Paper Route

Monday:

**Nicolls Building (Home Ec.):**
First floor  
   Main office by printers
Third floor  
   Through classroom

**Office of Development:**
By the back door (printer area)

**Targhee:**
Right through the back door, by the sink. Open after 8am.
**Plastic/aluminum recycling**

**Alumni Center/Navy:**
Ground floor  
   Outside first office G-12
First Floor  
   Outside of elevator
Second Floor  
   Outside elevator NAVY ROTC

**Print and Design:**
Hallway by printer  
6 stops in print room (located around the different printers)
Backroom

**Forney Hall:**
Third Floor  
   Main office 305 (in work room)
Second Floor  
   4-H office 205 (in work room)
      Room 200
         Outside elevator
First Floor  
   Room 105
      Outside elevator
Basement  
   In hallway (1 bin)
Blake House:
First floor
  Behind stairwell door (across from drinking fountain)
Second floor
  Hallway by mail boxes
Basement
  Vandal Connect

Music:
Main office 206
Down by side entrance printers
Backdoor (paper/plastic/aluminum recycling)

Industrial Tech Ed:
By vending machines (Paper/aluminum recycling)
Library by computers

Administration:
Third floor
  Rm. 302 Foreign Languages
  Rm. 305 Hallway copier
  Rm. 315 Dept. of History
  Rm. 338 Martin Luther Institute
  (black bin in hallway next to printer)
  Rm. 347 JAMM office
Second floor
  Rm. 201
  Aluminum recycling in hallway near drinking fountain
  Rm. 204 Budget office
  Rm. 205 Political Science copy room
  Rm. 208 TRIO office
  Rm. 210 E  ITS Communications
  Rm. 221 Computer room
  Rm. 223 Staff lunch room
  Rm. 225 Computer room
First floor
  Rm. 104
  Rm. 107 President’s office work room (use unmarked door next to radiator heater)
  Rm. 112 Letter’s, Art and social Science’s Deans Office
  Aluminum recycling by vending machine
  Rm. 127 Office of General Council
  Rm. 140 Info Tech Services, Admin Services
Basement
  Rm. 18 also down by vending machine (paper/plastic/aluminum recycling)
**Albertson’s (College of Business):**
Third Floor
   - Rm. 209 (Paper/plastic/aluminum recycling)
Second Floor
   - Rm. 222 Work room
First Floor
   - Rm. 128 Accounting work room
Basement
   - Out by printer

**KUID (Radio/TV Center):**
   - Conference Room

**A&A South:**
Third Floor
   - By printer
Second Floor
   - Main hallway by front door (get moved all the time, may have to look around)

**TLC:**
First floor
   - Rm. 131 ITS
Second floor
   - Rm. 232 Dean’s office
   - Rm. 231 Multi Cultural Affairs office

**Commons:**
Fourth floor
   - Rm. 406 (Back by printer room)
Third Floor
   - Rm. 306 Work room
   - Rm. 323 Writing Center (Only open a few hours a day)
   - Rm. 340 Mailroom
   - Rm. 301 ASUI (middle of room, by printers)
   - Volunteerism and Student Involvement (Next door to ASUI)
Second Floor
   - Rm. 215 (New College of Ed. main office) located at back door, go through to get to copy center
   - Copy Center (3 bins inside and 2 bins outside)
   - Info Desk (Have to ask for it, don’t have access behind counter)

**Library:**
   - Receiving room
Paper Route

Tuesday:

**Life science:**
First floor
  Rm. 141 Mail room
Second Floor
  Rm. 251 Mail room

**Landscape Arch:**
Third floor
  Rm. 300
  Rm. 305
  *Aluminum recycling in stairwell by vending machines*
Second Floor
  Rm. 205
  *Aluminum recycling by front door of the building*

**Morril Hall:**
Fourth floor
  *Aluminum recycling right outside the elevator*
Third floor
  Hallway of elevator
    *Aluminum recycling*
Second floor
  Hallway off elevator
    *Aluminum recycling*
First floor
  Paper recycling in front entryway to building
    *Aluminum recycling in entryway to building*

**Student Health:**
Third floor
  Rm. 304
Second floor
  In mailroom (CLOSET) across for department heads office
    *Aluminum/plastic recycling outside back doors by cardboard hutch*

**Mines:**
  Rm. 321
  *Plastic and Aluminum recycling*
**Food Science:**  
Second floor  
By copier in hallway  
First floor  
  - Rm. 103  
  - Rm.105  
  - Ask someone to unlock lab to pick up paper  
  *Aluminum/plastic recycling right inside front door to building*

