date**.

**Telephone** numbers that are associated with the address are also displayed. A listing of only telephone numbers can be accessed via the **Telephone** tab also.

**Inactive Addresses** are flagged with a check and always fall to the bottom of the list.

The **Source** provides an indication of how the information was obtained and therefore how
View preferred and alternative E-mail addresses. All official university correspondence is sent to VandalMail, which is the default Preferred. Due to the University's e-mail policy, students must use VandalMail.
**SRARECR**  
Recruit Prospect Information

**ID field...enter student’s ID number or search:**

- **Click on Search button ▼,** then **Person Search option**  
- **F6**

Recruits will only have a Vandal number and often name information is not complete.

**Term and Level** fields are optional. Blank will retrieve all records; entries will retrieve only matching records.

**Make sure to check View Current/Active Curricula option to retrieve only current records.**

**View Recruit** information about potential students. **Term** indicates the semester of expected entry. **Curricula and Field of Study** data is the area of interest of the potential student. The **Sources and Interests** block provides information on additional activities, clubs, and programs that the potential student indicates interest in. **New Student Services** is the contact office for all recruit information.

Retrieval of information on SRARECR does not indicate admission or acceptance as a student.
**SAAADMS**  
**Admission Application**

**ID field**…enter student’s ID number or search:  
- Click on Search button ▼, then *Person Search* option  
  ![Image](image_url)

**Term field** is optional.  
Blank will retrieve all application terms; a specific term will retrieve only applications for that term.  
![Image](image_url)

**Make sure to check View Current/Active Curricula option to retrieve only current records.**

View Application data for student applicant. **Entry Term** denotes the semester which the student is requesting admission for.  
**Curricula and Field of Study** are the **Level, Degree,** and **Major** which the student has requested. Watch for multiple records with active scroll bars.

The **Application Status** and **Application Decision** indicate the activity in the Admission Office.

---

**Term field** is optional.  
Blank will retrieve all application terms; a specific term will retrieve only applications for that term.

**Make sure to check View Current/Active Curricula option to retrieve only current records.**

View Application data for student applicant. **Entry Term** denotes the semester which the student is requesting admission for.  
**Curricula and Field of Study** are the **Level, Degree,** and **Major** which the student has requested. Watch for multiple records with active scroll bars.

The **Application Status** and **Application Decision** indicate the activity in the Admission Office.
The **Checklist** is a list of items required by the student to receive final admission to the UI. The **Received Date** denotes the date of receipt by the Admissions Office for each item.

### Application Checklist

<table>
<thead>
<tr>
<th>Application Request</th>
<th>Description</th>
<th>Received Date</th>
<th>Item</th>
<th>Item Description</th>
<th>Mandatory Indicator</th>
<th>Print Indicator</th>
</tr>
</thead>
<tbody>
<tr>
<td>0031</td>
<td>Application Fee</td>
<td>20-JAN-2005</td>
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<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>First Request</td>
<td>Count:</td>
<td></td>
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</tr>
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<td>Last Request</td>
<td>Count:</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>0032</td>
<td>Official HS Tran w/Grad Date</td>
<td>136389</td>
<td>CEUENTNfld HIGH SCHOOL</td>
<td>Generated by System:</td>
<td>Yes</td>
<td>No</td>
</tr>
<tr>
<td></td>
<td>First Request</td>
<td>Count:</td>
<td></td>
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<td>Last Request</td>
<td>Count:</td>
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<td></td>
<td></td>
<td></td>
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<tr>
<td>0033</td>
<td>Current HS Transcript</td>
<td>01-FEB-2005</td>
<td>CEUENTNfld HIGH SCHOOL</td>
<td>Generated by System:</td>
<td>Yes</td>
<td>No</td>
</tr>
<tr>
<td></td>
<td>First Request</td>
<td>Count:</td>
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<tr>
<td>0034</td>
<td>ACT/SAT Official Scores</td>
<td>20-FEB-2005</td>
<td>Generated by System:</td>
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<td>Yes</td>
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<tr>
<td></td>
<td>First Request</td>
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<td>0061</td>
<td>Final Official College Transcripts</td>
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<td>BOY SOUTHERN IDAKO</td>
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<tr>
<td></td>
<td>Last Request</td>
<td>Count:</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Admission request codes: press LIST for valid codes; Consult Query for Rules.

