**Fee Schedule**

**Facility Rental Fees**

Hartung Theatre:  *Seating Capacity 417*  
Rental includes:  
Auditorium & Stage  
Control Booth*  
Green Room  
Makeup Room  
Dressing Rooms  
Lobby  
Box Office  
$200.00 per day  

Hartung Lobby only:  
$50.00 per day  

Forge Theatre:  *Seating Capacity 90*  
Rental includes:  
Auditorium & Stage  
Green Room  
Lobby  
$100.00 per day  

Any of these fees may be waived or used as a refundable security deposit for university oriented functions when no revenue is generated and the event is available to the general university public.

**Personnel Fees**

Administrative Scheduling Fee:  
$50.00 for each event †  
*serves as a nonrefundable deposit*  

General crew, including board operators:  
$12.00 per hour †  

Stage Manager:  
$15.00 per hour †  

Master Electrician or Lighting Designer:  
$15.00 per hour †  

Technical Director / Facilities Manager:  
$25.00 per hour †  

**Equipment and Material Fees**

Additional lighting equipment beyond the standard rig:  
In consultation with the TD  

Lighting instrument rental:  
$50.00 per week  

Audio reinforcement, playback or simple engineering:  
$50.00 ‡  

Installation of drapes:  (cyclorama, traveler, masking, scrim, etc.)  
$100.00 ‡  

Fog, smoke, or haze machines:  (fluid or CO2 not included)  
$50.00 per day  

Piano tuning fee:  
Market price + $20.00  

Consumable goods:  (tape, gel, gobos, etc.)  
In consultation with the TD  

Stock properties / furniture:  (at TD’s discretion)  
In consultation with the TD  

* May only be used with direct UI Theatre Arts personnel supervision.  
† One-time fee  
‡ All personnel have a four (4) hour minimum call per day for each event. The UI Theatre Arts Department reserves the right to require one or more of these positions be hired.