Master Electrician

The Master Electrician executes the production lighting design.

Basic Responsibilities
• Purchase templates and gel
• Schedule and post hang and focus calls
• Oversee the transportation and maintenance of all lighting equipment and supplies
• Obtain proper approval from the production manager before adapting any lighting equipment and configurations
• Request shop equipment and personnel in advance through the technical director or shop supervisor; coordinate daily
• Clear all shop truck use with the scene shop
• Train assigned crew members in electrical safety, light board operation, and the hanging and focusing of instruments
• Hang lights and lighting effects
• Oversee additional rigging as necessary
• Assist with focus
• Oversee light board operation during technical rehearsals
• Keep proper and complete schedules and work hours for crew calls, load-in, hang, focus, troubleshooting, technical rehearsals and strike
• Keep a journal or record of all expenditures, production/crew/facility problems, and process notes
• Plan and run the production strike for electrics; coordinate strike with technical director
• Return all equipment to its normal configuration following strike

Additional Responsibilities
• Attend production meetings when requested
• Acquire or fabricate practical lighting devices and/or equipment as necessary

Participation
• Initial meeting with Lighting Designer
• Load in, Hang and Focus
• Strike