University of Idaho - Golf  Accounting Request Form (ARF)

Date: ________________________________

Name: ________________________________

Transaction Type:

☐ IDG - Department Charge  ☐ Purchasing Card
☐ Claim Voucher  ☐ Purchase Order
☐ Other ____________________________

Budget:

☐ Q'EO25  ☐ Q'EO26

Purpose of Purchase: ____________________________

FOR WHAT & WHY THIS IS BEING PURCHASED

________________________________________
________________________________________
________________________________________
________________________________________
________________________________________
________________________________________

Tape Receipt Here
or
Attach on Back
IF INVOICE, STAPE TO BACK

If receipt does not clearly describe what is being purchased please make notes next to items purchased describing what the item is.