Emergency Response Quick Reference Guide

**GENERAL EMERGENCY PRINCIPLES**
In any emergency situation, The University of Idaho’s overriding mission is to:
1. Protect life safety
2. Secure critical infrastructure and facilities
3. Resume normal operations

**EMERGENCY COMMUNICATIONS**
During an EMERGENCY (Fire/Medical/Accident/Hazardous Spill) always CALL 911
To reach CAMPUS SECURITY in a non-emergency, call (208) 885-7054.
For University of Idaho Emergency UPDATES, call (208) 885-1010
National Poison Control call 1-800-222-1222
Environmental Health & Safety (Hazardous Materials/Lab Safety/Building Safety/Occupational Safety) call (208) 885-6524
Facilities Services call (208) 885-6246
Moscow Police Department (non-emergency) (208) 882-2677

**MEDICAL EMERGENCY**
IF trained, begin First Aid
Call 911 and have another person meet Police/Rescue at a designated area to escort responder to victim

**FIRE ALARM/ACTUAL FIRE**
- FIRE in building — Evacuate Area/Activate Fire Alarm if not sounding already
- Call 911 — (from Assembly Point)
**NOTE**: Individuals needing assistance during an evacuation are encouraged to develop personal action plans
**DO NOT** return to building until "ALL CLEAR" is given by first responders

**NATURAL DISASTER/INCLEMENT WEATHER**
- WEATHER WARNING: Severe Weather has been sighted
  - Seek shelter
  - Stay away from windows / Avoid large rooms / DO NOT use Elevators
- WEATHER WATCH: Conditions favorable for the development of severe weather
  - Make a plan to deal with potential severe weather

**VIOLENT INCIDENT LOCKDOWN/ SHELTER IN PLACE**
During a VIOLENT INCIDENT (OR POTENTIALLY VIOLENT INCIDENT) by an angry person or persons threatening with a gun or other deadly weapon, a Lockdown Response is used when it may be more dangerous to evacuate the building than to stay inside.
- Lock room doors and windows
- Call 911 as soon as possible without endangering yourself or others
- Remain in secure room until released by Police

**BEHAVIOR OF CONCERN**
**IF YOU SEE SOMETHING, SAY SOMETHING!**
If you notice behavior of concern in students, staff, faculty or visitors, please notify Campus Security (208) 885-7054

**RESOURCES**
1. OFFICE OF PUBLIC SAFETY AND SECURITY
   campus-security@uidaho.edu or call (208) 885-2254
2. CONFIDENTIAL HOTLINE
   If you see or suspect unethical or illegal behavior, you may report your concerns anonymously by calling 1-800-775-1056
3. HUMAN RIGHTS, ACCESS AND INCLUSION
   If you have questions or concerns regarding The University of Idaho’s non-discrimination policies, including bias or sexual harassment prevention and response, call (208) 885-4285
4. OMBUDS OFFICE
   Confidential, impartial and informal conflict resolution assistance, call (208) 885-6151
5. VIOLENCE PREVENTION PROGRAMS
   Call (208) 885-0688
6. COUNSELING AND TESTING CENTER
   Free and confidential counseling services for students, call (208) 885-6716 (24 hr.)
7. STUDENT AFFAIRS
   askjoe@uidaho.edu /call (208) 885-6757
8. HUMAN RESOURCE SERVICES
   Call (208) 885-3638
9. EMERGENCY MANAGEMENT
   Call (208) 885-7179

University of Idaho

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