

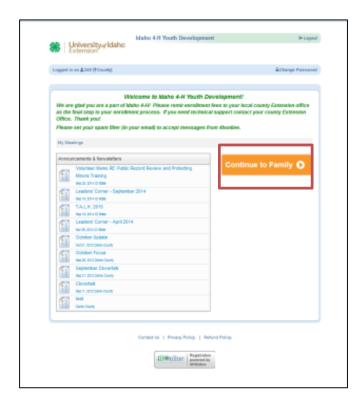
Ambassador Online Application Process

How to apply through 4-H Online:

You must be enrolled and in active status in 4-H for the 2016 program year to apply to this year's Ambassador Training.

To apply, follow these steps:

- 1. On or after October 1, log on to 4-H Online at https://idaho.4honline.com
- 2. Complete your re-enrollment for 2016 and pay your county's enrollment fee.
- 3. After a county 4-H staff member has approved your enrollment and your status is "active", you may begin the Event Registration process.
- 4. Log on to 4-H Online at: https://idaho.4honline.com. Select "Continue to Family".





Select "Register Member for an Event". Select your name. Select 2016 Ambassador Training Conference.



- 6. "Files to Download": If there are any relevant documents that go along with this event, they will be posted in this section for you to download.
- 7. "Registration Type": Select "Register".
- 8. Complete your essay questions and read/agree to the Code of Conduct.
- There is a \$125.00 fee for this registration (an additional \$25.00 fee if ordering a shirt).
 Chaperones, Steering Committee Members and State Officers have a \$50.00 registration fee.
- 10. Print the final invoice from 4-H Online.
- 11. Let your county 4-H staff member know you have submitted an application for the 2016 Ambassador Training, so they can approve it in 4-H Online.
- 12. Make a payment to your local county extension office. Or pay online at: www.uidaho.edu/4hevents

You should complete your online application by November 4, 2016 if you plan to attend this year's conference.

Please contact Shana Codr, scodr@uidaho.edu if you have any questions.