Application for **FULL CONVOCATION** on __________________________________________

Name(s) of performer(s)                                    Instrument or voice range

__________________________________________________________

__________________________________________________________

__________________________________________________________

__________________________________________________________

__________________________________________________________

**Is this performance prior to a required recital?** Yes ___  No _____  Date of Recital: __________

**Mood/style of piece. Good opener or closer? Contemplative? Etc...__________**

__________________________________________________________

**Title of Piece:** __________________________________________

**Movement(s):** __________________________________________

__________________________________________________________

Composer’s full name: _______________________________________

Composer’s dates of birth and death: _____________________________

Year of composition (if a 20th-century work): _____________________________

**Time required for performance (VERY IMPORTANT):** _____________________________

Authorizing signatures: _______________________________________

  Studio teacher: ___________________________________________

  Area coordinator: _______________________________________

  Director: ___________________________________________

**NOTES (Important):**

1. **INSTRUCTOR:** This form should be turned in by the studio teacher to the main office **IMMEDIATELY** following Area Recital on the Thursday before convocation. Forms not turned in by end-of-day Friday may not be accepted onto the program.

2. Students who have applied for Convocation are not officially on the program until notified by their studio instructor.

3. Pieces requiring significant stage changes may require more than one Convocation cycle to be considered.

4. Performance times greater than seven minutes will be considered only when time allows.

5. **NEW! Complete stage diagram on reverse side.**
Please turn in 1 stage diagram for each stage shift to the Production Crew mailbox the day prior to performance date.

*For optimal recording, arrive 45 minutes prior to the performance for a sound check.*

STAGE DIAGRAM FOR: ________________________________

DATE OF PERFORMANCE: ________________________________

House will open no later than 15 minutes prior to the performance and 20 if a large crowd is expected

I WILL BE RESPONSIBLE FOR MY OWN SHIFT(S) ____________

Please use the following symbols:

Chair = X  Stool = O  Stand = —  Bench = □

Please check which you will be using:

PIANO

1925 ____ Steinway____ Harpsichord____

LID

Tall Stick ____ Short Stick____ Tall Block____ Short Block____ Closed____ No Lid____

ORGAN LIGHT

On____ Off____

Special Equipment: (CD player, Playback, etc.) ________________________________

To indicate the position of objects relative to the brass center-stage mark

Date Received_________ Initials__________

example: piano & stand

NUMBER OF TILES TOWARD STAGE RIGHT

NUMBER OF TILES UPSTAGE

CENTER STAGE MARK