Received 195 | | | | | | | | | | | <050>
**SOAHSCH**

High School Information

ID field...enter student's ID number or search:

- Click on Search button ▼, then *Person Search* option
- F6

<table>
<thead>
<tr>
<th>High School Details</th>
<th>Enrollment Planning Service Code:</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>High School:</strong></td>
<td></td>
</tr>
<tr>
<td><strong>Graduation Date:</strong></td>
<td></td>
</tr>
<tr>
<td><strong>Transcript Received Date:</strong></td>
<td></td>
</tr>
<tr>
<td><strong>Class Rank and Size:</strong></td>
<td>2 / 225 Percentile: 99</td>
</tr>
<tr>
<td><strong>Diploma:</strong></td>
<td></td>
</tr>
<tr>
<td><strong>College Preparation:</strong></td>
<td></td>
</tr>
<tr>
<td><strong>Admissions Request:</strong></td>
<td>6002 Official HS Transcript Grad Date</td>
</tr>
<tr>
<td><strong>Accreditation:</strong></td>
<td></td>
</tr>
</tbody>
</table>

View student's high school **Graduation Date**, **Class Rank and Size**, and **GPA**.

The **Transcript Received Date** indicates the receipt date of the final, official transcript required for admission.
ID field…enter student’s ID number or search:

- Click on Search button ▼, then Person Search option
- F6

View institutions student attended prior to admission. An active scroll bar indicates additional records for multiple institutions.

The Degree Details block denotes generically Degrees earned at that institution by the student as well as the GPA achieved at that institution.
SOATEST
Test Score Information

**ID field...** enter student’s ID number or search:

- Click on Search button ▼, then *Person Search* option
- F6

View student’s **Test Scores** from entrance exams, internal university exams, and departmental predictor requirements.

English/Verbal and Math scores from ACT, SAT, and COMPASS exams are prerequisites for lower-division English composition and Math courses. Departmental predictor scores are prerequisites for enrollment in upper-division courses offered in that department.
ID field...enter student’s ID number or search:

- Click on Search button ▼, then Person Search option

Term field is optional. Blank will retrieve all record terms; a specific term will retrieve only the record for that term.

Make sure to check View Current/Active Curricula option to retrieve only current records.

The Learner block displays a summary of the Student Status, Class, Curricula, and Field of Study. Active scroll bars in each block indicate additional records exist. General Student Learner records are term specific meaning they are valid between the From Term and To Term displayed. Records for all terms are kept to track a history of changes.
The student Curriculum denotes the Catalog Term, Level, and Degree being sought. [The major(s) and minor(s) of the degree program are listed under Field of Study—see next page 17.]

Students can be pursuing multiple degrees and/or be enrolled at multiple levels (i.e. LA, UG, GR) concurrently. Examples: B.S.Microbiol. and B.S.M.B.B. (two baccalaureate degrees) or M.Arch. and B.S.Arch (masters and bachelors of Architecture-two different levels). Scroll to additional Curriculum Records using the ◀▶ keys.
The Field of Study indicates the MAJOR(S), MINOR(S), and/or CONCENTRATION(S), designed by Type, associated with the Curriculum. Each Curriculum will have its own Field(s) of Study; note the Curriculum display above the Field of Study.

Scroll to additional Curriculum (with attached Field of Study) Records using the keys.
Advisors are assigned and maintained by the academic departments. A student can have multiple advisors listed, but only one indicated as **Primary**. All listed advisors will be able to access the student’s record via the Faculty & Advisor Menu on VandalWeb. **Advisor Information** is term range specific so an entire history can be kept. Note the **From Term** and **To Term** range.

**To update the advisor information:**
1. Enter the effective **Term** (change effective semester) in the key block; Next Block.
2. Duplicate current record (F5)—note the change of **From Term** to the same as effective term entered.
3. Remove Record of old advisors and/or add new advisor **ID** on blank line; remember one and only one advisor can be **Primary**.
SFAREGQ
Registration Query

Enter six-digit **Term** code. Alternatively, a **Registration From Date** and **Registration To Date** can be entered to encompass multiple terms.

ID field…enter student’s ID number or search:

- Click on Search button ▼, then **Person Search** option
- F6

Each registered or withdrawn course for specified **Term** (or Registration Date range) is viewable along with details about the course such as **Meeting Days**, **Begin Time**, **End Time**, **Building**, **Room**, **Instructor**, **Grading Mode**, and **Credit Hours**. Courses with multiple meeting times or instructors will have multiple records. Use scroll bar to view all registered courses for **Term**. Refer to **Banner Student Index** for code explanations.

**Total Credit Hours** calculates the total for all registered courses for the **Term**.

Robertson, Gary A.
Smith, Adam J.
Bailey, Dawn R.
Enter six-digit **Term Code**. Alternatively, a **Registration From Date** and **Registration To Date** can be entered to encompass multiple terms.