**Native Center:**  
  - Paper bins by vending machine  
  - Rm. 101A by copy machine  
  *Aluminum recycling*

**Janssen:**  
Second floor  
  - Rm. 221 Workroom/breakroom. Bins under table  
Ground Floor  
  - End of Hallway  
First floor  
  - By vending machine

**McClure:**  
Fourth floor  
  - First hallway on the left  
Third floor  
  - First hallway on the left  
Second floor  
  - First Hallway on the left toward mechanical room  
First floor  
  - First Hallway on the left

**Eng/Physics:**  
Fourth floor  
  - Rm. 418  
  *Aluminum/plastic recycling*  
Third floor  
  - Rm. 324B Mechanical Engineering  
  - Rm. 312 Physics  
  - Rm. 311 Engineering Outreach  
  - Rm. 314 NIATT  
First floor  
  - Rm. 115J  
  *Aluminum recycling by vending machines*
SUB:
Third Floor
  Rm. 302 Argonaut
Basement
  Computer Lab
First floor
  Admissions
  Garnet Lounge
  Front Info desk
  Campus visitor office front and back
  Jazz Fest office (open after 9am)
  Student Accounts/cashiers
  Admissions #117
Financial Aid offices
  Back break room
  Main office by printers

HRS:
Through office door to the right- paper
Back by copier- paper
In bathroom there is a plastic/aluminum recycling

Buchanan Eng: (custodians check plastic/ aluminum in this building)
Third floor
  Rm. 315
  Rm. 313 Mailroom
  Rm. 305
  Rm. 345
Second Floor
  Rm. 213
  Rm. 207
First floor
  Rm. 117
  Rm. 102
Gauss:
  Rm. 114 Computer lab

Rec Center:
  Front door
  Back of main office (Campus Recreation)

LLC: (Living, Learning, Community)
  Rm. 105
  Hallway take right, by printer
Paper Route

**Wednesday:**

**CNR:** (Custodian’s check all the aluminum/plastic bins)
First Floor  
Metal cabinet by back door
Second Floor  
Rm. 201B (Work Room)  
Rm. 211 Student Services  
Rm. 204  
Rm. 205
Basement  
Rm. 13

**Brink:**
Fourth floor  
Rm. 415A Statistics Main Office
Third Floor  
Rm. 301 Math Main Office
Second Floor  
Rm. 200 English Main Office
Mezzanine (M on elevator)  
Faculty Secretary Office  
Printer room across the hallway

**Phinney:**
First Floor  
Through Stair doors by vending machine

**Ag Sci.:**
Third Floor  
**Aluminum/Plastic by vending machines**
Second Floor  
Entomology, plant, and soil work room down the hallway  
Bins right off elevator  
**Aluminum/Plastic recycling by vending machines**
First Floor  
Off the elevator  
**Plastic recycling next to bins**
Ground Floor (All in hallway, close to room numbers) **3 stops**

**Ag Bio Tech.:**
Third Floor  
  Off the elevator  
Second Floor  
  Off the elevator  
First Floor  
  Off the elevator

**Renfrew/Chemistry:**
First floor  
  Rm. 117 Chemistry Main Office  
  Plastic/Aluminum recycling down by entrance to auditorium

**Polya Math Lab:**
  Right behind sign in desk

**Physical Ed Building (PEB):**
  Rm. 101 Main Office

**Memorial Gym:**
  Woman’s Center

**Kibbie Dome:**
Second Floor  
  Off the elevator, around the corner towards the offices

**LAW:**
Second Floor  
  Library by printer (back elevator)  
  Off elevator  
  Hallway by printer  
First Floor  
  Rm. 101 Main office (back room and 1 by front printer)  
  Student Services  
  Law library inside and outside (total 6 bins)  
Basement  
  Room 15  
  Lower study area on your way to back elevator (Right through large wooden double doors)
**Shoup Hall:**
Third Floor
  - Rm. 323 Sustainability Break room
  - Rm. 324 Purchasing Services
Second Floor
  - Rm. 201 Theatre Main Office
First Floor
  - Rm. 105
  - Computer Lab (bin is near copy machine)
  - *Aluminum/plastic recycling in hallway*

**Ag Ed. Extension:**
  - Main office work room

**Health and Safety:**
  - Storage area after bathroom

**Vet Science:**
  - First door on the left (yellow bins)

**Security:**
  - Grey trailer across from facilities. In between facilities and vandal meats.

**Facilities:**
  - Architects Area #120
  - Rm. 159 Huckleberry Lounge *Plastic/Aluminum recycling*
  - Main copy room (Behind Front Desk)

**Thursday/Friday:**

Library receiving room