Please turn in 1 stage diagram for each stage shift to the Production Crew mailbox the day prior to performance date. 
*For optimal recording, arrive 45 minutes prior to the performance for a sound check.*

STAGE DIAGRAM FOR: ____________________________________________________________

DATE OF PERFORMANCE: _______________________________________________________

House will open no later than 15 minutes prior to the performance and 20 if a large crowd is expected

I WILL BE RESPONSIBLE FOR MY OWN SHIFT(S) __________________

Please use the following symbols:

Chair = X  Stool = O  Stand = ___  Bench = ___

Please check which you will be using:

PIANO
1925 ___  Steinway___  Harpsichord___

LID
Tall Stick___  Short Stick___  Tall Block___  Short Block___  Closed___  No Lid___

ORGAN LIGHT
On___  Off___

Special Equipment: (CD player, Playback, etc.) ____________________________________________________

To indicate the position of objects relative to the brass center-stage mark

Date Received_________ Initials__________