**ID field**...enter student's ID number or search:
- Click on Search button ▼, then Person Search option ▼
- F6

Each registration action taken for specified **Term** is logged leaving an audit trail to determine when a student was registered in a course, when it was dropped or withdrawn, or if any registration errors occurred noted by **Course Status**, **Message**, and **Activity Date**. The **User** denotes who performed the action: the student, a staff member, or an instructor (grade postings are also included as part of registration actions). Refer to **Banner Student Index** for **Course Status** code explanations.
SOAHOULD
Hold Information

**ID field**…enter student’s ID number or search:

- Click on Search button ▼, then Person Search option
- F6

View holds that have been placed on a student’s record. Most holds will not allow registration activity to take place. The **From** and **To** dates indicate the effective period for the hold. **Origination Code** is indicative of the message displayed if the student encounters the hold on VandalWeb. Contact the office of origin for detailed information about the hold.
Remove advisor (AV) or probation (PR) **Hold Types** from a student’s records. Both the AV and PR holds prevent any registration action on VandalWeb attempted by the student. All undergraduates must meet with their academic advisor prior to registration each semester at which time the hold should be removed (faculty can remove the hold directly through VandalWeb). AV and PR holds may also be manually added onto a student’s record to prevent registration actions if necessary.

- To **REMOVE** a hold, place cursor in the **Hold Type** field for the selected hold; Remove Record and Save (F10)
- To **ADD** a hold, place cursor in blank **Hold Type** field; enter AV or PR and Save (F10)

The **Audit Log** block shows the **Date**, **Action**, and **User** for each action.
**Quick Information Summary**

**ID field...enter student’s ID number or search:**
- Click on Search button ▼, then *Person Search* option
- F6

Enter six-digit **Term code** to retrieve data for.

---

**Basic student information** is combined on this one form for quick access including **Student ID, Email Address,** and local **Address Information**.

**Student Health Insurance Status**, financial and fee information are also included although without detail. **Not Confirmed** or **Confirmed** payment status indicates if the student has either paid or made alternate arrangements to attend for the given semester.

**Electronic Account Activation Status** displays a check if the student has setup their **VandalMail** and **VandalWeb** accounts necessary for all students.

The second block (use Next Block function) has an abbreviated copy of SFAREGQ (see page 20).
Enter six-digit **Term** code for semester course is being offered.

Enter five-digit **CRN** for course section.

Roster shows students who are currently enrolled in chosen course. Students are not listed alphabetically, but rather by **Sequence** meaning the order in which they were registered. The **Midterm Grade** and **Final Grade** fields will be populated as soon as the instructor submits grades through VandalWeb, however the grades will only appear on the student's transcript after processed by the Registrar's Office.

Students who receive an incomplete grade also have a **Incomplete Final Grade** (or reversion grade, that represents the grade if work is not completed), **Extension Date** (date work must be completed by), and **Course Work** (description of unfinished work).
Enter six-digit **Term** code for semester instructor is teaching.

**ID field**...enter instructor/faculty’s ID number or search:
- Click on Search button ▼
- F6

Displays instructor/faculty’s teaching schedule for term including **Days**, **Begin Time**, **End Time**, **Building**, and **Room** assigned for class.
The **Current Standing** block displays the cumulative GPA for the designated **Level** as well as the current **Academic Standing**. Although there are separate GPA’s for **Institutional** (UI course work only), **Transfer** (accepted transfer credit), and **Overall** (combination of institutional and transfer), the UI uses only the **Institutional GPA** as official.

**Attempted Hours** = Number of credits attempted; includes grade of F, I, IP, N, W, WA

**Passed Hours** = Number of credits passed; includes IP for GR students

**Earned Hours** = Number of credits actually earned; applied toward graduation

**GPA Hours** = Number of credits counting in GPA; excludes grades of P

**Quality Points** = Total points earned for letter grades (A=4, B=3, C=2, D=1, F=0 per credit)

**GPA** = Grade Point Average; Quality Points \(\div\) GPA Hours, always truncated
Transcript information is displayed by **Term**. The term **GPA** is calculated with repeats, not always an accurate reflection of only semester grades.

The course block specifies whether the courses listed as **Institutional Courses** or **Transfer Courses**—be aware of the title bar change.

Repeated courses are coded as: **Exclude** from GPA, **Include** in GPA, **Include GPA** to average with previous grade in GPA.
ID field…enter student’s ID number or search:
- Click on Search button ▼, then Person Search option F6

Enter student Level or Search ▼ for available levels.

Start with Subject can be entered to view a specific subject plus subsequent or left blank to view all subjects.

The Current Standing block displays the cumulative GPA for the designated Level as well as the current Academic Standing. Although there are separate GPA’s for Institutional (UI course work only), Transfer (accepted transfer credit), and Overall (combination of institutional and transfer), the UI uses only the Institutional GPA as official.

