Meeting #8 – January 11, 2012
Horizon Room – UI Commons-
9:00am – 11:00am Pacific
Conference Bridge: 1-888-706-6468, participant code: 431966

Pre-meeting presentations:
9:00 – 9:40 am: Chris Murray – Vice President of Advancement and Mandy Hanousek – Director of Annual Giving;
Spoke on the funding processes of the Advancement & Annual Giving. Offices; also spoke about the upcoming University of Idaho Campaign kick-off. The public phase of this kick-off will be April 27-28, 2012; a staff/faculty celebration will be held on April 25, 2012.

Members Present:
Ana Burton, Irma Sixtos, Amber Crowley, Ali Brethauer, Patti Heath, Denise Carl, Joyce Davidson, Greg Fizzell, Glen Kauffman, Jim Logan, Brian Mahoney, Mark Miller, David Pittsley, Nick Popplewell, Shishona Turner, Carol Spain, Liz Ridgway, Matthew Kurz; Stephanie Retter

Excused Absences:
Barb McDonald, Mark LaBolle, Debra Rumford, Timothy Sanders, Michelle Wheeler, Michelle Weitz, Rhonda Zenner, Bonnie Bernstein, Melissa DiNoto, Rick Wilkins, Megan Masias, Lorraine McConnell
Diana Renfro, Michael Placke,

Meeting called to order at 9:40am

December meeting minutes:
No Discussion held. Matthew Kurz moved to approve and Shishona Turner seconded the motion.

Staff Affairs/Faculty Senate Representative: Jane Baillargeon, staff representative on Faculty Senate, provided short intro of her role on Faculty Senate and how she was the staff voice with a vote on issues that arise within Faculty Senate, including ones that pertain to Staff. She encouraged anyone to contact her if they had questions or concerns.

Officer Reports
Chair: Ana Burton – Enrollment is up this semester; President Nellis will be down in Boise for the Legislative session on Jan. 25, 2012.

Vice Chair: Mark Miller – No report

Secretary: Irma Sixtos - No Report

Treasurer: Patti Heath – See attached report

On/Off Campus Coordinator: Liz Ridgway – No report
Communications Coordinator: Amber Crowley –
   Newsletter will be going out this week. Banner will be created for any of the Staff Affairs events.

**Committee Reports**

**Appreciation Fair**: James Logan, Shishona Turner and Michelle Wheeler
   Jim thanked Patti Heath for getting the budget in order; reviewed six-month progress stating that the 2011 SAFair was the most successful event, more food choices were available, and that the date has been set for next year.

**Staff Awards**: Patti Heath and Irma Sixtos
   Patti gave her committee report on the short and long term goals; report summary attached.

**Communication**: Amber Crowley
   Reviewed six-month progress stating that accomplishments were that the on-line Kudos form has been updated; electronic newsletter has been well-received and has been sent out consistently; will continue to develop website for easy access to information for staff.

**Elections**: Megan Masias
   Not present - No report

**Learning & Development**: Ali Bretthauer
   Has accepted chair position for the L&D subcommittee; reviewed six-month progress - report summary attached; stated that the subcommittee will be working on getting a system/process in place for awarding individual and center grants.

**Policy**: Mark Labolle
   Not present – No report

**Vandal Pride**: Nick Popplewell – Upcoming events: Women & Men’s Basketball game will be Staff & Faculty Appreciation games. Nick also gave his committee report on the short and long term goals; report summary attached.

**Old Business**
   None

**New Business**
   a. Elections:
      Nominations for Chair – Ana Burton;
      Patti Heath moved and Ali Bretthauer seconded the election;

      Nominations for Vice Chair - Mark Miller;
      Patti Heath moved and Lorraine McConnell seconded the election;
**General Announcements/Miscellaneous Business/Kudos**
The Vandal Community Hour proposal status was discussed. VCH is set time during the week in which no classes would be scheduled. The hour would be used for faculty, staff, and student groups to meet or for campus-wide events to take place, such as Convocation. Matthew Kurz, Jim Logan & Denise Carl gave some input on the registrar’s scheduling, time slots and days which could be doable. There are concerns with the structure of the class schedules and the timeline for implementation.

Elissa Keim commented that the Supervisory class has been filled and another session will be developed due to the overwhelming enrollment.

Ana Burton stated that a second SAC representative for Faculty Senate seat has been discussed with Paul Joyce. The process for approval needs to go through Faculty Senate’s Committee on Committee. Future updates will be presented as this is an important area for Staff to have more representation.

**Date and Time of Next meeting**
February 8, 2012; 9:00 to 11:00 am; Horizon Room

**Adjournment**
Mark Miller moved to adjourn, Patti Heath seconded; meeting adjourned at 10:30 am

Minutes submitted by Irma Sixtos