Faculty Application for Staff Support for Service-Learning

Requests for service-learning staff support are limited to faculty who utilize service-learning in academic courses. Staff assistance is for direct support of service-learning related activities within a class and is contingent upon available staff resources within the Service-Learning Center. Evaluation of requests will be made on a rolling basis and will begin immediately.

Your class must meet the following requirements to be considered for staff support:

- Student placements meet real community or school needs,
- The service is integrated into the student’s academic coursework (e.g., the service is linked to the academic learning objectives of the course),
- There is time in the classroom and/or class assignments for structured reflection on the service experience.

Complete this form and attach the information requested below to create your application. Please send any emails to servicelearning@uidaho.edu. You may contact the Service Learning Center at 885-7183 with any questions.

Applicant/Instructor: __________________________________________________________

Office Location _______________________________________________________________

Email Address: _________________________ Phone: ______________________________

Course (course title, department and number) for which staff support is being requested:
________________________________________________________________________

Approximate # of hours (designate per week or semester) of staff assistance needed: ________

Please provide the following information on a separate sheet of paper:

1. A brief description of how service-learning will be incorporated into your class. This could include some or all of the following: a description of where the service component of the service-learning process will take place, what the nature of student service will be, how the service will be integrated with course goals and learning objectives, how reflection on the service experience will be integrated into the course.
2. A description of the type of staff support assistance needed and at what times during the semester.
3. Other information you want considered in the evaluation of your request and/or other information that will help us provide better assistance.

Date: _____________________ Signature (or E-Mail ID): ____________________________

Submit your finished application by mail, fax, or email.

Mail: Service-Learning Center, 334 Idaho Commons, Campus Mail 2534
Fax: 885-2816 Email: servicelearning@uidaho.edu