Attempted Hours = Number of credits attempted; includes grade of F, I, IP, N, W, WA
Passed Hours = Number of credits passed; includes IP for GR students
Earned Hours = Number of credits actually earned; applied toward graduation
GPA Hours = Number of credits counting in GPA; excludes grades of P
Quality Points = Total points earned for letter grades (A=4, B=3, C=2, D=1, F=0 per credit)
GPA = Grade Point Average; Quality Points ÷ GPA Hours, always truncated
Transcript information is displayed by **Subject**. The subject **GPA** is calculated for **Institution**, **Transfer**, and **Total** (overall).

**Institutional Courses** or **Transfer Courses** each have their own block of data to view all courses within the selected subject. **Term** designated the semester taken or transfer accepted. Use Subject scroll bar to scroll alphabetically though the subjects taken by the student.
ID field...enter student’s ID number or search:
Click on Search button ▼, then Person Search option
F6

Leave Term blank to retrieve all institution semesters or enter specific six-digit Term code.

Display of student’s Institutional courses taken with most recent at top and working backwards into history; one course per line. Repeat column in easy display format to track repeated courses. No GPA information or Transfer courses are included.
ID field...enter student’s ID number or search:
- Click on Search button ▼, then Person Search option
- F6

Enter Degree Sequence number or search.

View holds that exist before entering Y to Override for viewing record.

Detailed view graduation information including Graduation Date and GPA (after graduation).
**SHADGMQ**

**Degree Summary**

**ID field...** enter student's ID number or search:
- Click on Search button ▼, then Person Search option
- F6

All other **key block fields** are **optional** and should not be entered unless a specific query is requested.

Determine if a student has applied for or earned any degrees in the **Learner Outcome Summary** block by the **Graduation Term** and **Graduation Status** fields. The associated **Curricula** designated the **Degree** and the **Field of Study** designates the **major**.

The **Graduation Status** codes are:
- **EX** = Expected to Graduate for the noted **Graduation Term** (application submitted)
- **GR** = Graduated (officially completed all requirements for degree)
- **RA** = Needs to Re-Activate (requirements not satisfied, must reactive application)
- **WA** = Web Application (completed online application, but not submitted)
- **WT** = Walk Through (approved to walk in ceremony, but not actually graduating)
SSASECT
Class Schedule

Enter six-digit **Term** for semester course is being taught.

Enter five-digit **CRN** for class section or search ▼ using SSASECQ (see page 36).

View **Section Detail** regarding class: **Subject**, **Course Number**, **Title**, **Section**, and **Campus** location. **Part of Term** references the part of semester or summer session the class takes place within. **Credit Hours** can be singular or listed as a range if the class is variable credit; each section can be unique.

**Special Approval** indicates if **Department** or **Instructor Approval** is required for student registration.

All class sections use the **Auto Waitlist Enable** by default, unless the offering department requests not to allow VandalWeb to automatically register waitlisted students as room becomes available.
Meeting Time block indicates actual Start Date and End Date of class section, days of week class meets, Start Time and End Time.

Building and Room location information also available by selecting the Meeting Location and Credits tab.

Instructor(s) ID and name for class section identified. Primary Indicator denotes the instructor who is responsible for and has access to grading.
SSASECQ
Schedule Section Query

Query for class section information by entering any combination of data elements such as Term, Subject, and Course to locate all sections.

Section Status codes are: A = Active (being offered); C = Canceled; I = Inactive

Section Enrollment and Waitlist numbers are easily viewable.
Registration restrictions can be placed on class sections to **Include** or **Exclude** enrollment by the following areas (next block to access each one):

- **College Restriction** = class available for students enrolled in specific college
- **Major Restriction** = class available for students in specific majors only or excluded from specific majors
- **Class Restriction** = class available (or not) to freshmen, sophomores, juniors, or seniors (i.e. freshmen and sophomores excluded from upper-division classes).
- **Level Restriction** = class available (or not) to undergraduates, graduate or law students (i.e. law students only allowed in Law classes).
- **Degree Restriction** = class available to students enrolled in specific degree programs (i.e. 600-level classes available only to doctoral students).
SSAPREQ
Schedule Test Score and Prerequisite Restrictions

Enter six-digit **Term** for semester course is being taught.

Enter five-digit **CRN** for class section or search ▼ using SSASECQ (see page 36).

Registration prerequisites are defined for each class section based on an **And/Or** logic to list multiple or alternative options of meeting the prerequisite requirement as defined in the *Catalog*. If **Concurreny** is set to *Yes*, it means that the student can take the designated course as a co-requisite. Pre- and co-requisites can be classes or tests (i.e. ACT, SAT, or Compass).